

FRANKLIN COUNTY BOARD OF COMMISSIONERS

MINUTES OF GENERAL SESSION

November 21, 2017

The Franklin County Board of Commissioners convened in the Commissioners Hearing Room at 9:00 A.M. on Tuesday, November 21, 2017.

Present were: President O'Grady, President
Marilyn Brown, Commissioner
Kevin L. Boyce, Commissioner

Also present on the dais were Nick Soulas, 1st Assistant, Prosecuting Attorney; Kenneth Wilson, County Administrator; Zachary Talarek, Director, Office of Management and Budget; and Antwan Booker, Clerk to the Board of Commissioners.

President O'Grady called the meeting to order at 9:06 A.M.

President O'Grady: We have Morgan Hughes from the #savethecrew Campaign to speak this morning.

Mr. Hughes: Good morning. I would like to thank you for having us this morning. The background for #savethecrew is a grassroots campaign that started as a hashtag on Twitter the night that Precourt Sports Ventures and Major League Soccer broke the story that they were trying to rob this community of a valuable asset that we love and care about. We have been fighting the good fight and staying positive. We keep in mind the way we communicate our message is as important as the message itself. We try to stay positive and do everything we can behind the scenes and in front of the cameras to keep the team in Columbus. To see the support that we have had means the world to us. Thank you for having me today.

President O'Grady: We are glad that you are here. We have been supporting the Crew for a long time. I have been a season ticket holder for a number of years. My kids have grown up with the Crew and we would like nothing more than to keep the Crew here. We were with the Travis County Commissioners from Austin, TX in Salt Lake City, UT last week and they would like for us to keep the Crew here as well. We are doing all that we can to make this happen. It is a little tough dealing with an owner who is dead set on taking the team out of Columbus. We have been part of the conversation and will continue to be part of it in a reasonable way. Thank you for being here this morning and we would like to get a picture with you.

(group picture)

Resolution No. 816-17, resolution authorizing the set aside for the Recorder's Technology Fund for calendar year 2018 (Recorder), presented by Daniel O'Connor, Jr., County Recorder, Recorder's Office.

Mr. O'Connor: Good morning Commissioners. As we have discussed in our previous meetings, we are looking to maintain the current level of fee structure so we can continue to operate our office in the manner that we have over the course of this year. Having the \$4 base fee will allow us to continue to serve both agencies within County government and agencies outside of government that choose to utilize our services at the cost that we can provide them. We request we maintain the fee level going into next year.

Commissioner Boyce moved to approve Resolution 816-17, seconded by Commissioner Brown. The Resolution was unanimously adopted by roll call vote.

Resolution No. 817-17, resolution authorizing a non-general fund supplemental appropriation for the Franklin County Land Bank (Treasurer), presented by Cheryl Brooks Sullivan, County Treasurer, Treasurer's Office.

Ms. Sullivan: Good morning. We are requesting supplemental appropriation for our DTAC Fund. We were able to create a higher than anticipated revenue and are looking to increase the appropriation to the Land Bank.

Commissioner Boyce moved to approve Resolution 817-17, seconded by Commissioner Brown. The Resolution was unanimously adopted by roll call vote.

Resolution No. 818-17, resolution authorizing the modification of the renewal agreement for the Everbridge Mass Notification System (Emergency Management Agency) (\$4,820.54), presented by Jeffrey Young, Director, Emergency Management Agency, and Robert Armstrong, Director, Department of Public Safety at the Ohio State University.

Mr. Young: Good morning Commissioners, with Robert Armstrong, Director, Department of Public Safety at the Ohio State University. We are asking for a modification to our existing Everbridge contract to allow us to link our two mass notification systems in an informational basis so that Buckeye Alerts, that sends out alerts to faculty, staff and students, has the ability to push those notifications to Alert Franklin County as an informational subscription notice.

Commissioner Boyce moved to approve Resolution 818-17, seconded by Commissioner Brown. The Resolution was unanimously adopted by roll call vote.

