FRANKLIN COUNTY BOARD OF COMMISSIONERS

MINUTES OF GENERAL SESSION

December 11, 2018

The Franklin County Board of Commissioners convened in the Commissioners Hearing Room at 9:00 A.M. on Tuesday, December 11, 2018.

Present were: Kevin L. Boyce, President

Marilyn Brown, Commissioner John O'Grady, Commissioner

Also present on the dais were Harold Anderson, Director of Business Contracts, Prosecuting Attorney Office; Kenneth N. Wilson, County Administrator; Zachary Talarek, Director, Office of Management and Budget; and Antwan Booker, Clerk to the Board of Commissioners.

President Boyce called the meeting to order at 11:02 A.M.

President Boyce: Today we have Linda Logan – Sports Commission, and the High School Winter Sports State Champions recognition with the Greater Columbus Sports Commission and Ohio High School Athletic Association.

Ms. Logan: Good morning. Thank you for having us here today. I am proud to host 20 state champions in the Central Ohio Region. We are recognizing our golfers, field hockey and tennis players today. I want to introduce Jacki Windon, Ohio High School Athletic Association.

Ms. Windon: Thank you for recognizing the performances of these student-athletes.

School	Sport	Players	Coach
Gahanna Columbus	Boys Golf	Matthew Cammeyer	Craig Yakscoe
Academy (D II)		and Russell Ahmed	
Columbus	Boys Golf	Jack Doody	Craig Mosier
Wellington School		Carsten Judge	
(D III)		Aidan Schumer	
		Garrett Thesing	
		Jay Briggs	
Dublin Jerome (D I)	Boys Golf	Jackson Chandler	Taylor Harle

	5.4	Mason Wagner Ethan Snyder Tyler Groomes Ryan Miller Jake Yarbrough	
New Albany (D I)	Girls Golf	Madison Spiess Morgan Pankow Anna Ritter Kary Hollenbaugh Gwynnie Lee Ellie McNutt	Richard Ritter
Olentangy Liberty (D I)	Girls Tennis	Danielle Schoenly Maddie Atway	Will Thieman
Gahanna Columbus Academy (D II)	Field Hockey	Carolyn Bowman Mercedes Crestanello Samantha Kass Alexis Leader Sydney Hill Callista Popp Averill Smith Jenny L'Hommedieu	Anne Horton

Commissioner Brown: Thank you, parents and family members, that helped the students achieve this accomplishment. Students, thank your family members.

President Boyce: I want you to cherish this moment. It is unique. My son's team were state champions and never made it back to the state championship. It takes work to get to where you are right now. That work ethic transfers into the classroom, workplace and the community.

Commissioner O'Grady: Do not let this be the defining moment in your life. If this is the biggest thing that occurs in your life, you are not living your life. Use this as a springboard to bigger and better things in your life. Also, thank your family members.

Approval of the minutes of November 20, 2018 General Session, and the minutes of November 15, November 29, 2018 Briefing Session. Commissioner Brown moved to approve the minutes, seconded by Commissioner O'Grady. The minutes were unanimously approved by roll call vote.

Resolution No. 844-18, resolution authorizing a settlement to Ms. Jaree Y. Mobley for a disputed vehicle damage claim due to an auto accident involving Franklin County Common Pleas Domestic Division (\$890.26)(Domestic Relations), presented by Barbara Reeves, Deputy Director of Finance, Domestic Relations Court.

Ms. Reeves: This resolution is requesting a settlement of an auto accident involving a Court employee within our Probation Department. The settlement has been reviewed and approved by the Prosecutor's Office.

Commissioner Brown moved to approve Resolution 844-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

President Boyce: We have a Public Hearing. Can the Clerk please read the Public Hearing?

PUBLIC HEARING--Resolution regarding ordering the County Engineer to prepare plans, specifications, estimates, and assessments for the improvement of the Kahler Ditch Watershed, Blendon Township and Plain Township, Franklin County, Ohio.

