

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes  
Thursday, October 3, 2024

President Boyce  
Commissioner Crawley

The purpose of the meeting was to review resolutions submitted for the October 8, 2024, General Session, and to discuss other matters pertaining to the programs of the agencies.

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner Boyce convened the meeting at 9:02 A.M.

AUDITOR

Gary Dwyer, Deputy Chief of Staff – Operations, Auditor, offered a resolution authorizing a fourth amendment to the Enterprise Licensing Agreement with Environmental Systems Research Institute for Geographic Information System software and services utilizing non-general funds (\$1,575,000.00) (Auditor).

Mr. Dwyer reviewed information found in documents submitted with the proposed resolution.

DOMESTIC RELATIONS

Barbara Reeves, Deputy Director of Business Operations & Finance, Domestic Relations, offered a resolution authorizing a contract with ten vendors for mediation services (\$75,000.00) (Domestic Relations).

Ms. Reeves reviewed information found in documents submitted with the proposed resolution.

ENGINEER

William “Fritz” Crosier, Chief Deputy of Engineering, Engineer’s Office, offered a resolution for Plans approved for the improvement of Renner Road, County Road No. 27, from Alton & Darby Creek Road, County Road No. 272, to Spindler Road, County Road No. 153, Norwich Township, Franklin County, Ohio (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

William “Fritz” Crosier offered a resolution for Report (1st) of the Franklin County Engineer, establishing sums of compensation for a portion of the owners of property abutting Briggs Road, Township Road No. 1754, and Josephine Avenue, Township Road No. 1752, Franklin Township, Franklin County, Ohio (\$900.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

SHERIFF

Albert J. Smith III, Assistant Director of Finance, Sheriff’s Office, offered a resolution authorizing a third Contract Extension and Modification with Bob Barker Company, Inc., White Feather Farms of Ohio, Inc., Performance Food Group Inc., Care Supplies, LLC, Union Supply Group, Inc., and McKee Foods Corporation for the continuation of providing Commissary Items for resale in the Franklin County Correctional Facilities (\$600,000.00) (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

OFFICE OF DIVERSITY EQUITY & INCLUSION

Perla Martinez, DEI Administrator, Office of Diversity Equity & Inclusion, offered a resolution authorizing a grant agreement with Hyatt Regency Columbus for the use of their facilities to host the second Franklin County Board of Commissioners Diversity, Equity, and Inclusion Conference (\$72,125.00) (Office of Diversity Equity & Inclusion).

Ms. Martinez reviewed information found in documents submitted with the proposed resolution.

## ECONOMIC DEVELOPMENT AND PLANNING

Walter Dillard, Assistant Director, Economic Development and Planning, offered a resolution authorizing the Franklin County Administrator to Execute on Behalf of the Franklin County Commissioners the Attached “Discharge of MORTGAGE” Instrument for Marlene M. Roach at 1025 Woodington Road, Westerville, Ohio 43081 (Economic Development and Planning).

Mr. Dillard reviewed information found in documents submitted with the proposed resolution.

## JOB AND FAMILY SERVICES

Bart Logan, Assistant Director of Communications, Job and Family Services, offered a resolution approving a service agreement with CredibleMind, Inc. for a digital behavioral health platform that connects residents to online mental health and wellness information and resources (\$43,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

## HUMAN RESOURCES

Sue Hamilton, Assistant Director, Human Resources, offered a resolution authorizing an agreement with The Ohio State University for the purchase of Management Advancement for the Public Service (MAPS) training units for agencies of the Board of Commissioners (\$91,250.00) (Human Resources).

Ms. Hamilton reviewed information found in documents submitted with the proposed resolution.

## PURCHASING

Megan Perry-Balonier, Director, Purchasing, and Andrena Austin, Economic Equity Administrator, Office of Diversity Equity & Inclusion, offered a resolution approving purchases for various Franklin County agencies (\$7,703,856.33) (Purchasing).