Resolution No. 819-17, resolution authorizing a transfer of General Fund appropriations for the purchase of capital equipment (Veterans Services), presented by John Warrix, Assistant Director, Veterans Service Commission.

Mr. Warrix: Good morning Commissioners. After some study, we determined that it was cheaper for us to purchase copiers than lease them with the amount of usage we utilized them for. We are asking for a transfer of funds from Material and Services to Capital Outlays in the amount of \$24,369 to purchase two new copiers.

Commissioner Boyce moved to approve Resolution 819-17, seconded by Commissioner Brown. The Resolution was unanimously adopted by roll call vote.

Resolution No. 820-17, resolution approving a subaward agreement with Columbus Urban League for the 700 Credit Score Community Initiative (Job and Family Services) (\$190,390), presented by Charles Noble, Chief Strategy Officer, Job and Family Services.

Mr. Noble: Good morning Commissioners. The vast majority of un- or underbanked households nationwide are low income. 82% of unbanked households make less than \$30,000 a year and nearly half live off less than \$15,000 a year. Being un- or underbanked makes it difficult for families to build savings or access fair, affordable credit, let alone take out a loan for a home or to open a small business. Instead they are forced to rely on expensive financial alternatives like check-cashing outlets or payday lenders. The Columbus Urban League's 700 Credit Score Community Initiative is a financial education workshop designed to work with low income residents across Franklin County to focus on credit, debt, budgeting and savings. All of these are essential components of improving credit scores. The program mixes group classes with 1-on-1 coaching with certified financial counselors who can help in developing monthly budgets and individualized Financial Action Plans.

This past year, the Columbus Urban League enrolled 139 individuals, more than originally budgeted, into the program. 100% of participants developed monthly budgets and approximately 20% improved their credit scores. The Columbus Urban League will serve approximately 125 TANF eligible individuals over the course of the proposed agreement.

Commissioner Boyce: We learned from the Great Recession that financial literacy is an important thing that a family can have to navigate tough times. I love the program that the Columbus Urban League is doing. I have heard nothing but great reviews and I believe this is a great investment within the community.

Commissioner Brown: I think this is so important for our families. It is one of those things that can be helpful to our families.

Commissioner Boyce moved to approve Resolution 820-17, seconded by Commissioner Brown. The Resolution was unanimously adopted by roll call vote.

Resolution No. 821-17, resolution approving a subaward agreement with Columbus Urban League for the Transitions Program (Job and Family Services) (\$250,000), presented by Mr. Noble.

Mr. Noble: Commissioners, ex-offenders face a myriad of barriers transitioning back into the community after incarceration. Obtaining employment is one of the most daunting challenges. Restored citizens may lack training or soft skills or other resources necessary to excel in the workplace and employers are often hesitant to take a risk on individuals with a criminal record. However, research from the Manhattan Institute has confirmed that employment is a key factor in reducing recidivism rates and the sooner we can help them find stable employment, it lowers the risk. When ex-offenders fall back into the old habits and end up back imprisoned, we all pay the cost to the tune of nearly \$26,000 per inmate, per year.

The Columbus Urban League's Transitions program targets some of the hardest to serve, chronically un- and under-employed ex-offenders. The curriculum includes employability skills like conflict resolution, computer literacy and interviewing techniques on top of individualized job placement and retention assistance. The Urban League also works with community partners to offer vocational certification training opportunities and more. Over the term of our last contract, more than a quarter of Transitions participants (28 of 111) have obtained employment. The Columbus Urban League will target approximately 75-85 chronically un- or under-employed ex-offenders for the program over the next year.

Commissioner Boyce moved to approve Resolution 821-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 822-17, resolution approving a subaward agreement with Central Community House, on behalf of the Columbus Federation of Settlements, for case management and barrier removal services (Job and Family Services) (\$255,641.15), presented by Mr. Noble.

