TO: Franklin County Colleagues

FROM: Kenneth N. Wilson, County Administrator

Cc: Franklin County Health Commissioner
City of Columbus Health Commissioner

DATE: November 23, 2020

RE: COVID-19 NOTIFICATION

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**Background**

Guidance was issued by County Administration on March 25, 2020.

Pursuant to this guidance, if an employee of a county appointing authority (for example, a particular county agency) is notified that one of its employees tested positive for COVID-19 or has been isolated or quarantined based upon an exposure to COVID-19 by either a relevant public health agency or the infected/exposed employee, the county appointing authority shall notify its employees of this information, without disclosing the name of the employee. In the instance of an employee of an agency of the Board of Commissioners, it is the individual agency that shall notify all applicable employees of that particular agency.

In addition, each county appointing authority is requested to notify the County Administrator if any employee has tested positive for COVID-19 or has been isolated or quarantined based upon an exposure to COVID-19 by either a relevant public health agency or the infected/exposed employee. County Administration will send out email notifications to all county appointing authorities that may be affected by the potential exposure and will also advise the Health Commissioner for Franklin County Public Health. *County agencies may disseminate this information to their employees, as appropriate.*

At any point, if an employee is determined to be positive for COVID-19, the county will follow the process as outlined in the March 25, 2020 Guidance. Also note that the employee will not return to work until such time they are asymptomatic for 72 hours.

## COVID-19 Updates

### Franklin County Board of Elections:

An employee with the Franklin County Board of Elections tested positive for COVID-19. The individual was last on-site at 1700 Morse Road on November 16, 2020. The Office will work with the Franklin County and City Health Departments.

**Franklin County Board of Developmental Disabilities:**

Two employees with the Board of Developmental Disabilities tested positive for COVID-19. Employee A was last on-site at 2879 Johnstown Road on November 18, 2020. Employee B was last on-site at 1600 Watermark on or before October 19, 2020. The Board will work closely with the Franklin County and City Health Departments.

**Franklin County Clerk of Courts:**

Four employees with the Franklin County Clerk of Courts Office have tested positive for COVID-19. Employees A, B, and C were last on-site at 373 S. High Street on November 6, November 13, and March 13, 2020, respectively. Employee D was last on-site at 45 Great Southern Blvd on November 12, 2020. The Clerk of Courts Office will work closely with the Franklin County and City Health Departments.

**Franklin County Children Services:**

Four employees of Franklin County Children Services tested positive for COVID-19. Employees A and B were last on-site at 855 West Mound Street on November 16, and November 6, 2020, respectively. Employees C and D were last on-site at 4071 E. Main Street on November 10, 2020. Children Services will work closely with the Franklin County and City Health Departments.

**Franklin County Job and Family Services:**

An employee with Franklin County Job and Family Services (JFS) tested positive for COVID-19. The employee tested positive on November 18, 2020, and was last on-site at Northland Village, 1721 Northland Park Avenue, in April 2020. An employee has been exposed to a person who tested positive for COVID-19. The employee was last on-site at 314 N. Wilson Road on November 19, 2020. JFS will work closely with the Franklin County and City Health Departments.

**Franklin County Public Defender's Office:**

Two employees with the Franklin County Public Defender's Office have been advised to quarantine. Employees A and B were last on-site at 373 S. High Street on November 19, and 13, 2020, respectively. The Office will work closely with the Franklin County and City Health Departments.

**Franklin County Engineer's Office:**

An employee with the Franklin County Engineer's Office tested positive for COVID-19. The employee was last on-site at 970 Dublin Road on October 30, 2020. The Office will work with the Franklin County and City Health Departments.

**Franklin County Court of Common Pleas, General Division:**

Two employees of the Franklin County Court of Common Pleas, General Division tested positive for COVID-19. Employee A was last on-site at 369 S. High Street on November 12, 2020. Employee B was last on-site at 345 S. High Street on November 19, 2020. The Court will work with the Franklin County and City Health Departments.

**Franklin County Sheriff's Office:**

One deputy tested positive for COVID-19 on November 17, 2020, and was last on-site at 345 S. High Street on November 12, 2020. One civilian tested positive for COVID-19 on November 13, 2020, and was last on-site at the Franklin County Corrections Center II (Jackson Pike) on November 11, 2020. Two inmates at Franklin County Corrections Center (Main Jail) tested positive for COVID-19 on November 13, 2020. Two inmates at Jackson Pike tested positive for COVID-19, one on November 13, 2020 and the other prior to arrest. The Sheriff's Office will work closely with the Franklin County and City Health Departments.