

FRANKLIN COUNTY BOARD OF COMMISSIONERS

MINUTES OF GENERAL SESSION

January 2, 2018

The Franklin County Board of Commissioners convened in the Commissioners Hearing Room at 9:00 A.M. on Tuesday, January 2, 2018.

Present were: Kevin L. Boyce, President  
Marilyn Brown, Commissioner  
John O'Grady, Commissioner

Also present on the dais were Nick Soulas, 1<sup>st</sup> Assistant, Prosecutor's Office; Kenneth Wilson, County Administrator; Zachary Talarek, Director, Office of Management and Budget; and Antwan Booker, Clerk to the Board of Commissioners.

President Boyce called the meeting to order at 9:11 A.M.

Approval of the minutes of the November 21, November 28, December 5, and December 12, 2017 General Session. Commissioner Brown moved to approve the minutes, seconded by Commissioner O'Grady. The minutes were unanimously approved by roll call vote.

**Resolution No. 2-18**, resolution authorizing the settlement of legal claims brought in the United States District Court, Southern District of Ohio, being Case No. 2:17-cv-00087 (Domestic Relations) (\$9,999), presented by Orvell Johns, Court Director, Domestic Relations Court.

Mr. Johns: Good morning Commissioners. This resolution is authorizing a settlement for legal claims.

Commissioner Brown moved to approve Resolution 2-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

**Resolution No. 3-18**, resolution authorizing a contract with Public Communication Services, Inc. to provide Inmate Telephone Services (Public Facilities Management), presented by Kris Long, Deputy Administrator.

Ms. Long: Good morning Commissioners. As you know, Public Facilities Management collaborates with the Sheriff's Office in the management of the contract for inmate telephone services. PFM is recommending to continue this relationship with the current contractor, PCS, through October of 2019. It has been a long standing policy of the

Commissioners to have low cost inmate phone charges to ensure that there is as much communication as possible with family and friends with individuals that are in the jail.

Commissioner Brown: Has the rate changed?

Ms. Long: The rate has not changed. The current rate is \$.04 per minute. We forsake any commission. The average call is about 13 minutes, with \$.04 per minute, it will cost \$.52, which is one of the lowest in the nation.

Commissioner Brown moved to approve Resolution 3-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

**Resolution No. 4-18**, resolution authorizing a contract extension with Abacus Corporation, Brenda J. Davidorf, Inc. dba TRC Staffing Services and Kelly Services for Temporary Staffing Services (Purchasing) (\$2,052,500), presented by Karl Kuespert, Director, Purchasing.

Mr. Kuespert: Good morning Commissioners, Karl Kuespert representing the Franklin County Purchasing Department. The resolution before you requests your approval of contract extensions for the temporary personnel services. Two of the vendors have agreed to continue their Cooperative to the six contiguous Counties to Franklin County, and one vendor has agreed to this contract as a Cooperative to all counties within the State of Ohio. This is the first contract extension and there is one additional 1-year extension period remaining on the contract. This contract is used by Animal Control, Common Pleas Court, Homeland Security & Justice Programs, Job & Family Services, and Public Facility Management.

Commissioner Brown moved to approve Resolution 4-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

**Resolution No. 5-18**, resolution approving purchases for various Franklin County agencies (Purchasing) (\$124,588,594.27), presented by Mr. Kuespert.

Mr. Kuespert: Commissioners, before I present my resolution I would like to explain the reasoning for the significant number and the large dollar value of the purchase orders that are being requested for your approval today.

At the end of each year the Auditor cancels all open purchase orders from the previous year. In order for agencies to pay outstanding bills from last year and to pay for this fiscal year's bills, new purchase orders to encumber funds have to be approved. Consequently, January and February's general session resolutions will be for a greater number of POs and a greater dollar amount.

Each agency is encumbering funds to pay for the supplies and services that have been approved in their budgets. They are also encumbering funds to pay for contracts that were awarded last year but weren't completed. This doesn't mean that they will be spending these funds immediately; they are just encumbering the funds so they will be available to pay invoices as they come to the agencies. As an example, I have encumbered \$1.5 million for postage for the mailroom, however, I will not spend all of those encumbered dollars until around September.

With that said, the resolution before you requests your approval of 1,119 purchase orders. These purchase orders have been pre-certified as to the availability of funds by the County Auditor.

Commissioner Brown moved to approve Resolution 5-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

**Resolution No. 6-18**, resolution authorizing the 2018 commitment to the financing plan for the Public Safety Center Fund (Board of Commissioners), presented by Zak Talarek, Director, Office of Management and Budget.

Mr. Talarek: Good morning Commissioners. Back in 2014, the Board of Commissioners established a financing plan for the Public Safety Center Fund. For 2018, the commitment was for \$48 million. This resolution is for \$41 million. The reason for the difference is the \$7 million that was in the Medicaid Sales Tax Transition Fund was transferred to the Public Safety Center Fund at the end of last year, advancing that commitment. The purchase order being approved is part of this resolution for \$41 million.

Commissioner Brown moved to approve Resolution 6-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

**Resolution No. 7-18**, resolution amending the Travel Policy for Franklin County employees (Board of Commissioners), presented by Mr. Talarek.

Mr. Talarek: Commissioners, this resolution amends the travel policy to make two changes. The first is to have a standard single per diem rate of \$40 per day for a full day of travel with \$30 for the first and last day. Previously, the current policy had two rates of \$35 and \$50. The \$40 was determined by taking the lowest GSA rate, less lunch, was the basis for the calculation and rounded to the nearest \$5. Previously, agencies would have to deduct meals, depending on the situation. This will reduce the administrative burden for agencies with travel and the Auditor's Office in reviewing travel reimbursement requests. In addition, there is a requirement that the reimbursement requests to the Auditor's Office must be within 90 days when authorized travel ends.

Commissioner Brown: Are those the only changes?

Mr. Talarek: Yes.

Commissioner Brown moved to approve Resolution 7-18, seconded by Commissioner O'Grady. The Resolution was unanimously adopted by roll call vote.

Antwan Booker, Clerk to the Board, read one (1) Journalization into the record:

**Case #ANX-26-17 - An Expedited Type 2 annexation petition ANX-26-17 was filed with the Franklin County Economic Development and Planning Department on December 26, 2017. The petition is requesting to annex 2.218 +/- acres from Norwich Township to the City of Hilliard. The petition will be considered by the Board of Commissioners on January 30, 2018.**

**Site: 4470 Leppert Road (PID# 200-000003 and 200-002372)**

There being no further business before the Board, the meeting was adjourned at 9:20 A.M.

**(Signature Page Follows)**

These minutes are a summary of the Commissioners' meeting of January 2, 2018.

  
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**KEVIN L. BOYCE, PRESIDENT**

  
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**MARILYN BROWN**

  
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**JOHN O'GRADY  
BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, OHIO**

Submitted by:

  
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Antwan Booker, Clerk