

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Minutes
December 12, 2019

President Brown
Commissioner O'Grady
Commissioner Boyce

The purpose of the meeting was to review resolutions submitted for the December 17, 2019 General Session, and to discuss other matters pertaining to the programs of the agencies. These notes are a synopsis of the meeting.

President Brown convened the meeting at 9:01 A.M.

DRAINAGE ENGINEER

William "Fritz" Crosier, Chief Deputy of Engineering, Engineer's Office, offered a resolution approving a ditch maintenance petition for Morrison Farms East Section 4, Jefferson Township, Franklin County, Ohio (Drainage Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

ENGINEER

William "Fritz" Crosier, Chief Deputy of Engineering, Engineer's Office, offered a resolution awarding contract and approving contract bond to Russell Tree Experts, Ltd., for the Reynoldsburg-New Albany Road at Clark State Road Site Clearing Project, Jefferson Township, Franklin County, Ohio (\$83,200.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Fritz Crosier offered a resolution regarding plans being approved for the construction of the structure on the Hayden Run Greenways Shared Use Path over Hayden Run Improvement project, Norwich Township and Washington Township, Franklin County, Ohio (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Fritz Crosier offered a resolution regarding Strand Associates, Inc., consulting engineers appointed to assist the Franklin County Engineer in performing preliminary engineering for the Cassady

Avenue from Plaza Properties Boulevard to Agler Road Improvement project, Mifflin Township, Franklin County, Ohio (\$253,793.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Fritz Crosier offered a resolution regarding Dynotec, Inc., consulting engineers appointed to assist the Franklin County Engineer in preparing right-of-way and construction plans for the 50 East Mound Street Improvement project, City of Columbus, Franklin County, Ohio (\$92,174.02) (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Fritz Crosier offered a resolution for the approval of the Morrison Farms East Section 4 subdivision plat, Jefferson Township, Franklin County, Ohio (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Fritz Crosier offered a resolution regarding the report (6th), establishing sums of compensation and damages for a portion of the owners of property abutting the Havens Corners Road, County Road No. 16, at Morrison Farms East Drive improvement, Jefferson Township, Franklin County, Ohio (\$500.00) (Engineer).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

AUDITOR

P.R. Casey, Deputy Chief of Staff, Auditor, offered a resolution approving six contract extensions for mediation services (\$175,000.00) (Auditor).

Mr. Casey reviewed information found in documents submitted with this proposed resolution.

President Brown: Has there been an assessment of the effectiveness of these mediators, to determine whether or not there is a continued cost-saving measure in place?

Mr. Casey: Yes. There continues to be a sizable savings to the Board of Revisions and the residents of Franklin County.

PROSECUTING ATTORNEY

Harold Anderson, Assistant Prosecuting Attorney, and Arthur Marziale, Assistant Prosecuting Attorney, Prosecuting Attorney's Office, offered a resolution authorizing an application to the Franklin County Court of Common Pleas for the appointment of the law firm of Isaac Wiles

Burkholder & Teetor, and specifically Andrew Yosowitz and Aaron Glasgow as special assistants to the Prosecuting Attorney regarding pending litigation (Prosecuting Attorney).

Mr. Anderson reviewed information found in documents submitted with this proposed resolution.

CLERK OF COURTS

Shawn Rieder, Director of Fiscal Services, Clerk of Courts, offered a resolution authorizing a supplemental appropriation and a transfer of funds from the Certificate of Title Administration Fund to the General Fund (Clerk of Courts).

Mr. Rieder reviewed information found in documents submitted with this proposed resolution.

Shawn Rieder, Director of Fiscal Services, Adam Luckhaupt, Director of Information Technology, Clerk of Courts, and Brian Evans, Probate Court, offered a resolution authorizing a supplemental contract with MAPSYS, Inc. to provide application support services for the Franklin County Clerk of Courts and Probate Court (\$251,900.00) (Clerk of Courts).

Mr. Luckhaupt reviewed information found in documents submitted with this proposed resolution.

