

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes
Thursday, December 7, 2023

Commissioner Boyce
Commissioner Crawley

The purpose of the meeting was to review resolutions submitted for the December 12, 2023, General Session, and to discuss other matters pertaining to the programs of the agencies.

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner Boyce convened the meeting at 9:01 A.M.

DOMESTIC RELATIONS

Barb Reeves, Deputy Director, Court of Common Pleas, Domestic Relations Division, offered a resolution authorizing the First Contract Extension with Summit Food Service, LLC to provide, manage, and operate a food service program for the Franklin County Juvenile Intervention Center (\$660,000.00) (Domestic Relations).

Ms. Reeves reviewed information found in documents submitted with the proposed resolution.

AUDITOR

Trenton Weaver, Staff Counsel, Auditor's Office, offered a resolution authorizing a Software-as-a-Service Agreement with Just Appraised, Inc. for a document processing platform and tax assessment workflow software (\$1,110,500.00) (Auditor).

Mr. Weaver reviewed information found in documents submitted with the proposed resolution.

Trenton Weaver offered a resolution authorizing a Master Service Agreement with Validifi Inc., for bank account authentication and verification services (\$75,000.00) (Auditor).

Mr. Weaver reviewed information found in documents submitted with the proposed resolution.

CLERK OF COURTS

Adam Luckhaupt, Director of Technology/Chief Information Officer, Clerk of Courts, offered a resolution authorizing an amendment to an agreement with MAPSYS, Inc. to provide application support services for the Franklin County Clerk of Courts and Probate Court (\$301,900.00) (Clerk Of Courts).

Mr. Luckhaupt reviewed information found in documents submitted with the proposed resolution.

Adam Luckhaupt offered a resolution authorizing a supplemental contract with MAPSYS, Inc. to provide application support services for the Franklin County Clerk of Courts and Probate Court (\$251,900.00) (Clerk Of Courts).

Mr. Luckhaupt reviewed information found in documents submitted with the proposed resolution.

CORONER

Amanda Alvarez Wright, Director of Operations, Coroner's Office, offered a resolution authorizing an amendment to the current contract with Forensic Pathology Services, LLC d/b/a Forensic Pathology Staffing ("FPS"), a forensic services consulting firm, for locum physician services for the Franklin County Coroner's Office (\$375,000.00) (Coroner).

Ms. Wright reviewed information found in documents submitted with the proposed resolution.

Commissioner Crawley asked when the contract expires. Ms. Wright noted that the contract expired in September 2023.

Amanda Alvarez Wright offered a resolution authorizing a contract with Esposito Mortuary Services, Inc. for Body Transportation Services (\$75,000.00) (Coroner).

Ms. Wright reviewed information found in documents submitted with the proposed resolution.

ENGINEER

Terri J. Pritchard, Executive Assistant, Engineer's Office, offered a resolution for plans approved for the improvement of Emmons Avenue from Stelzer Road to Mifflin Street, and Minnesota

Avenue from Stelzer Road to Mason Run Petitioned Ditch, Mifflin Township, Franklin County, Ohio (Engineer).

Ms. Pritchard reviewed information found in documents submitted with the proposed resolution.

Terri J. Pritchard offered a resolution for establishing, altering, and widening of Genessee Avenue from Parkwood Avenue to Perdue Avenue, Mifflin Township, Franklin County, Ohio, viewed – Engineer to file plans as necessary (Engineer).

Ms. Pritchard reviewed information found in documents submitted with the proposed resolution.

Terri J. Pritchard offered a resolution authorizing the Franklin County Engineer to use County forces during 2024 for maintenance and repair projects involving County roads and bridges within limits established by the Ohio Revised Code (Engineer).

Ms. Pritchard reviewed information found in documents submitted with the proposed resolution.

Terri J. Pritchard offered a resolution for petition filed for the vacation of unnamed alleys located in the Northern-Way Subdivision, Clinton Township, Franklin County, Ohio (Engineer).

Ms. Pritchard reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

Terri J. Pritchard, Executive Assistant, Engineer's Office, offered a resolution authorizing the execution of a Perpetual Flowage Easement Agreement with the Columbus Regional Airport Authority (Board of Commissioners).

Ms. Pritchard reviewed information found in documents submitted with the proposed resolution.

PROSECUTING ATTORNEY

Jeanine Hummer, First Assistant Prosecuting Attorney and Chief Counsel, Prosecuting Attorney's Office, offered a resolution authorizing an application to the Franklin County Court of Common Pleas for the employment of Steve McGann., Esq. to serve as special counsel to the Alcohol, Drug And Mental Health Board of Franklin County (Prosecuting Attorney).

Ms. Hummer reviewed information found in documents submitted with the proposed resolution.