President Boyce: I would like to open up the Public Hearing for this resolution. Is there anyone here in the audience who would like to speak on this Public Hearing? We have Elayna Stierhoff, Water Protection Coordinator, City of Columbus.

Ms. Stierhoff: Ms. Stierhoff went through her presentation for the Commissioners. She is testifying because the ditch is within 1,200 feet of the drinking water for 60% of their customers. [Presentation is on file with the Clerk's Office.]

Commissioner Brown: Is this the first conversation you had with the Engineer's Office?

Ms. Stierhoff: Yes, we just found out about this Friday afternoon.

Commissioner Brown: I would encourage you to keep in contact with the Engineer's Office. Cornell Robertson, County Engineer, Engineer's Office, do you have any questions at this time or remarks?

Mr. Robertson: We have a presentation we will go through and will touch on many of those aspects brought up by Ms. Stierhoff.

President Boyce: Thank you for bringing this to our attention. Let's keep an open mind throughout this process. I would now like to close the Public Hearing and have the clerk read the resolution into record.

Resolution No. 845-18, resolution ordering the County Engineer to prepare plans, specifications, estimates, and assessments for the improvement of the Kahler Ditch Watershed, Blendon Township and Plain Township, Franklin County, Ohio (Board of Commissioners), presented by Jim Ramsey, Assistant Highway Engineer, Engineer's Office.

Mr. Robertson: Commissioners, this resolution is for a drainage petition in the northeast part of the County in Blendon and Plain Townships. It is south of Walnut Street, east of Convey Road and west of Lee Road. This is the Kahler Ditch Watershed. We have experienced substantial drainage challenges through the years in the watershed. This project proposed by M/I Homes may be an opportunity to improve the watershed and drainage. I will turn it over to Mr. Ramsey to go through the presentation.

Mr. Ramsey: Mr. Ramsey went through his presentation about the Kahler Ditch Watershed. [Presentation is on file with the Clerk's Office]

President Boyce: M/I is building a new development that will heighten the drainage issue in this area. This new drainage will accommodate both the current and the new development.

Mr. Ramsey: Our presentation does not discuss detention, but M/l will be required to detain water and release water slower than required.

President Boyce: Doing nothing does not help. We need to improve the drainage.

Ms. Stierhoff pointed out on the map where the City of Columbus water source is located and proposed that there be some soil improvements first then open up the drainage.

Commissioner Brown: What happens if we move this resolution forward? Will it preclude any discussions between the County and City of Columbus?

Mr. Robertson: We have not designed the improvement yet. This resolution is whether to move forward with the process. There will be another hearing to discuss our design and costs. Between now and the final hearing, we will work with the City of Columbus and keep in mind the water source.

President Boyce: I would like for you to come back and let us know your thoughts about the project.

Commissioner Brown moved to approve Resolution 845-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 846-18, resolution authorizing a settlement to the City of Columbus for a utility damage claim due to an equipment accident involving a Franklin County Engineer's Office employee (\$5,455.23)(Engineer), presented by Cornell Robertson, County Engineer, Engineer's Office.

Mr. Robertson: This resolution is for damage to a City of Columbus fire hydrant during normal course of business, while maintaining the road side along Winchester Pike. The Prosecutor's Office has recommended approval of this matter.

Commissioner Brown moved to approve Resolution 846-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 847-18, resolution Report (1st) of the Franklin County Engineer, establishing sums of compensation for a portion of the owners of property abutting the Reynoldsburg – New Albany Road at Weldon Development improvement, Franklin County, Ohio (\$25,138.00)(Engineer), presented by Carla Marable, Director of Communications, Engineer's Office.

Ms. Marable: This resolution seeks compensation for property owners abutting the Reynoldsburg – New Albany Road at Weldon Development improvement. The project is a collaborative project with M/I Homes and they are required to add turn lanes to that subdivision. They requested that we acquire the necessary right of way. The improvement and acquisition costs are being paid by M/I Homes. We have negotiated with the property owners and compensation was based on fair market appraised value.

