

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes
Thursday, March 16, 2023

Commissioner Crawley

The purpose of the meeting was to review resolutions submitted for the March 21, 2023, General Session, and to discuss other matters pertaining to the programs of the agencies.

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner Crawley convened the meeting at 9:10 A.M.

AUDITOR

Trenton Weaver, Staff Counsel, Auditor, offered a resolution approving five contracts for mediation services (\$175,000.00) (Auditor).

Mr. Weaver reviewed information found in documents submitted with the proposed resolution.

ENGINEER

William “Fritz” Crosier, Chief Deputy of Engineering, Engineer’s Office, offered a resolution for establishing, altering and widening of the Cosgray Road and Faust Ditch Drainage Improvement project, Washington Township, Franklin County, Ohio, declared necessary (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

William “Fritz” Crosier offered a resolution awarding contract and approving contract bond to Kokosing Construction Company, Inc., for the 2023 Franklin County Resurfacing Program (\$2,126,005.60) (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

William “Fritz” Crosier offered a resolution for preliminary allocation of County Motor Vehicle License Fee (\$5) Funds for the City of Westerville (\$790,000.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

William “Fritz” Crosier, Chief Deputy of Engineering, Engineer’s Office, offered a resolution authorizing the execution of a Release of Easement for Storm Drainage Purposes to Bob Webb Woodhaven LLC, Franklin County, Ohio (Board of Commissioners).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

FRANKLIN COUNTY DATA CENTER

Julie Lust, Chief Financial Officer, Data Center, offered a resolution authorizing an amendment to the agreement with OARnet for switch-based internet services (\$105,180.00) (Franklin County Data Center).

Ms. Lust reviewed information found in documents submitted with the proposed resolution.

Julie Lust offered a resolution authorizing a contract with CDW Government LLC for predictive wireless multiple site survey services (\$94,190.00) (Franklin County Data Center).

Ms. Lust reviewed information found in documents submitted with the proposed resolution.

Kenneth N. Wilson, County Administrator: You stated that 345 S. High Street will be the first priority. Does that mean the vendor will put the plans together for each individual site so that we will not be waiting for all thirty-four in a master plan?

Ms. Lust: That is correct. We will receive real-time updates as soon as they are done with one location so that we can begin that project work.

CHILD SUPPORT ENFORCEMENT

Susan Brown, Director, Child Support Enforcement, offered a resolution authorizing a contract with CBTS LLC (\$64,411.04) (Child Support Enforcement).

Ms. Brown reviewed information found in documents submitted with the proposed resolution.

ECONOMIC DEVELOPMENT AND PLANNING

Emanuel Torres, Assistant Director, Economic Development and Planning, offered a resolution authorizing a Subrecipient Agreement with Decker Construction Company to partially fund a Material Handling System Project (\$184,599.00) (Economic Development and Planning).

Mr. Torres reviewed information found in documents submitted with the proposed resolution.

Sierra Faris, Senior Program Coordinator, Economic Development and Planning, offered a resolution approving a second amendment to Service Agreement (Resolution 0691-21) between the Franklin County Board of Commissioners ("County") and the Community Refugee & Immigration Services ("CRIS" or "Grantee") to provide translation and case management services for individuals impacted by COVID-19 in Franklin County (\$616,385.40) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0833-20) between the Franklin County Board of Commissioners ("County") and Food for Good Thought ("Subrecipient" or "Grantee") to provide a Keep Working Program in Franklin County (\$50,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0989-21) between the Franklin County Board of Commissioners ("County") and Food for Good Thought ("Subrecipient" or "Grantee") to provide a Keep Working Program in Franklin County (\$50,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a second amendment to Service Agreement (Resolution 0485-21) between the Franklin County Board of Commissioners ("County") and Homes on the Hill ("HOTH" or "Grantee") to provide an Eviction and Foreclosure Prevention Program for individuals impacted by COVID-19 in Franklin County (\$200,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0833-20) between the Franklin County Board of Commissioners ("County") and LifeCare Alliance ("Subrecipient" or "Grantee") to provide a home repair program in Franklin County (\$100,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0989-21) between the Franklin County Board of Commissioners ("County") and LifeCare Alliance ("Subrecipient" or "Grantee") to provide a home repair program in Franklin County (\$100,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0989-21) between the Franklin County Board of Commissioners ("County") and LifeCare Alliance to provide a nutrition and IMPACT safety program in Franklin County (\$40,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0818-19) between the Franklin County Board of Commissioners ("County") and the Mid-Ohio Board for an Independent Living Environment ("MOBILE") to provide a hearing enhancement equipment and ramp installation program in Franklin County (\$25,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0833-20) between the Franklin County Board of Commissioners ("County") and the Mid-Ohio Board for an Independent Living Environment ("MOBILE") to provide a hearing enhancement equipment and ramp installation program in Franklin County (\$25,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0818-19) between the Franklin County Board of Commissioners (“County”) and the Mid-Ohio Regional Planning Commission (“MORPC” or “Grantee”) to provide a home repair program in Franklin County (\$800,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0833-20) between the Franklin County Board of Commissioners (“County”) and the Mid-Ohio Regional Planning Commission (“MORPC” or “Grantee”) to provide a home repair program in Franklin County (\$800,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0989-21) between the Franklin County Board of Commissioners (“County”) and the Mid-Ohio Regional Planning Commission (“MORPC” or “Grantee”) to provide a home repair program in Franklin County (\$925,000.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Sierra Faris offered a resolution approving a first amendment to Service Agreement (Resolution 0833-20) between the Franklin County Board of Commissioners (“County”) and the Mid-Ohio Regional Planning Commission (“MORPC” or “Grantee”) to provide a Housing Advisory Board program in Franklin County (\$20,500.00) (Economic Development and Planning).

