

FRANKLIN COUNTY COMMISSIONERS

Briefing Minutes
September 14, 2017

President O'Grady
Commissioner Brown
Commissioner Boyce

The purpose of the meeting was to review resolutions submitted for the September 19, 2017 General Session. These notes are a synopsis of the meeting.

Commissioner Boyce convened the meeting at 9:01 A.M.

DRAINAGE ENGINEER

Carla Marable, Communications Director, Engineer's Office, offered a resolution approving a ditch maintenance petition for Paddock Reserve, Jefferson Township, Franklin County, Ohio.

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

ENGINEER

Ms. Marable offered a resolution authorizing a contract with Orchard, Hiltz & McCliment, Inc., consulting engineers appointed to assist the Franklin County Engineer in preparing right-of-way and construction plans for the Norton Road at Johnson Road improvement project, Franklin County, Ohio (\$132,648).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Ms. Marable offered a resolution authorizing a contract with Arcadis U.S., Inc., consulting engineers appointed to assist the Franklin County Engineer in providing bridge inspection services on various structures, Franklin County, Ohio (\$96,954).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Ms. Marable offered a resolution authorizing a contract with ZED Digital, consultant, to provide website design, hosting and maintenance services for the Franklin County Engineer's Office website (\$48,850).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: Are there any County consistencies when building a website?

Adam Luckhaupt, CIO, Board of Commissioners: The Data Center is working on upgrading all the websites throughout the County, so the front facing pages are similar. All of the services will be linked to it and it will link to their website.

Commissioner Boyce: Thanks. I believe that is important. At the end of the day, we work for the public and their interaction with us is often through the internet. We need to be thoughtful of making it easy for them to navigate and access. I like that we are having some conversations about this. Please keep me in the loop as this develops over time.

Mr. Luckhaupt: I have encouraged the Engineer's Office to work with us and the Data Center to make sure we all have the same look and feel.

W. Fritz Crosier, Chief Deputy Engineer, Engineer's Office, offered a resolution requesting the Ohio Department of Transportation to reduce the speed limit on Murnan Road, County Road No. 12, Franklin County, Ohio.

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Mr. Crosier offered a resolution for the approval of the Paddock Reserve subdivision plat, Jefferson Township, Franklin County, Ohio.

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

DATA CENTER

Julie Lust, Director of Financial Services, Data Center, offered a resolution authorizing a transfer of General Fund appropriations for centralized Storage Area Network (SAN) improvements.

Ms. Lust reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: What do you store? It seems to me that each agency has their own space or does the Data Center host the entire County database?

Ms. Lust: We have the centralized storage solution. Most of the county agencies utilize it. It is something that has grown over the last ten years. When I first started, many of the agencies had their own IT shops. Talking to the agencies and letting them know that it did not make financial sense for everyone to have their own IT shop. More and more agencies have started using the centralized solution.

Commissioner Boyce: I read how a lot of government agencies are going with the cloud based storage services. Are we using a third party for cloud based storage and still storing our own?

Ms. Lust: We have three tiers of storage. Tier 1 is the most vital information. It is high availability and always on. Tier 2, which is what this resolution goes to, is for your very important vital data. Some of it includes cloud storage. We are working on rolling out our Tier 3 storage, which is completely cloud storage. It is cheaper than any other storage, but it also may take you a little longer to get that data.

Mr. Luckhaupt: Every County agency has file shares for word documents. On many of our file shares, some of these documents have not been touched in years. We have to keep them for records retention reasons, but we do not need to access them often. The cloud storage will enable us to get to the data without having to restore backups and have a more cost effective solution.

Commissioner Boyce: One of the topics that has come up in the Records Commission meeting is the consistency of records retention. We talked about having a commission meeting to develop policy guidelines that come from the Records Commission, so we can have some consistency between agencies. I think you both should come to that meeting and give feedback.

Mr. Luckhaupt: For the Budget and Economic Advisory Panel, one of my recommendations was to enforce our records retention policies. The de facto methodology used to store records is to keep everything. That is not necessary and costs the taxpayers money.

Ms. Lust: That is one of the reason we are in the storage situation now. We realize in certain court cases, you have to save the records forever. However, when you have a retention schedule for seven years, people still do not want to get rid of it at year eight. The Data Center will love to be at the table.

Commissioner Boyce: We can do this in our committee work, and bring a recommendation back to the Commissioners. There are those in between records that we need some guidelines.

Commissioner Brown: You should contact the Ohio History Connection to have someone come out to assist as well.

HOMELAND SECURITY AND JUSTICE PROGRAMS

Michael Daniels, Justice Policy Coordinator, Justice Programs, offered a resolution authorizing a professional services agreement between Franklin County and Southeast Inc., for support of Treatment, Case Management, and other Supportive Services as it relates to the Justice and Mental Health Collaboration (JMHC) grant known as Pathways to Women's Healthy Living program.

Mr. Daniels reviewed information found in documents submitted with this proposed resolution.

PURCHASING

Karl Kuespert, Director, Purchasing, offered a resolution approving purchases for various Franklin County agencies (\$753,655.87).

Mr. Kuespert reviewed information found in documents submitted with this proposed resolution.

BOARD OF COMMISSIONERS

Erik Janas, Deputy Administrator, offered a resolution appointing Tony Logan as the County's Co-Chair on the Columbus & Franklin County Local Food Board.

Mr. Janas reviewed information found in documents submitted with this proposed resolution.

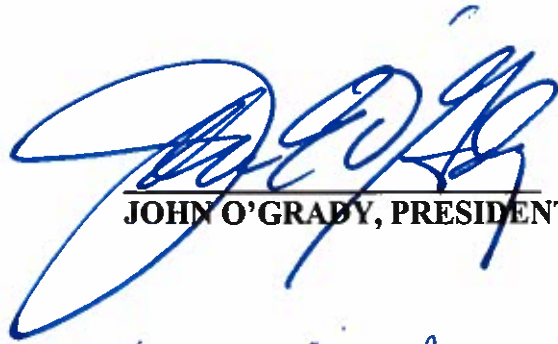
Mr. Janas asked the Commissioners to add a resolution appointing Kevin Tyler to the Franklin County Community Based Corrections Facility Governing Board to the agenda.

Jessica Yuzwa, Homeland Security and Regional Communications, and Brian Bevers, Columbus Division of Police, gave a presentation about their Advanced Homeland Security Training in Israel that took place in May 2017. Materials are on file with the Clerk.

Having no further business, the meeting was adjourned at 9:53 A.M.

(Signature page follows.)

These minutes are a summary of the Commissioners' Briefing Session for September 14, 2017.



JOHN O'GRADY, PRESIDENT



MARILYN BROWN



**KEVIN L. BOYCE
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by: Antwan Booker, Clerk