

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes
Thursday, December 8, 2022

President Crawley
Commissioner Boyce

The purpose of the meeting was to review resolutions submitted for the December 13, 2022, General Session, and to discuss other matters pertaining to the programs of the agencies.

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner Crawley convened the meeting at 9:09 A.M.

COURT OF COMMON PLEAS

Kimberly Canada, Director of Finance, Court of Common Pleas, General Division, offered a resolution authorizing consulting services from Raising the Bar Performance Group LLC for developing a diversity, equity, inclusion and accessibility (DEIA) initiative (\$100,000.00) (Court of Common Pleas).

Ms. Canada reviewed information found in documents submitted with the proposed resolution.

AUDITOR

Trenton Weaver, Staff Counsel, Auditor, offered a resolution authorizing a four-year contract with Woolpert, Inc. and Pictometry International Corp. for oblique aerial photography utilizing non-general funds (\$1,511,920.00) (Auditor).

Mr. Weaver reviewed information found in documents submitted with the proposed resolution.

CLERK OF COURTS

Shawn Rieder, Director of Fiscal Services, Clerk of Courts, offered a resolution authorizing a lease with Great Southern Shopping Center, LLC. for office space for the Auto Title South location (\$989,437.80) (Clerk Of Courts).

Mr. Rieder reviewed information found in documents submitted with the proposed resolution.

ENGINEER

William “Fritz” Crosier, Chief Deputy of Engineering, Engineer’s Office, offered a resolution requesting the Ohio Department of Transportation to reduce the speed limit on portions of Winchester Pike, County Road No. 376, Madison Township, Franklin County, Ohio (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

William “Fritz” Crosier, Chief Deputy of Engineering, Engineer’s Office, offered a resolution authorizing the Seventh Amendment to the Intergovernmental Agreement between the Franklin County Board of Commissioners, the Franklin County Engineer’s Office, and the Franklin County Transportation Improvement District (Board of Commissioners).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

William “Fritz” Crosier offered a resolution ordering the County Engineer to prepare plans, specifications, estimates, and assessments for the improvement of the ODOT-Argabright Ditch Watershed, Pleasant Township, Franklin County, Ohio (Board of Commissioners).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

SHERIFF

Albert J. Smith III, Assistant Finance Director, Sheriff’s Office, offered a resolution authorizing the County Administrator to sign Memorandums of Understanding (MOU) on behalf of the Board of Commissioners to add members to the Franklin County Internet Crimes Against Children Task Force (ICAC) for the remainder of calendar year 2022 (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

Albert J. Smith III offered a resolution authorizing an agreement with the Grandview Heights City School District Board of Education, City of Grandview Heights Police and Fire Department, and Franklin County Sheriff's Office for use of the Edison Intermediate/Larry Larson Middle School (ELIMS) building to conduct training (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

Albert J. Smith III offered a resolution supporting the Sheriff's Office to continue as lead agency in the Countywide DUI Task Force, and the approval of contracts with 22 member agencies participating on the Countywide DUI Task Force (\$224,855.92) (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

ALCOHOL, DRUG & MENTAL HEALTH BOARD

Darla Reardon, Director, Public Facilities Management, offered a resolution authorizing a Guaranteed Maximum Price (GMP) Amendment #1 to modify the original Contract Agreement with Elford, Inc. to provide Construction Manager at Risk Services, including Construction Services, associated with the construction of a mental health and addiction crisis center (\$3,456,941.00) (Alcohol, Drug & Mental Health Board).

Ms. Reardon reviewed information found in documents submitted with the proposed resolution.

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CLERK OF COURTS

April Hughes, IT Program Manager, Clerk of Courts, offered a resolution authorizing a supplemental contract with MAPSYS, Inc. to provide application support services for the Franklin County Clerk of Courts and Probate Court (\$251,900.00) (Clerk Of Courts).

Ms. Hughes reviewed information found in documents submitted with the proposed resolution.

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FRANKLIN COUNTY DATA CENTER

Julie Lust, Chief Financial Officer, Data Center, offered a resolution authorizing the County Administrator to enter into an agreement with Mimecast North America, Inc. for the evaluation of technology security software (Franklin County Data Center).

Ms. Lust reviewed information found in documents submitted with the proposed resolution.

Julie Lust offered a resolution authorizing a consultant contract with Proven FM for consulting and support services to aid in selecting and implementing a financial tool (\$157,150.00) (Franklin County Data Center).

Ms. Lust reviewed information found in documents submitted with the proposed resolution.