Ms. Faris reviewed information found in documents submitted with the proposed resolution.

Commissioner Crawley: Can you talk to me about the process that you are putting into place to ensure that we do not have to have amendments to pay these organizations in a timely manner?

Ms. Faris: We plan to have technical assistance sessions with our partners when they receive a new agreement in place of the current program year for HUD funds. We will be putting forward the 2022 program year agreements soon, and we will have technical assistance sessions with each partner to explain the process. There is now a clause in the agreements stating that they need to get invoices to us within a range of thirty to sixty days. While trying to get rid of the backlog of invoices, we noticed they were not able to be approved because they were not within the term of service of the agreement, so that is why so many of these need to be amended. This will be able to clear that up, and in the future, we know that we need to work diligently to prevent this from happening.

Ms. Faris (cont.): That includes communication with our partners and making sure we are getting those invoices in a timely fashion.

Commissioner Crawley: So, you were receiving invoices outside of the contract period?

Ms. Faris: Correct.

Commissioner Crawley: How old is the oldest of these? I had the Clerk pull up Resolution No. 0833-20, which was a year contract.

Ms. Faris: We have one from 2019. Partners have shared with us that COVID put a hold on their programming, which delayed programs being executed and, therefore, delayed being invoiced for those programs. We are still playing catch-up from that.

Commissioner Crawley: Were you notified by different entities during COVID about what was going on?

Ms. Faris: I did not work here at that time, but I am sure there was communication that there were delays. I onboarded in October of 2021, and when I started to work on approving invoices, I noticed that they were outside of the term of service, so I could not sign off on them.

Commissioner Crawley: Director Schimmer, were you aware?

James Schimmer, Director, Economic Development and Planning: To some degree, I was. I did not have direct knowledge of the program at that point in time, as it was being administered by an individual who had run the program for a number of years. But we would like to focus on moving forward, and part of that is ensuring that our vendors are clearly understanding the contract because that is where we ran into problems with these contracts. There were things written into the contract that they were not reading. I think the technical assistance sessions will help us going forward.

Ms. Faris: I would like to share one last thing. A previous employee who was in my position changed all of the agreements to fall within a calendar year, and I think that may have caused some confusion. We have now changed the agreements to align more with the program year of HUD, with some extra time so that they can get everything to us and we can keep it organized.

James Schimmer, Director, Economic Development and Planning, offered a resolution for review of petition to annex 7.80 +/- acres from Norwich Township to the City of Columbus Case #ANX-05-23 (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution for review of petition to annex 5.511 +/- acres from Plain Township to the City of Columbus Case #ANX-08-23 (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution for review of petition to annex 3.8 +/- acres from Plain Township to the City of Columbus Case #ANX-09-23 (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

FLEET MANAGEMENT

Charlotte Ashcraft, Director, Fleet Management, offered a resolution authorizing disposition of personal property, including motor vehicles and equipment, that are no longer needed for public use, are obsolete, or are unfit for the use it was acquired, and authorizing the Director of Fleet Management to dispose of said items by transferring title to other governmental agencies in Ohio, by internet auction, or selling as salvage (Fleet Management).

Ms. Ashcraft reviewed information found in documents submitted with the proposed resolution.

JOB AND FAMILY SERVICES

Bart Logan, Deputy Director, Communications, Job and Family Services, offered a resolution approving a COVID-19 Recovery Grant subaward with Goodwill Industries of Central Ohio Inc. for the Roads2Work workforce training program (\$1,769,696.74) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a subaward agreement with the Columbus Urban League for the Reentry HUB program (\$200,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

PURCHASING

Sharon Sabree, Fiscal Support Analyst, Purchasing, and Tameca Bumper, Economic Equity Administrator, Office of Diversity Equity and Inclusion, offered a resolution approving purchases for various Franklin County agencies (\$1,817,765.16) (Purchasing).

Ms. Sabree and Ms. Bumper reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

Zachary Talarek, Director, Office of Management and Budget, offered a resolution accepting the amended amounts and rates as determined by the Budget Commission for collection in calendar year 2023 and authorizing the necessary tax levies and certifying them to the County Auditor (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Brittany A. Razek, Clerk to the Board of Commissioners, offered a resolution, not previously published on the agenda, appointing Commissioner Erica C. Crawley to serve as the alternate for the President of the Franklin County Board of Commissioners to the Franklin County District Advisory Council (Board of Commissioners).

Ms. Razek reviewed information found in documents submitted with the proposed resolution.

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The Clerk noted that there will be no journalizations expected at General Session on Tuesday, March 21, 2023.

There being no further business before the Board, the meeting was adjourned at 9:38 A.M.

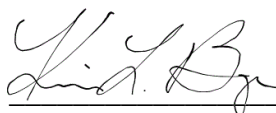
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These minutes are a general summary of the Commissioners' Briefing Session for Thursday, March 16, 2023.



JOHN O'GRADY, PRESIDENT



KEVIN L. BOYCE

**ERICA C. CRAWLEY
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by:



Lauren M. Graessle

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