Mr. Noble: Commissioners, as you know, Ohio Works First cash assistance customers are required to participate in a work activity in order to receive their benefit. While our staff and contracted partners work closely with customers to ensure compliance, some fail to meet their work participation requirements and face sanctions, including removal of cash or food benefits. For the past three years, we've worked with the Central Community House, the Clintonville-Beechwood Community Resources Center and St. Stephens to connect sanctioned families with the resources to address the underlying causes contributing to noncompliance through the Family Advocate Program. Our agency provides sanction referrals and their Case Workers reach out to sanctioned participants by phone or home visits to learn about their unique situation and assess their options, including opting out of cash assistance. Their goal is to meet sanctioned clients where they are in their journey, then build relationships that allow for trust, motivation and growth. They often connect clients with crisis assistance or refer to mental health and addiction services.

Last year, our agency sanctioned more than 1,300 OWF customers for failing to meet work requirements. Under the proposed contract, we will continue to refer sanctioned families to Central Community House and its partners and will also explore expanding Family Advocate Program to serve other at-risk populations.

Commissioner Boyce moved to approve Resolution 822-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 823-17, resolution approving one (1) contract for a Workforce Suiting Program with Dress For Success (Job and Family Services) (\$100,000), presented by Mr. Noble.

Mr. Noble: Commissioners, women in the program are able to access professional development training, soft-skills workshops, 1-on-1 career counseling, interview training and more through Dress for Success' Career Center. They are also paired with a Personal Stylist, who helps them select professional outfits, accessories, personal care products and more from the Suiting Boutique, so they can look and feel their best for an upcoming interview. And after they get hired, and that is the goal, they have another chance to work with their Personal Stylist once again to select and learn how to mix and match outfits for their new workplace wardrobe, whether that's a more professional attire, business casual clothes, medical uniforms or more. They can also continue to take part in other monthly workshops focused on topics like financial literacy, professional development and health and wellness.

Dress for Success Columbus suited more than 500 women over their last contract period, nearly double the amount they originally planned for. They will plan to connect approximately 500 more TANF-eligible women with appropriate workplace apparel, training and more over the proposed contract period.

Commissioner Boyce moved to approve Resolution 823-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote for one week.

Resolution No. 824-17, resolution approving a subaward agreement with the Godman Guild Association for workforce development services (Job and Family Services) (\$120,000), presented by Mr. Noble.

Mr. Noble: Commissioners, the Godman Guild's "Pathways to Work" is a transitional job program that targets hard to employ, disengaged individuals living in Columbus' urban core. The program began in late 2015 and although it is relatively new, it's modeled after the successful Boston-based ROCA program. Pathways to Work provides hard to serve adults with intensive, stage-based, long-term support and services to overcome barriers in the workforce system. They help participants learn and practice how to work.

Phase 1 of the program includes supervised work experience and behavioral change. After work readiness assessments, they are placed in groups under the guidance of a job coach at transitional work sites such as Roots Café, Nationwide Children's Hospital food services, Donato's Warehouse and even retail like Peace, Love and Bling in the Short North. Importantly, these are all supportive work environments that offer learning opportunities, mediation and more. Individuals who complete the Phase 1 move onto Phase 2.

Phase 2 is permanent job placement and success supports. After obtaining permanent employment, their job coach and social workers continue to provide on-going, intensive retention and supportive services. Since its inception, approximately 46 individuals have participated in the Pathways to Work program and many of the employment outcomes are still pending. However, over the summer, Godman piloted a partnership with OhioHealth that saw 5-of-8 participants secure full-time employment. An estimated 65-85 TANF-eligible individuals would receive long-term, intensive workforce development services under the proposed contract.

Commissioner Boyce moved to approve Resolution 824-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 825-17, resolution approving five (5) contracts for Title XX Services with Deaf Services Center, HandsOn Central Ohio, House of Hope for Alcoholics, Inc., Legal Aid Society of Columbus, and Maryhaven (Job and Family Services) (\$995,809.42), presented by Joy Bivens, Director, Job and Family Services.

