

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes  
Thursday, February 16, 2023

President O'Grady  
Commissioner Boyce (*attended virtually\**)

The purpose of the meeting was to review resolutions submitted for the February 21, 2023, General Session, and to discuss other matters pertaining to the programs of the agencies.

*\*Commissioner Boyce's virtual attendance is not counted for Ohio's open meetings law.*

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner O'Grady convened the meeting at 9:27 A.M.

AUDITOR

Trenton Weaver, Staff Counsel, Auditor, offered a resolution authorizing a Master Service Agreement with Jotform, Inc. for the procurement of an online form builder and form creator (\$9,618.00) (Auditor).

Mr. Weaver reviewed information found in documents submitted with the proposed resolution.

CORONER

Amanda Alvarez Wright, Director of Operations, Coroner's Office, offered a resolution authorizing two agreements with the Drug Enforcement Agency to participate in sharing information for input into the National Forensic Laboratory Information System (NFLIS) and to authorize the County Administrator to sign on behalf of the Coroner (Coroner).

Ms. Alvarez Wright reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce: Is that data provided in aggregate form?

Ms. Alvarez Wright: It will be provided to them on a monthly basis from our case management system, which will occur automatically.

Commissioner Boyce: We are not giving out individual information, correct? We are just giving overall numbers?

Ms. Alvarez Wright: Correct. We are giving case information for specific drugs, but no information regarding specific people. However, if coroner's reports are requested later, that is public information that they are able to request. This resolution deals strictly with toxicology data points.

Amanda Alvarez Wright offered a resolution authorizing an amendment to the current contract with Forensic Pathology Services, LLC d/b/a Forensic Pathology Staffing ("FPS"), a forensic services consulting firm, for locum physician services for the Franklin County Coroner's Office (\$360,000.00) (Coroner).

Ms. Alvarez Wright reviewed information found in documents submitted with the proposed resolution.

#### ENGINEER

William "Fritz" Crosier, Chief Deputy of Engineering, Engineer's Office, offered a resolution for replacement or rehabilitation of various bridges and structures in Franklin County, Ohio, declared necessary (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

William "Fritz" Crosier offered a resolution for Korda/Nemeth Engineering, Inc., consulting engineers, appointed to assist the Franklin County Engineer by providing preliminary engineering design services for the Lancaster Avenue 0.04 over French Run, Truro Township and City of Reynoldsburg, Franklin County (\$165,651.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with the proposed resolution.

#### EMERGENCY MANAGEMENT AGENCY

Jeffrey J. Young, Director, Emergency Management Agency, offered a resolution authorizing the Franklin County Administrator and the Director of Franklin County Emergency Management and Homeland Security to execute an FY2022 State Homeland Security Program grant and authorizing the Director of Franklin County Emergency Management and Homeland Security to be the designated Agent for administration purposes (\$321,000.00) (Emergency Management Agency).

Mr. Young reviewed information found in documents submitted with the proposed resolution.

### COMMUNITY PARTNERSHIPS

Curtis Brown, Community Partnerships Coordinator, Community Partnerships, offered a resolution authorizing Community Partnership Grant Agreements with various Health Equity partners for calendar year 2023 (\$1,683,000.00) (Community Partnerships).

Mr. Brown reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce: What is left in the fund? After we do this resolution, do we have resources for the rest of the year? Is there another round? You said fifty-five agencies applied, and nine are being awarded, so is there another opportunity to take a bite of the apple for them?

Mr. Brown: We are not planning to have another Health Equity round for this year. We usually do Health Equity once a year. However, we do have two other grant opportunities for organizations. One is our general Community Partnerships Grant. That application is tentatively scheduled to open in the spring. Before that, we will also have a Capital Grant process, where organizations will have the chance to apply for capital funding. If there is a Health Equity program for which organizations would like to apply for funding, they will have the opportunity under our general Community Partnerships Grant.

Commissioner O'Grady: Is the Capital Grant the one that just opened on February 1<sup>st</sup>?

Mr. Brown: No, the Capital Grant is slated to open within the next couple of weeks.

### ECONOMIC DEVELOPMENT AND PLANNING

James Schimmer, Director, Economic Development and Planning, offered a resolution authorizing an Intergovernmental Agreement with the City of Columbus Building and Zoning Services (BZS) Department for Electrical Inspection services (\$198,000.00) (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution authorizing an Intergovernmental Agreement with the City of Columbus Building and Zoning Services (BZS) Department for Residential Building Review Services (\$25,000.00) (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution authorizing the First Amendment to Resolution 0133-22 with The Wells Foundation for the COVID-19 Small Business Response and Recovery Program (\$4,773,500.00) (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

James Schimmer offered a resolution authorizing an Affordable Housing Development agreement with Columbus Metropolitan Housing Authority, to receive funding through the Coronavirus Local Fiscal Recovery Fund for the support of a Magnet Fund project (\$660,000.00) (Economic Development and Planning).

Mr. Schimmer reviewed information found in documents submitted with the proposed resolution.

Julissa Tiruchelvam, Executive Assistant, Economic Development and Planning, offered a resolution authorizing the Board of Franklin County Commissioners to sign the attached “Discharge of MORTGAGE” instrument for Tiwana M. Caldwell at 1627 Harrisburg Pike, Columbus, Franklin Township, Ohio 43223 (Economic Development and Planning).