OFFICE ON AGING

Amy Funk, Assistant Director of Administration, and Rebecca Becker, Assistant Director of Operations, Office on Aging, offered a resolution authorizing a contract and Business Associate Agreement with Access 2 Interpreters, LLC, Asian American Community Services and US Together, Inc. for Interpretation Services (\$100,000.00) (Office on Aging).

Ms. Funk reviewed information found in documents submitted with this proposed resolution.

Amy Funk and Rebecca Becker offered a resolution authorizing a grant contract between the Central Ohio Area Agency on Aging and Franklin County Office on Aging for services under the National Family Caregiver Support Program (\$306,230.00) (Office on Aging).

Ms. Funk reviewed information found in documents submitted with this proposed resolution.

ECONOMIC DEVELOPMENT AND PLANNING

Jenny Snapp, Assistant Director, Economic Development and Planning, offered a resolution for the review of petition to annex 74.215 +/- acres from Jackson Township to the City of Grove City Case #ANX-28-19 (Economic Development and Planning).

Ms. Snapp reviewed information found in documents submitted with this proposed resolution.

FLEET MANAGEMENT

Charlotte Ashcraft, Director, Fleet Management, offered a resolution authorizing a contract with Rarestep Inc., dba Fleetio, for the implementation of a new Fleet Management System (FMS) (\$58,000.00) (Fleet Management).

Ms. Ashcraft reviewed information found in documents submitted with this proposed resolution.

JOB AND FAMILY SERVICES

Joy Bivens, Director, and Bart Logan, Administrative Officer, Job and Family Services, offered a resolution approving a contract agreement with Arbor E & T, LLC dba ResCare Workforce Services for work activities services and management (\$2,400,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Joy Bivens and Bart Logan offered a resolution approving a subaward agreement with the City of Whitehall for programming to increase family stability and barrier removal services for low-income residents (\$500,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Joy Bivens and Bart Logan offered a resolution approving a subaward agreement with Columbus Public Health for infant mortality interventions, education and outreach strategies (\$705,720.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: Is CelebrateOne a standalone nonprofit? If so, who are their other funders?

Mr. Logan: Hospitals, other community organizations, and the City of Columbus.

Commissioner Boyce: What portion of their budget is our contribution?

Mr. Janas, Deputy County Administrator: I can get you that answer, Commissioner. I would say that we are the largest financial contributor, perhaps, outside of the City of Columbus. I can get you a copy of their budget, along with a list of their donors.

Joy Bivens and Bart Logan offered a resolution approving a contract agreement with the United Way of Central Ohio, Inc. for tax preparation services (\$74,999.99) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Joy Bivens and Bart Logan offered a resolution approving a contract agreement with Advocacy & Communication Solutions, LLC for early learning programming and community engagement strategies (\$420,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Joy Bivens and Bart Logan offered a resolution authorizing the Franklin County Job and Family Services Director to authorize and execute inter-county adjustment agreements of allocated funds on behalf of the Franklin County Board of Commissioners (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

Joy Bivens and Bart Logan offered a resolution authorizing the Franklin County Job and Family Services Director to enter into a service agreement with the City of Columbus – Office of Diversity and Inclusion for facilitation of Race/Equity Training Sessions on behalf of the Franklin County Board of Commissioners (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with this proposed resolution.

President Brown: Are we paying for the city to take part?

Ms. Bivens: They are paying us, as pass through funds.

COMMUNITY PARTNERSHIPS

Dayna McCrary, Administrator, Community Partnerships, offered a resolution authorizing a Catalyst Grant to Goodwill Columbus to provide employment-readiness training for youth ages 18-24 (\$189,757.00) (Community Partnerships).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

HUMAN RESOURCES

Jodi Leis, Assistant Director, Human Resources, and Chip Knoop, Senior Consultant, CBIZ Benefits & Insurance Services, Inc., offered a resolution authorizing a modification to the Metropolitan Life Insurance Company (MetLife) contract to provide a voluntary short and long term disability program to members of the Franklin County Cooperative Health Improvement Program (Human Resources).