Ms. Bivens: Good morning Commissioners. The Title XX Social Services Program is intended to enable residents to improve self-sufficiency, support independent living and strengthen family life. Our agency is responsible for administering Title XX Block Grant funds locally, via contracting for necessary services. We are proposing contracting with:

- Deaf Services Center for \$54,820.92 to provide case management, interpretation and sign language for approximately 70 low-income, deaf or hearing-impaired residents.
- HandsOn Central Ohio for \$505,000 to provide information and referral services across Franklin County. Last year the HandsOn line received more than 76,000 calls.
- House of Hope for Alcoholics for \$130,000 to provide residential treatment for approximately 14 low-income residents suffering from drug or alcohol addiction
- Legal Aid Society for \$105,988.50 to provide legal assistance in civil matters for an estimated 67 low-income residents.
- Maryhaven for \$200,000 to provide residential treatment for approximately 32 low-income residents who are suffering from drug or alcohol addiction.

Commissioner Brown: As I look through all of your resolutions, it is remarkable the array of services we are providing to lift families up. I think we need to recognize the amount of

resources that your agency alone, provide in this community to lift families up. It is important for us to take a moment to acknowledge the work that you are doing Ms. Bivens.

President O'Grady: And Commissioner, you are only pointing out the work that JFS is doing. That does not include the Department of Developmental Disabilities, Child Support Enforcement, Office on Aging and the like. What we do for social services in the County is around \$750,000,000 a year. This is what we do and who we are. This is why Counties matter. We lift families up in our community every day.

Commissioner Brown: This is just a slice of what you do. I know that you are doing more, like SteppingUp to Quality for our children.

Ms. Bivens: Thank you Commissioners. I appreciate the fact that you took time out to acknowledge us as Directors. I especially appreciate it because my daughter is here from college who insists that she does not know what I do.

Kenneth Wilson, County Administrator: When kids come home from college, they have a lot of things to do and see and coming to General Session being high on the list. That is a testament to having parents committed to public service. I know when Ms. Bivens' daughter leaves college, she will be doing something for somebody in public service in her future.

Commissioner Boyce moved to approve Resolution 825-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 826-17, resolution expanding the Canal/Vause Community Reinvestment Area and authorizing the execution of an Amended and Restated Community Reinvestment Area Agreement with the Columbus Regional Airport Authority and DRCS, LLC (Economic Development and Planning), presented by Josh Roth, Senior Program Coordinator, Economic Development and Planning.

Mr. Roth: Good morning Commissioners. This resolution concerns a Community Reinvestment Area and a property tax abatement agreement between the County and Columbus Regional Airport Authority. This is for the area down near Rickenbacker known as the Rail Campus. Back in 2006 when the County designated this area as the Canal/Vause CRA, there was a single residential parcel along Vause Road that was not included. This property has since been acquired and the first thing that this resolution would authorize the County to do is petition the State to expand that CRA to include that residential parcel. The second thing that this resolution would do is to amend and restate the original CRA agreement that was executed in 2006 and add Duke Realty as a partner to the agreement. In addition the agreement would also extend certain deadlines, like the date that construction needed to be completed by to be eligible for incentives. According to the terms of the agreement, the Airport Authority and Duke Realty have committed to facilitate the

private investment of about \$90,000,000, the creation of about 300 jobs and adding payroll of about \$6,200,000.

President O'Grady: We have Kristen Easterday, Columbus Regional Airport Authority, here to speak.

Ms. Easterday: My only comments would be to thank you for your continued support. This is a good step in our continued relationship of focusing on economic development around the Rickenbacker area.

Commissioner Brown: It makes sense do this.

Ms. Easterday: When we are building 700,000-800,000 square feet at a time, those four acres will help square off and do the proper development we need to do in that area.

Commissioner Boyce moved to approve Resolution 826-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 827-17, resolution for the review of petition to annex 11.3 +/- acres from Franklin Township to the City of Columbus Case #ANX-23-17 (Economic Development and Planning), presented by Jenny Snapp, Assistant Director, Economic Development and Planning.