Commissioner Brown moved to approve Resolution 847-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 848-18, resolution authorizing a settlement to UMC Family Services for a disputed vehicle damage claim due to an auto accident involving Franklin County Sheriff's Deputy (\$1,000.00)(Sheriff), presented by Albert Smith, Assistant Finance Director, Sheriff's Office.

Mr. Smith: This resolution approves the settlement of a vehicle damage claim that occurred on September 8, 2018. Per the recommendation of the Prosecutor and Fleet Management, this resolution offers payment in the amount of \$1,000 to settle the claim.

Commissioner Brown moved to approve Resolution 848-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 849-18, resolution authorizing a contract with Mike's Copy Works for the provision of consulting services for advertising and promotional media placement for the Franklin County Veterans Service Commission (\$88,934.00)(Veterans Services), presented by Buck Bramlish, Director, Veterans Services.

Mr. Bramlish: This resolution allows us to do target marketing with the effective media and outreach program as we reach our large veterans population and the partners that help us support the veterans.

Commissioner Brown moved to approve Resolution 849-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 850-18, resolution approving a contract with Advocacy & Communication Solutions, LLC for early learning programming and multi-media campaign (\$570,000.00)(Job and Family Services), presented by Joy Bivens, Director, Job and Family Services.

Ms. Bivens: The state legislature has mandated that all licensed home- and center-based providers who accept state subsidies must obtain at least a 1-star rating by July 1st, 2020 in order to continue participating in Publicly Funded Child Care. In March of 2017, we released a request for proposals to manage a short-term comprehensive multimedia campaign to raise awareness for quality early education and the state Step Up To Quality mandate. ACS was awarded the contract after a competitive procurement process and helped develop a research-based, two-pronged approach to outreach. The initial phase of the campaign focused on research and targeted outreach to providers and parents about the importance of a star rating. Phase II, which will get underway in January 2019, will expand on both the research and outreach, while also incorporating a training element. I will have a few of our partners, Scarlett Bouder from ACS and our trainer Terrie Ragland, speak in detail about the research and approach to both training and outreach. We want the community to see the impact of dollars. If today was 2020, 22,000 children would not be able to be dropped off at their center.

Ms. Bouder: Ms. Bouder went over her presentation about the research over the past few months. [Presentation is on file with the Clerk's Office.]

Commissioner O'Grady: The Columbus Chapter of NAACP has offered their volunteer network to reach out to whoever you need them to reach out to.

Ms. Bivens: Out of the 22,000 children that would be affected, 68% of them are children of color. This is a big lift and thank them for reaching out.

Commissioner Brown: When the providers go the state, do we know how soon they will learn when they are rated and what rating they will receive?

Ms. Bouder: The process to become rated is a 3 to 6 month timeframe. Some of the providers we trained are getting their paperwork reviewed. There is no formal mechanism that exists statewide to advise Counties on a rolling basis which providers have become rated. The Counties have to proactively ask for that information.

Ms. Bivens: We are meeting with the state, that the providers we trained will be personally tracked to help them get approved. Also, this work supports the Commissioners' poverty initiative.

Ms. Bouder: The one question we asked during our research was concerning childcare and work and 93% said it would be hard to go to work without childcare.

Commissioner Brown moved to approve Resolution 850-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 851-18, resolution approving a subaward agreement with City of Whitehall on behalf of Restore Whitehall for workforce development and family support services programming (\$500,000.00)(Job and Family Services), presented by Charles Noble, Chief Legal Counsel, Job and Family Services.

Mr. Noble: Restore Whitehall is a collaborative community-based pilot that seeks to bring together stakeholders to support educational systems, promote economic empowerment, create partnerships and foster individual and family success. It incorporates elements of workforce development as well as intensive, individualized case management to support families with serious or complex needs. Restore Whitehall will offer Parenting Partner workshops; workforce development training; financial wellness seminars and; ESOL classes for parents; as well as educational support and tutoring for students. Through this multi-generational approach, they hope to assist families in addressing their own unique barriers and in turn strengthen the community as a whole. This pilot program will target 30 to 45 low-income families (approximately 150 individuals) with children attending elementary, middle and high school in Whitehall.