Ms. Leis reviewed information found in documents submitted with this proposed resolution.

Jodi Leis and Chip Knoop offered a resolution authorizing a renewal with Sun Life Financial (Sun Life) for specific excess risk (stop loss) insurance for the Franklin County Cooperative Health Improvement Program (\$1,135,000.00) (Human Resources).

Ms. Leis reviewed information found in documents submitted with this proposed resolution.

PURCHASING

Megan Perry-Balonier, Director, Purchasing, offered a resolution authorizing a contract with Abacus Corporation; Brenda J. Davidorf dba TRC Staffing Services; DevCare Solutions, Ltd.; Diskriter, Inc.; GA Administrative Support Services, LLC; Premier Employee Solutions, LLC; Safe Staffing of Ohio; Softsages Technology and Sudhi Infomatics, Inc. for Temporary Staffing Services (\$4,700,000.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with this proposed resolution.

BOARD OF COMMISSIONERS

Zak Talarek, Director, Office of Management & Budget, and Megan Perry-Balonier, Director, Purchasing, offered a resolution authorizing a Contract Modification and Extension to support moving the Data Center's print operations to the Purchasing Department's Print Shop (\$121,030.00) (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with this proposed resolution.

Kenneth N. Wilson, County Administrator, requested that a resolution appointing Ramon Jones to the Columbus Regional Airport Authority Board of Trustees (Board of Commissioners), be deferred until a later date.

No further discussion regarding this proposed resolution took place.

Zak Talarek offered a resolution reconciling 2019 appropriations to align with projected ending revenues in the amended certificate of estimated resources (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with this proposed resolution

Zak Talarek offered a resolution authorizing a General Fund supplemental appropriation to record the administrative fee charged by the State Tax Commissioner for the collection of the County's sales tax (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with this proposed resolution

Zak Talarek offered a resolution authorizing transfers to various operating, reserve, and capital funds (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with this proposed resolution

Zak Talarek offered a resolution authorizing the annual appropriation measure for Fiscal Year 2020 (Board of Commissioners)

Mr. Talarek reviewed information found in documents submitted with this proposed resolution

SANITARY ENGINEER

Stephen Renner, Director, and Ryan Stowe, Project Engineer, Sanitary Engineering, offered a resolution authorizing a contract agreement with Granite Inliner, LLC for the Sanitary District 4 Lining and Point Repairs Project (\$2,456,845.00) (Sanitary Engineers).

Mr. Stowe reviewed information found in documents submitted with this proposed resolution.

PUBLIC HEARING

President Brown: We have a Public Hearing. Can the Clerk please read the Public Hearing into the record?

Clerk: Resolution regarding the increase in the countywide rate structure for water and sewer services.

President Brown: We will now open the Public Hearing to consider rate increases for water and sewer for 2020. We will start with a presentation from our Director of Sanitary Engineering, Stephen Renner.

Mr. Renner: Director Renner reviewed information compiled for the purposes of the Public Hearing into the record; see the attached memorandum.

Stephen Renner, offered a resolution authorizing the increase in the countywide rate structure for water and sewer services (Sanitary Engineers).

Mr. Renner reviewed information found in documents submitted with this proposed resolution.


President Brown: Is there anyone in the audience that would like to address the Board? Seeing none, I will close the Public Hearing.

There being no further business before the Board, the meeting was adjourned at 10:04 A.M.

(Signature page follows.)

These minutes are a summary of the Commissioners' Briefing Session for December 12, 2019.


MARILYN BROWN, PRESIDENT


JOHN O'GRADY


KEVIN L. BOYCE
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO

Submitted by:
Dean M. Hindenlang,
Clerk to the Board of Commissioners

Enc.