Ms. Tiruchelvam reviewed information found in documents submitted with the proposed resolution.

Julissa Tiruchelvam offered a resolution authorizing the Board of Franklin County Commissioners to sign the attached “Discharge of MORTGAGE” instrument for Dolores Skaggs at 1227 Brown Road, Columbus, OH 43223 (Economic Development and Planning).

Ms. Tiruchelvam reviewed information found in documents submitted with the proposed resolution.

Julissa Tiruchelvam offered a resolution authorizing the Board of Franklin County Commissioners to sign the attached “Discharge of MORTGAGE” instrument for Robyn Leanne Watkins at 3347 Dover Rd., Columbus, OH 43204 (Economic Development and Planning).

Ms. Tiruchelvam reviewed information found in documents submitted with the proposed resolution.

## JOB AND FAMILY SERVICES

Bart Logan, Deputy Director, Communications, Job and Family Services, offered a resolution approving subaward amendments with Community Refugee and Immigration Services, Ethiopian

Tewahedo Social Services, Jewish Family Services, and US Together, Inc. for refugee employability services (\$378,509.96) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a subaward agreement with Asbury North United Methodist Church on behalf of the Central Ohio Parent Leadership Training Institute (\$74,922.04) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

### JUSTICE POLICY AND PROGRAMS

Caitlin Looney, Grants Coordinator, Justice Policy and Programs, offered a resolution authorizing supplemental funds and approval of a sub-grant award to the Columbus Kappa Foundation to support their naloxone lay distribution program (\$75,000.00) (Justice Policy and Programs).

Ms. Looney reviewed information found in documents submitted with the proposed resolution.

Caitlin Looney offered a resolution authorizing a subgrant award with the Derrick L. Owens Group, LLC to provide community-based services for individuals diverted from the prison system and/or at high risk for future criminal justice involvement through the FY 2022-2023 Targeted Community Alternatives to Prison (TCAP) grant program (\$50,091.39) (Justice Policy and Programs).

Ms. Looney reviewed information found in documents submitted with the proposed resolution.

Caitlin Looney offered a resolution authorizing the County Administrator to approve a no-cost extension of the grant agreement with the city of Columbus through the FY20 Justice Assistance Grant as authorized by the Bureau of Justice Assistance (Justice Policy and Programs).

Ms. Looney reviewed information found in documents submitted with the proposed resolution.

Caitlin Looney offered a resolution authorizing five subgrant awards for juvenile justice and delinquency prevention programming under the FY 2020 Title V Community Prevention Block Grant (\$165,000.00) (Justice Policy and Programs).

Ms. Looney reviewed information found in documents submitted with the proposed resolution.

Caitlin Looney offered a resolution authorizing a memorandum of understanding with Columbus Public Health for support of justice programs including issuance of vital records (\$20,000.00) (Justice Policy and Programs).

Ms. Looney reviewed information found in documents submitted with the proposed resolution.

### PUBLIC FACILITIES MANAGEMENT

Kris J. Long, Deputy County Administrator, Board of Commissioners, offered a resolution authorizing the County Administrator to execute a modification to the agreement to implement the County Master Planning Services (Public Facilities Management).

Ms. Long reviewed information found in documents submitted with the proposed resolution.

### HUMAN RESOURCES

Jodi Leis, Assistant Director, Benefits and Wellness, Human Resources, offered a resolution authorizing a Contract Modification with OhioHealth Corporation for wellness services for the Franklin County Cooperative Health Improvement Program (Cooperative) (\$3,940,665.00) (Human Resources).

Ms. Leis reviewed information found in documents submitted with the proposed resolution.

Jodi Leis offered a resolution authorizing a Contract Modification with United Healthcare Services, Inc. (UHC) for medical plan administration services for the Franklin County Cooperative Health Improvement Program (Cooperative) (\$4,000,000.00) (Human Resources).

Ms. Leis reviewed information found in documents submitted with the proposed resolution.

### PURCHASING

Traci Mathew, Assistant Director, Purchasing, and Tameca Bumper, Economic Equity Administrator, Office of Diversity Equity and Inclusion, offered a resolution approving purchases for various Franklin County Agencies (\$21,060,972.56) (Purchasing).

Ms. Mathew and Ms. Bumper reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

Lauren Rummel, Director, Government Affairs and Ethics, Board of Commissioners, offered a resolution authorizing an amendment to the Grant Agreement with the Columbus Urban League to provide Rental and Utility Assistance to residents in Franklin County (Board of Commissioners).

Ms. Rummel reviewed information found in documents submitted with the proposed resolution.

Lauren Rummel offered a resolution authorizing an amendment to the Grant Agreement with the Community Refugee & Immigration Services to provide Rental and Utility Assistance to New American Households (Board of Commissioners).

Ms. Rummel reviewed information found in documents submitted with the proposed resolution.

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There being no further business before the Board, the meeting was adjourned at 10:01 A.M.

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**(Signature Page Follows)**

These minutes are a general summary of the Commissioners' Briefing Session for Thursday, February 16, 2023.



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**JOHN O'GRADY, PRESIDENT**



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**KEVIN L. BOYCE**



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**ERICA C. CRAWLEY  
BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, OHIO**

Submitted by:



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Lauren M. Graessle

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