Ms. Snapp: Good morning Commissioners. This resolution is to consider a municipal annexation of 11.3 acres from Franklin Township to the City of Columbus. The area to be annexed includes property located at 2090 Frank Road, which is north of Frank Road, east of Harrisburg Pike and west of Interstate 71. This will be the site of the new Forensic Science Center. The petition was filed by Applicant/Agent Steve Schoeny, Law Director, on behalf of the City of Columbus. The City of Columbus has authorized the annexation of the described territory under ordinance no. 2751-2017 passed on October 23, 2017. The petition meets all statutory requirements outlined in Section 709.16 of the Ohio Revised Code.

Commissioner Boyce moved to approve Resolution 827-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 828-17, resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-24-17 (Economic Development and Planning), presented by Ms. Snapp.

President O'Grady: Mr. Soulas, you have to explain Montgomery Township to Commissioner Boyce.

Mr. Soulas: Every piece of property in the State of Ohio sits within a County and a Township. Historically, the City of Columbus, when they annexed property, would conform the boundaries of the properties they have annexed to the corporate boundaries of the City. They would conform the boundaries of the Townships into a paper Township called Montgomery Township. That is for real estate tax purposes and whatever efficiencies that would provide. Up until 2001, with the change in annexation laws, all of the properties that Columbus annexed were conformed into Montgomery Township and taking it out of the different Townships within Franklin County. That posed some hardships for the Townships because it removed those properties from the tax base of the Township. With the change in the law with the expedited annexations, a lot of the properties remain within the original Township. Montgomery Township is the largest township, however it only exists on paper.

Ms. Snapp: This resolution is to consider a boundary change petition to adjust the boundary lines between Montgomery Township to make the boundary of Montgomery Township conform to the boundaries of the City of Columbus. The petition was filed by the City of Columbus pursuant to ordinance no. 2312-2017 authorizing the submission of a petition to the Board of County Commissioners requesting that the boundary lines of Montgomery Township be changed to make them conform to the corporate limits of the City of Columbus.

The area to be adjusted includes a parcel of land annexed to the City of Columbus and approved on May 23, 2017 by the Franklin County Board of Commissioners as ANX-05-17 as a Regular Annexation. The parcel is located at 951 Doherty Road (.47 acres). The petition has been filed in accordance with Section 503.07 of the Ohio Revised Code.

President O'Grady: Where is Doherty Road?

Ms. Snapp: It is in Prairie Township and off of Hilliard-Rome Road.

Commissioner Boyce moved to approve Resolution 828-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 829-17, resolution authorizing a modification to the contract with George J. Igel Co., Inc. for the Site Work and Underground Utilities Package associated with the construction of the Franklin County Corrections Center at an increase of One Hundred Thousand Dollars (Not to exceed \$100,000.00) (Public Facilities Management) (\$2,930,243), presented by Darla Reardon, Interim Director, Public Facilities Management.

Ms. Reardon: Good morning Commissioners. Igel is currently performing the site work and underground utilities activities associated with the new Franklin County Corrections Center. This resolution authorizes the first contract modification with Igel and will provide for an allowance for soil drying treatments as needed following rain events. The recent weather has been problematic and this work is necessary in order to maintain the earth

work schedule. Work will be tracked on a time and material basis and any unused funds will be returned to the County. The owner's representative, the construction manager and architect are in support of this action.

Commissioner Boyce moved to approve Resolution 829-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 830-17, resolution authorizing an amendment to the collaboration agreement with the Affordable Housing Trust for Columbus and Franklin County to support production of affordable housing units (Community Partnerships), presented by Dayna McCrary, Community Partnerships Coordinator, Board of Commissioners.

Ms. McCrary: Good morning Commissioners. This resolution will allow us to amend the contract agreement that we have with the Affordable Housing Trust because our permissive real estate conveyance fees have exceeded our initial projections. This contract amendment will provide an increase of \$399,901. This will allow them to do more work in the area of affordable housing.

Commissioner Boyce moved to approve Resolution 830-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 831-17, resolution approving Personnel Actions (Human Resources), presented by Sue Hamilton, Assistant Director, Human Resources.

Ms. Hamilton reviewed the list of personnel actions in the Resolution and requested the Commissioners' approval.