★MEMORANDUM

Date: 12/11/2019

To: Commissioner Brown
Commissioner Boyce
Commissioner O'Grady

Cc: Kenneth N. Wilson, County Administrator
Erik J. Janas, Deputy County Administrator
Kris J Long, Deputy County Administrator
Keena M. Smith, Deputy County Administrator

From: Stephen A. Renner

Subject: Resolution authorizing countywide rate increases for water and sewer services

Our water and sewer rates are driven by three main drivers: water and sewer rates from Columbus Public Utilities, increases in operational maintenance costs, and regulatory pressures to upgrade and/or replace our aging facilities. The City of Columbus Public Utilities plans to increase their 2020 water and sewer services by 3% for each type of service. These rates will be effective January 1, 2020.

Therefore, in order to sustain the cost increases projected to occur with water and sewer services from the City of Columbus as well as to stabilize our revenue to meet those expenses, we propose to increase our 2020 rate schedule in the same manner as the City of Columbus's increase to us. The average quarterly consumption in Sanitary District #4 is 17 cubic hundred feet (CCF), or 12,717 gallons per quarter. Therefore, the increase will be in the following way:

- average sewer bill will increase by \$1.94/ month to \$199.96 per quarter
- average water bill will increase by \$1.55/ month to \$159.46 per quarter
- average water and sewer bill will increase by \$3.49/ month to \$359.42 per quarter

To provide you a more robust view of water consumption and the effect of the proposed rate increases, we have put together a histogram of water consumption in our largest service area, Sanitary District #4 (SD4) (see Figure 1). While not a perfect 'bell curve' distribution, we do find that 85% of customers are using anywhere from 1 to 22 CCF of water per quarter (approximately 748 to 16,457 gallons). As expected, the curve has a long "tail" due largely to accounts with multi-family housing. This distribution is similar in our other areas.



Figure 1: Number of customers by water consumption (in CCF)

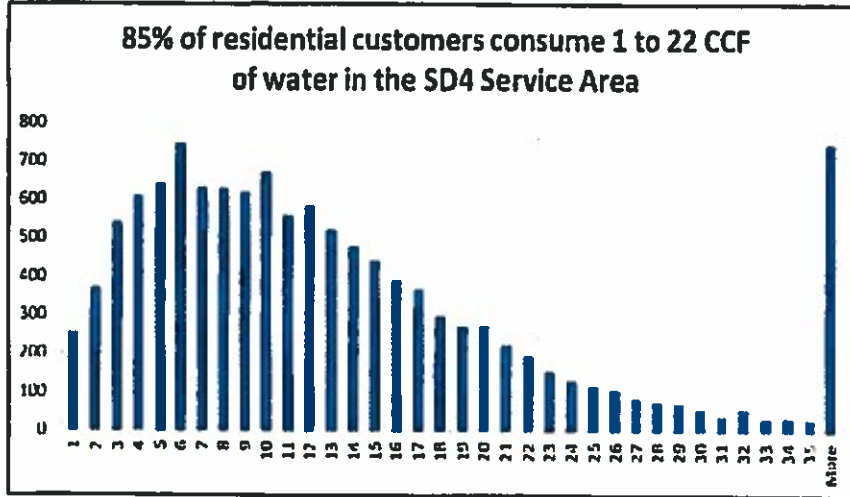


Table 1 provides a comparison of our current rates with the proposed rate for 8, 17 (average), and 22 CCF of water consumption. Also for reference, Table 2 provides a historical view of rate increases since 2015.

Table 1: Water and sewer rate increases on selected consumption levels. Figures shown are quarterly costs for water and sewer services, unless otherwise indicated.

Total Consumed (CCF)		8	17	22
Sewer	2019	119.44	194.14	235.64
	2020	123.02	199.96	242.71
	monthly increase	1.19	1.94	2.36
Water	2019	101.45	154.82	184.47
	2020	104.49	159.46	190.00
	monthly increase	1.01	1.55	1.84
Water & Sewer	2019	220.89	348.96	420.11
	2020	227.51	359.42	432.71
	monthly increase	2.21	3.49	4.20

Table 2: Annual water and sewer rate increases since 2015

Service	2015	2016	2017	2018	2019	2020*
Water	3%	4%	3%	1%	1%	3%
Sewer	3%	3%	3%	2%	2%	3%

We respectfully request your approval of this resolution.