President Boyce: Why did you choose Whitehall? Also, are we looking at other municipalities with similar demographics?

Mr. Noble: What the data tells us with incarceration rates for youth in Whitehall, high school graduation rates, employment rates and etc., Whitehall is at the top of the list for indicators that represents failures and at the bottom of the list for indicators that represents success. Whitehall jumps out because of the need. What we hope to learn from this pilot is to duplicate in other areas in Franklin County with similar demographics.

Commissioner Brown moved to approve Resolution 851-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 852-18, resolution approving a subaward agreement with The Columbus Kappa Foundation for parent education programming (\$50,000.00)(Job and Family Services), presented by Mr. Noble.

Mr. Noble: There was a Columbus Dispatch article that shows that the rate of white babies are on the decline and the babies of color are holding stagnant. Right now, black babies are 2.5 times more likely to die than white babies in Franklin County. We all know about the challenge our community faces with regards to infant mortality. Many of our efforts to combat this epidemic have been focused on engaging women and mothers – and rightfully so. However, as the CelebrateOne community initiative enters its 5th year and continues to broadening its efforts, our Agency is taking a more holistic approach as well. The Columbus Kappa Foundation's Fatherhood Matters Program seeks to bring fathers, grandfathers, uncles and brothers into the fold through a pair of community initiatives. Kappa's Nurturing program initiative is an evidence-based, 13-week group program aimed at fostering male nurturing skills and attitudes - similar to the "centering pregnancy" model for expectant mothers. Topics range from parenting skills to how to handle discipline and manage behavior to enriching playtime activities. Participants can also access additional assistance and family support services through Kappa's network or programs and partners. Together, the Kappa Foundation plans to engaged and educate 30 fathers across Franklin County.

President Boyce: Can we see the data on how this program is working? I want to better understand the value of the Kappa Foundation doing this work versus bidding it out on a regular basis.

Mr. Noble: I can get you that information, Commissioner.

Commissioner Brown moved to approve Resolution 852-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 853-18, resolution approving a subaward agreement with Columbus Urban League for financial education services (\$160,000.00)(Job and Family Services), presented by Ms. Bivens.

Ms. Bivens: The Columbus Urban League's 700 Credit Score Initiative is a financial education workshop designed to work with low-income residents across Franklin County to focus on credit, debt, budgeting and savings: all essential components to improving credit scores. This past year, CUL enrolled nearly 125 individuals into the program with approximately 40% showing improved credit scores while 100% of

participants developed a monthly budget. I would like to mention that in a poverty focus group in Linden, a mother discussed how this program helped her and she is on her way to purchase a home.

Commissioner Brown moved to approve Resolution 853-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 854-18, resolution approving a subaward agreement with Future Ready Columbus for the management of student progress tracking systems and youth serving agency support programming (\$863,713.75)(Job and Family Services), presented by Ms. Bivens.

Ms. Bivens: For several years our Agency has partnered with FutureReady Columbus to make student data from their Cee-Hive and Learning Circle tools available to community agencies. Cee-Hive tracks data for children in early learning settings to support kindergarten readiness. By monitoring children's strengths, as well as areas for improvement, Cee-Hive helps track performance and measure effectiveness of early learning programs. It also helps identify opportunities to align with promising practices or develop continuous improvement strategies for early learning programs. Learning Circle is an early warning indicator and intervention system the monitors Attendance, Behavior and Core academic (ABC's) data for K-12 students. The Learning Circle dashboard allows users to analyze early warning indicators at the student, classroom, school and district level.