OFFICE ON AGING

Chanda Wingo, Interim Director, Office on Aging, offered a resolution authorizing an allocation of the Coronavirus Local Fiscal Recovery Fund to support the Franklin County Property Tax Assistance Program (\$120,000.00) (Office On Aging).

Ms. Wingo reviewed information found in documents submitted with the proposed resolution.

Chanda Wingo offered a resolution approving fifteen (15) contracts for Home Delivered Meals and Emergency Response Systems (\$11,808,670.70) (Office On Aging).

Ms. Wingo reviewed information found in documents submitted with the proposed resolution.

ANIMAL CONTROL

Lionel Hamilton II, Fiscal Officer, Animal Control, offered a resolution authorizing the acceptance of a gift from The Estate of Kathryn D. Denton (\$50,000.00) (Animal Control).

Mr. Hamilton reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce: How does that work when we get a gift? Does it go into the General Fund, or does it go into their budget, and they can allocate it? Are there restrictions on how they spend that?

Zachary Talarek, Director, Office of Management and Budget: There was a Resolution that was passed a number of years ago that created a Dog and Kennel Donation Fund. This donation will go into that Fund. Historically, the agency has worked with County Administration to identify capital projects or one-time expenses to utilize this type of funding.

CHILD SUPPORT ENFORCEMENT

Susan Brown, Director, Child Support Enforcement, offered a resolution authorizing a consultant contract with Counter Point Mediation Services, LLC for professional mediation services (\$45,000.00) (Child Support Enforcement).

Ms. Brown reviewed information found in documents submitted with the proposed resolution.

ECONOMIC DEVELOPMENT & PLANNING

James Schimmer, Director, Economic Development and Planning, offered a resolution making certain findings required under Ohio Revised Code Chapter 349 and setting a date for the required public hearings to establish a new community authority (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution authorizing the Board of Franklin County Commissioners to sign the attached “Discharge of MORTGAGE” instrument for Amanda Collmar at 5631 Sullivant Avenue, Galloway, Ohio 43119 (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

Genee’ Cosby, Community Development Administrator, Economic Development and Planning, offered a resolution approving a first amendment to Service Agreement (Resolution 0989-21) between the Franklin County Board of Commissioners (“County”) and the Community Development Collaborative of Greater Columbus (“The Collaborative” or “Grantee”) to provide Community Housing Development Organization (CHDO) support program in Franklin County (\$48,571.00) (Economic Development and Planning).

Ms. Cosby reviewed information found in documents submitted with the proposed resolution.

Genee’ Cosby offered a resolution approving a first amendment to Service Agreement (Resolution 0691-21) between the Franklin County Board of Commissioners (“County”) and the Community Refugee & Immigration Services (“CRIS” or “Grantee”) to provide translation and case

management services for individuals impacted by COVID-19 in Franklin County (Economic Development and Planning).

Ms. Cosby reviewed information found in documents submitted with the proposed resolution.

Genee' Cosby offered a resolution approving a first amendment to Service Agreement (Resolution 0818-19) between the Franklin County Board of Commissioners ("County") and Community Housing Partnership, Inc. DBA Homeport ("Homeport" or "Grantee") to provide a First-Time Homebuyer Down Payment Assistance and Homebuyer Counseling Program in Franklin County. (Economic Development and Planning).

Ms. Cosby reviewed information found in documents submitted with the proposed resolution.

JOB AND FAMILY SERVICES

Bart Logan, Deputy Director, Communications, Job and Family Services, offered a resolution approving a contract extension between the Franklin County Department of Job and Family Services and FB Columbus, LLC for the lease of the Franklin County West Opportunity Center (\$2,425,050.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

JUSTICE POLICY AND PROGRAMS

Ruchelle Pride, Director, Justice Policy and Programs, offered a resolution granting authority to the County Administrator to sign all certification and assurance documents related to the FY 2022 Justice Assistance Grant application (Justice Policy and Programs).

Ms. Pride reviewed information found in documents submitted with the proposed resolution.

Ruchelle Pride offered a resolution supporting the adoption of the Justice Counts initiative to enhance and standardize justice system data collection intended to provide policymakers with timely, reliable, and relevant data and to encourage partner justice agencies to sign a Memorandum of Understanding formally adopting the Justice Counts Tier One metrics (Justice Policy and Programs).

Ms. Pride reviewed information found in documents submitted with the proposed resolution.

