TO: Franklin County Colleagues

FROM: Kenneth N. Wilson, County Administrator

Cc: Franklin County Health Commissioner

DATE: April 15, 2020

RE: COVID-19 NOTIFICATION

Background

Guidance was issued by County Administration on March 25, 2020.

Pursuant to this guidance, if an employee of a county appointing authority (for example, a particular county agency) is notified that one of its employees tested positive for COVID-19 or has been isolated or quarantined based upon an exposure to COVID-19 by either a relevant public health agency or the infected/exposed employee, the county appointing authority shall notify its employees of this information, without disclosing the name of the employee. In the instance of an employee of an agency of the Board of Commissioners, it is the individual agency that shall notify all applicable employees of that particular agency.

In addition, each county appointing authority is requested to notify the County Administrator if any employee has tested positive for COVID-19 or has been isolated or quarantined based upon an exposure to COVID-19 by either a relevant public health agency or the infected/exposed employee. County Administration will send out email notifications to all county appointing authorities that may be affected by the potential exposure and will also advise the Health Commissioner for Franklin County Public Health. *County agencies may disseminate this information to their employees, as appropriate.*

At any point, if an employee is determined to be positive for COVID-19, the county will follow the process as outlined in the March 25, 2020 Guidance. Also note that the employee will not return to work until such time they are asymptomatic for 72 hours.

COVID-19 Updates

James Karnes Building:

An employee of the Sheriff's office tested positive for COVID-19 today. This individual is a Facility Security Officer assigned to the James Karnes Building, and this individual was last at the facility on April 14, 2020.