The funding will help FutureReady Columbus maintain the Cee-Hive and Learning Circles systems and databases and provide technical assistance, support, and coaching to 50-plus community agencies. FutureReady holds monthly meetings with providers – including county-funded after-school programs and summer camps – to share successes, address challenges and develop continuous improvement strategies to assist tracking performance and help with practical application of the data. The two systems combine to host data and measure performance for more than 76,000 Franklin County youth (from birth through age 19) across 6 school districts, including:

- Columbus City Schools
- The Graham School (charter high school)
- Groveport Madison
- Reynoldsburg City Schools
- United Schools Network (Columbus Collegiate Academy middle schools, UPrep elementary schools)
- Harambe School (K-8)

We also have 2 guests, FutureReady Executive Director Jane Leach and Director of Community Engagement Marguerethe Jaede, and they would be happy to speak more in detail about their collaboration with schools and youth providers or answer any additional questions you may have.

President Boyce: Where does the rest of Future Ready's funding come from? Where is the County on the spectrum of funding?

Ms. Jaede: The County takes the bulk for Learning Circles and Cee-Hive. The City of Columbus contributed \$200,000 to Cee-Hive. The coaching, professional development, and the community and practice is divided among five funders. The County takes 50% of the funding, Children Services, ADAMH, City of Columbus and the United Way split the other 50%.

Commissioner Brown moved to approve Resolution 854-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 855-18, resolution approving a three year contract agreement with AssureCare, Inc. for the Q Continuum System End User License and Maintenance Agreement (\$182,056.88)(Office On Aging), presented by Michelle Missler, Director, Aging.

Ms. Missler: This resolution authorizes an agreement with AssureCare, Inc. for licensing and maintenance of the Office on Aging's case management database, Q Continuum system. The term of the Agreement is from May 1, 2018 through April 30, 2021 with the total amount being \$182,056.88. Payments will be made annually over the three year term of the Agreement, in the amounts of \$57,750 in 2018, \$60,637.50 and \$63,669.38 in 2020.

Commissioner Brown moved to approve Resolution 855-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 856-18, resolution authorizing the approval of three (3) Fiscal Year 2018 U.S. Department of Housing & Urban Development funded grant agreements to provide community development services to Franklin County residents (\$250,000.00)(Economic Development and Planning), presented by Mark Paxson, Community Development Administrator, Economic Development and Planning.

Mr. Paxson: This resolution authorizes the approval of three (3) Fiscal Year 2018 U.S. Department of Housing & Urban Development funded grant agreements to provide community development services to Franklin County residents (contracts totaling \$250,000).

Tool Loan Library \$50,000 CDBG—Rebuilding Together Central Ohio this program provides a tool loan program to low- income Franklin County
residents and nonprofit partners. The program anticipates making 700 tool
loans to County residents.

- **Hearing Enhancement Services \$25,000 CDBG**—The Mid-Ohio Board for Independent Living (MOBILE) provides adaptive equipment for the hearing impaired. The program anticipates serving twenty clients.
- Microenterprise Loan Program \$175,000.00 CDBG—Economic & Community Development Institute this allocation provides microenterpise revolving loans to low and moderate income business owners.

Commissioner Brown moved to approve Resolution 856-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 857-18, resolution awarding a Loan Agreement with the Community Housing Network for the Laurel Green housing project (\$175,000.00)(Economic Development and Planning), presented by Mr. Paxson.

Mr. Paxson: The Laurel Green agreement will result in the construction of a forty (40) unit apartment complex providing housing to individuals with a mental health diagnosis. The apartment building is located at 6079 Northgate Road near I-71 and Route 161. The total program cost is approximately \$7.27 million.

The project is funded with \$175,000 in HOME funds from the U.S. Department of Housing and Urban Development. Funding for this project will be approved under the County's 2018 Action Plan to HUD, and has met all requisite citizen participation requirements.

Commissioner Brown moved to approve Resolution 857-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 858-18, resolution authorizing a Guaranteed Maximum Price (GMP) Amendment #2 to modify the original Contract Agreement with Elford, Inc. to provide Construction Manager at Risk Services, including Construction Services, associated with the construction of a New Forensic Science Center (\$17,000,305.00)(Public Facilities Management), presented by Darla Reardon, Director, Public Facilities Management.