Ruchelle Pride offered a resolution authorizing a professional service contract agreement with Kevin Irby for peer support and case management services for residents served via SAFER Station (\$35,000.00) (Justice Policy and Programs).

Ms. Pride reviewed information found in documents submitted with the proposed resolution.

SANITARY ENGINEERS

Ryan Stowe, Project Engineer, Sanitary Engineers, offered a resolution accepting the dedication of a sanitary sewer collection system to the County and accepting a Sanitary Sewer Easement for the sewer system from Epcon Riverside, LLC (Sanitary Engineers).

Mr. Stowe reviewed information found in documents submitted with the proposed resolution.

Ryan Stowe offered a resolution authorizing a first modification to the professional engineering services contract with ms consultants, inc. for the Sanitary Sewer Improvements Project (Sanitary Engineers).

Mr. Stowe reviewed information found in documents submitted with the proposed resolution.

HUMAN RESOURCES

Jodi Leis, Assistant Director, Benefits and Wellness, Human Resources, offered a resolution authorizing a Contract Modification between Franklin County and OptumRx PBM of Illinois, Inc. (OptumRx) to incorporate updated pricing and reporting requirements for the Franklin County Cooperative Health Improvement Program (Cooperative) (\$953,200.00) (Human Resources).

Ms. Leis reviewed information found in documents submitted with the proposed resolution.

Jodi Leis offered a resolution authorizing a Business Associate Agreement with CancerBridge, LLC (CancerBridge) to allow data collection, aggregation and reporting for the cancer-focused navigation program for the Franklin County Cooperative Health Improvement Program (Cooperative) (Human Resources).

Ms. Leis reviewed information found in documents submitted with the proposed resolution.

PURCHASING

Megan Perry-Balonier, Director, Purchasing, offered a resolution authorizing an agreement with Gordon Flesch Company, Inc. for FusionPro VDP Creator and Expression Software (\$7,875.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution authorizing a Contract Modification (“Modification #2”) with Brink’s U.S., a Division of Brink’s Incorporated for the provision of Armed Courier Services (\$200,000.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution authorizing a purchase order to Byers Ford, LLC for the procurement of a 2022 Ford F350 Transit Van (\$62,513.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

Lauren Graessle, Assistant Director of Community Appointments, Board of Commissioners, offered a resolution appointing Damika Withers to the IMPACT Community Action Board of Directors (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren Graessle offered a resolution reappointing Dennis K. Hartz to the Franklin County Conventions Facilities Authority Board of Directors (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren Graessle offered a resolution reappointing Jacquelin R. Lewis to the Franklin County Conventions Facilities Authority Board of Directors (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Kris J. Long, Deputy County Administrator, Board of Commissioners, offered a resolution authorizing a Memorandum of Understanding with the Urban League of Greater Southwestern

Ohio, to assist in their efforts to create their own Building Futures program and to ensure recognition of Franklin County Board of Commissioners as the initial creator and model for Building Futures (Board of Commissioners).

Ms. Long reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek, Director, Office of Management and Budget, offered a resolution reconciling 2022 appropriations to align with projected ending revenues in the amended certificate of estimated resources (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing a General Fund supplemental appropriation to record the administrative fee charged by the State Tax Commissioner for the collection of the County's sales tax (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing transfers to various operating, reserve, and capital funds (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce: So, the percentage includes it, but you cannot use ARPA funds for it?

Mr. Talarek: That is correct; we are not using ARPA funds. For example, in 2021, there was about \$20 million in Coronavirus Local Fiscal Recovery funds that were transferred from that fund to the General fund to offset various Community Partnership grants, EDP, and so on. So, that is backed out of the calculation of the amount of expenditures from 2021 to determine what the one-sixth maximum is.

Zachary Talarek offered a resolution authorizing the annual appropriation measure for Fiscal Year 2023 (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Kris J. Long offered a resolution of the Franklin County Board of Commissioners to convene into Executive Session (on Tuesday, December 13, 2022) for the purpose of considering personnel matters (Board of Commissioners).

Ms. Long reviewed information found in documents submitted with the proposed resolution.

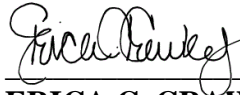
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There being no further business before the Board, the meeting was adjourned at 9:48 A.M.

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(Signature Page Follows)

These minutes are a general summary of the Commissioners' Briefing Session for Thursday, December 8, 2022.



ERICA C. CRAWLEY, PRESIDENT



JOHN O'GRADY



**KEVIN L. BOYCE
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by:



Lauren M. Graessle

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