Commissioner Boyce moved to approve Resolution 831-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 832-17, resolution approving purchases for various Franklin County agencies (Purchasing) (\$1,149,392.42), presented by Karl Kuespert, Director, Purchasing.

Mr. Kuespert: Good morning Commissioners, Karl Kuespert representing Purchasing. The resolution before you requests approval of 161 Purchase Orders. These Purchase Orders have been pre-certified as to availability of funds by the County Auditor.

Commissioner Boyce moved to approve Resolution 832-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 833-17, resolution authorizing non-general fund supplemental appropriations and a transfer of funds for the payment of debt service (Board of Commissioners), presented by Zak Talarek, Director, Office of Management and Budget.

Mr. Talarek: Good morning Commissioners. This resolution is our semi-annual authorization of the County's debt service payment. The amount this year will total \$26,500,000 for the December 1st payment. Of that amount approximately \$16,800,000 will be transferred from the General Fund. \$6,500,000 is from the recent note sale that we will be closing this morning. On that note sale, the interest rate was under 1.4% for a one year note and a coupon of 2.125%.

Commissioner Brown moved to approve Resolution 833-17, seconded by President O'Grady. The Resolution was approved by roll call vote with Commissioner Boyce abstaining.

Resolution No. 834-17, resolution authorizing a no cost extension of the contract with Prime AE for Board of Commissioner agencies to further leverage the County's enterprise content management system (Board of Commissioners) (\$110,160), presented by Adam Luckhaupt, CIO, Board of Commissioners.

Mr. Luckhaupt: Good morning Commissioners. This resolution authorizes a no-cost contract extension with Prime 3SG that will extend the term of the agreement to March 20, 2018 in order to complete the enterprise content management assessment for Board of Commissioner agencies. This will enable the County to further leverage the existing licensing and infrastructure and identify opportunities for process improvement and a future course of action.

Commissioner Boyce moved to approve Resolution 834-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Resolution No. 835-17, resolution approving, ratifying and confirming Franklin County Suburban Mayors appointees to serve on the Franklin County Convention Facilities Authority Board (Board of Commissioners), presented by Erik Janas, Deputy Administrator.

Mr. Janas: Good morning Commissioners. Resolution No. 818-88 established the Franklin County Convention Facilities Authority in which two suburban municipal appointments were to be made among the eleven board members. This Board passed Resolution No. 679-17, amending that process by which the two suburban appointments were made and delegating that authority to the Central Ohio Mayors and Managers Association (COMMA). COMMA has made their recommendations to the two board appointments. They are Mayor Ike Stage, Mayor of Grove City, and David Norstrom, Worthington City Council. This resolution is to affirm and ratify those recommendations from COMMA.

Commissioner Boyce moved to approve Resolution 835-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

Antwan Booker, Clerk to the Board, read one (1) Journalization into the record:

Case #ANX-25-17 - An Expedited Type 2 annexation petition ANX-25-17 was filed with the Franklin County Economic Development and Planning Department on November 13, 2017. The petition is requesting to annex 2.217 +/- acres from Norwich Township to the City of Hilliard. The petition will be considered by the Board of Commissioners on December 19, 2017.

Site: 4470 Leppert Road (PID# 200-000003 and 200-002372)

Resolution No. 836-17, resolution of the Franklin County Board of Commissioners to convene into Executive Session for the purpose of discussing pending or imminent court action (Board of Commissioners).

Commissioner Boyce: I move to convene into Executive Session to confer with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Commissioner Brown: Second.

Commissioner Boyce moved to approve Resolution 836-17, seconded by Commissioner Brown. The Resolution was unanimously approved by roll call vote.

The Commissioners convened into Executive Session at 9:53 A.M. With no deliberative action taken and there being no further business before the Board, the meeting was adjourned at 10:21 A.M.

(Signature Page Follows)


These minutes are a summary of the Commissioners' meeting of November 21, 2017.



JOHN O'GRADY, PRESIDENT



MARILYN BROWN



KEVIN L. BOYCE
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO

Submitted by:



Antwan Booker, Clerk