Ms. Reardon: Good morning Commissioners, Darla Reardon, Director, Public Facilities Management. Joining me today is Randy Duncan, Projective Executive for the Corna Kokosing/Elford construction team, for the new Forensic Science Center. Also Pizzuti Solutions, Owner's Representative, is in the audience.

This Resolution modifies the original Contract Agreement with Elford, Inc. and Guaranteed Maximum Price Amendment (GMP) #1, which was previously approved on October 9, 2018, and authorizes a GMP Amendment #2 to provide Construction Services associated with construction of the new Forensic Science Center.

Execution of this GMP Amendment #2 is the next step in the Construction Manager at Risk project delivery model that is being employed on this project. Elford continues to hold all subcontracts associated with this project. Specifically, GMP Amendment #2 includes the following construction work: masonry, drywall, mechanical & plumbing systems, and electrical & technology systems.

GMP Amendment #1 for 8 bid packages was approximately \$6 million. Today's GMP Amendment #2 at a not to exceed cost of approximately \$17 million is consistent with the budget estimate. Therefore, the new total GMP Contract Sum is approximately \$23 million. We anticipate GMP #3, which will represent the final balance of the construction work, to be brought to the Board in early 2019.

Randy Duncan, Elford, Inc., will now provide additional brief comment on this Amendment, including SEBE and local participation.

Mr. Duncan: Good afternoon, Commissioners. We are happy to report that we are under budget on this project. The SEBE participation is just under 19% on this package. We anticipate after all three GMPs, SEBE participation will be between 14-18%. Three of the four contractors are local.

Commissioner Brown moved to approve Resolution 858-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 859-18, resolution authorizing an extension to the contract with Dearborn National Life Insurance Company (Dearborn National) for life insurance services for the Franklin County Cooperative Health Improvement Program (\$730,000.00)(Human Resources), presented by Jodi Leis, Assistant Director, Human Resources.

Ms. Leis: This resolution extends the current contract with Dearborn National until December 31, 2021. Dearborn National provides basic life and accidental, death and dismemberment coverage to our employees and a voluntary life insurance program. All rates remain the same through the extension period, with the exception of the basic life rates that will increase in years two and three.

Commissioner Brown moved to approve Resolution 859-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 860-18, resolution authorizing a renewal with Sun Life Financial (Sun Life) for specific excess risk (stop loss) insurance for the Franklin County Cooperative Health Improvement Program (\$1,110,000.00)(Human Resources), presented by Ms. Leis.

Ms. Leis: This resolution extends the current contract with Sun Life until December 31, 2019. This also allows for the County Administrator to sign the documents to effectuate this renewal. Sun Life provides stop loss coverage to the Cooperative where they assume the risk of any medical, behavioral health or pharmacy claims over \$1 million dollars for a single individual in a plan year. We also added an experience rating refund endorsement to the program which allows a refund of the portion of the annual premium if the Cooperative experiences a positive run through this extension period.

Commissioner Brown moved to approve Resolution 860-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 861-18, resolution appointing Carla Williams Scott to the Board of Trustees of the Columbus Metropolitan Library (Board of Commissioners), presented by Erik Janas, Deputy Administrator.

Mr. Janas: Pending any questions, I recommend approval of this appointment.

Commissioner Brown moved to approve Resolution 861-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Resolution No. 862-18, resolution appointing Michael Curtin as a member of the Human Services Levy Review Committee (Board of Commissioners), presented by Mr. Janas.

Mr. Janas: Pending any questions, I recommend approval of this appointment.

Commissioner Brown moved to approve Resolution 862-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

There being no further business before the Board, the meeting was adjourned at 12:27 P.M.

(Signature Page Follows)

These minutes are a summary of the Commissioners' meeting of December 11, 2018.

KEVIN L. BOYCE, PRESIDENT

O'GRADY RD OF COUNTY COMMISSIONERS NKLIN COUNTY, OHIO

Submitted by:

Antwan Booker, Clerk