Ms. Perry-Balonier and Ms. Austin reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution approving purchases for various Franklin County agencies (\$16,870.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

### BOARD OF COMMISSIONERS

Brittany Razek, Director of Community Appointments, Board of Commissioners, offered a resolution appointing representatives and alternates to the District 3 Public Works Integrating Committee (Board of Commissioners).

Ms. Razek reviewed information found in documents submitted with the proposed resolution.

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*The Clerk noted there will be two (2) journalizations at General Session on Tuesday, October 8, 2024.*

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### COUNTY ADMINISTRATION UPDATE

Kenneth N. Wilson, County Administrator: This update is intended to provide information on the next steps of the Workforce Development Program. Currently, I am not recommending moving forward with any extension of the Creating Central Ohio Futures Program and Building Futures and Driving Futures to allow the county to evaluate those programs further. Through the process, we have learned a lot about those programs and best practices that we want to implement moving forward. Lessons learned have been valuable, but the county is committed to those originally in the program to find the proper home and advance the program. The county is focused on monitoring graduates with a better idea of their continued progress. On Monday, around noon, we successfully closed on the property at 345 E. Fifth Avenue. In the next steps, we will focus on improvements to that property to become the Franklin County One Door and other uses because that building has a significant footprint, and meetings continue with the Franklin County Early Childcare Learning Center.

Commissioner Boyce: Administrator Wilson, are you concerned with the financial projections for 2025 and what we need to do?

Administrator Wilson: Yes, on the operating side of the budget. We have built up significant funding within in the improvement fund that we would use to make these improvements. In anticipation of capital gains, we could put away sufficient reserves for this and items with the

Sheriff's Office. We will monitor it closely. Yesterday, we talked about the Early Childhood Learning Center's parking. How much minimum parking do we need, and how much do we need to plan? For example, 85 spaces will be reserved for elected officials, and we will need other parking levels. Parents do not have convenient drop-off space. Lastly, budget preparations continue, focusing on revisions to the Board of Commissioners' Strategic Plan priorities and the upcoming budget format. We are only a few agencies short on having equity plans.

Commissioner Boyce: I want to engage one-on-one regarding the Workforce Development Program and have my staff follow up.

Joy Bivens, Deputy County Administrator: The partnership with the public health and human services agencies, community partners, and the juvenile court will decentralize some of their operations to 345 E. Fifth Avenue. Non-violent offender hearings can be handled within that space; families will have access to all the human services agencies; and Children's Services will be represented, too.

Kris Long, Deputy County Administrator: We do have an update on parking at the Board of Elections. In addition to the parking spaces in front of the building, we have agreements with Job and Family Services (JFS), and parking around Harmony will be utilized for parking around the election. The Sheriff's Office is also aware.

Commissioner Boyce: Is this throughout the election?

Deputy County Administrator Long: Evening and weekends for JFS and Harmony.

Commissioner Boyce: Do we have a shuttle that will take people safely to the Board of Elections?

Deputy County Administrator Long: We could, but people should be able to park in front of the Board of Elections. That space can be used for campaign workers or voters, but we should have enough space for all voters to park adjacent to the Board of Elections. We have a working relationship with the landlord, and they have freed up former Game Stop and Payless space, which will be utilized this fall for early voting, and we will churn through voters faster than before. We believe we have plenty of space, but if that changes, we will monitor daily, and if we need a shuttle, we will have one. Harmony will not have any large events between now and the election.

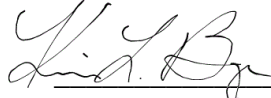
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There being no further business before the Board, the meeting was adjourned at 9:21 A.M.

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**(Signature Page Follows)**

These minutes are a general summary of the Commissioners' Briefing Session for Thursday, October 3, 2024.



10/24/2024

**KEVIN L. BOYCE, PRESIDENT**

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**JOHN O'GRADY**



10/24/2024

**ERICA C. CRAWLEY  
BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, OHIO**

Submitted by:



10/23/2024

Melissa K. Kohler  
Deputy Clerk to the Board of Commissioners