SHERIFF

Albert J. Smith III, Assistant Finance Director, Sheriff's Office, offered a resolution authorizing Second Contract Extension and Modification with Bob Barker Company, Inc.; White Feather Farms of Ohio, Inc; Performance Food Group Inc; Care Supplies, LLC; Union Supply Group, Inc; and McKee Foods Corporation for the continuation of providing Commissary Items for Resale in the Franklin County Correctional Facilities (\$950,000.00) (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

Albert J. Smith III offered a resolution supporting the Sheriff's Office to continue as lead agency in the Countywide DUI Task Force, and the approval of contracts with 20 member agencies participating on the Countywide DUI Task Force (\$224,925.67) (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

VETERANS SERVICES

Matthew Zelnik, Assistant Director, Services, Veterans Service Commission, offered a resolution authorizing a contract extension for Franklin County Veterans Service Commission and Lifecare Alliance to provide home-delivered meals and emergency care to low-income, chronically ill, disabled, and homebound veterans, spouses and surviving spouses (\$50,000.00) (Veterans Services).

Mr. Zelnik reviewed information found in documents submitted with the proposed resolution.

Commissioner Crawley clarified that this is regardless of age. If the veteran files under these categories, they are eligible. Commissioner Crawley asked if recipients get three meals under the Office on Aging's contract. Joy Bivens, Deputy County Administrator, noted that she believes they receive three meals daily. Commissioner Crawley asked why this contract only offers one meal per day and if it would be possible to offer three meals daily. Mr. Zelnik stated that the Veterans Service program is typically a transitional program into the Lifecare Alliance program or the Office on Aging. Ms. Bivens asked if there could be a conversation regarding the alignment of services, to which Mr. Zelnik agreed.

Matthew Zelnik offered a resolution authorizing a contract for Veterans Service Commission and Mike's Copy Works for consulting services for advertising and promotional media placement (\$75,000.00) (Veterans Services).

Mr. Zelnik reviewed information found in documents submitted with the proposed resolution.

ANIMAL CONTROL

Lionel Hamilton II, Fiscal Officer, Animal Control, offered a resolution authorizing a contract with Shelter Outreach Services of Ohio for veterinary services, spay and neuter services, and SNYP-IT C-BUS program services (\$2,179,750.00) (Animal Control).

Mr. Hamilton reviewed information found in documents submitted with the proposed resolution.

COMMUNITY PARTNERSHIPS

Zachary Talarek, Director, Office of Management and Budget, offered a resolution authorizing the second payment to the Affordable Housing Trust of Columbus and Franklin County in support of the Emerging Developers Accelerator Program (\$1,000,000.00) (Community Partnerships).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

OFFICE OF DIVERSITY EQUITY & INCLUSION

Damika Withers, Chief Economic Equity and Inclusion Officer, Office of Diversity Equity and Inclusion, offered a resolution authorizing a grant agreement with the Community Partners Youth Development to support the League of Disruptors Content Creators Academy (\$250,000.00) (Office of Diversity Equity & Inclusion).

Ms. Withers reviewed information found in documents submitted with the proposed resolution.

Commissioner Crawley noted that Franklin County has partnerships with the Columbus Fashion Council and the Columbus Fashion Alliance, but historically, they have not worked together. Commissioner Crawley stated that these entities have a lot of overlap, and she encourages collaboration between them. Ms. Withers agreed and stated she would facilitate those conversations. Ms. Bivens asked Ms. Withers to connect with Justice Policy and Programs, as well as the Child Support Enforcement Agency, to bring them into these partnerships.

Damika Withers offered a resolution authorizing a grant agreement with the Physician Care Connection to support the Made for Medicine Program (\$603,420.00) (Office of Diversity Equity & Inclusion).

Ms. Withers reviewed information found in documents submitted with the proposed resolution.

ECONOMIC DEVELOPMENT AND PLANNING

Emanuel Torres, Assistant Director, Economic Development and Planning, offered a resolution authorizing an Affordable Housing Development Agreement with The NRP Group LLC to receive funding through the Magnet Fund Program to assist in the development of an affordable housing project (\$1,350,000.00) (Economic Development and Planning).

Mr. Torres reviewed information found in documents submitted with the proposed resolution.

Commissioner Crawley asked for the breakdown of the units, for example, how many are at 30% AMI, 40% AMI, and so on. Mr. Torres stated that 51 units would be at 30% or below, 74 units would be at 50% or below, 40 units would be at 70% or below, and 80 units would be at 80% or below. Commissioner Crawley asked if four-bedroom units are available for those families at 30% AMI. Mr. Torres stated that there are eight four-bedroom units at 30%. Scott Skinner, Vice President of Development and Director of Public Policy, The NRP Group, added that another component of this development is that on the first floor of the South Side Early Learning Center, approximately 6,000 square feet will be used to provide childcare and early learning services to the residents and the broader South Side community.

Carolyn Thurman, Assistant Director, Economic Development and Planning, offered a resolution approving a Third Amendment to Funding Agreement (Resolution No. 0691-21) between the Franklin County Board of Commissioners (“County”) and the Community Refugee & Immigration Services (“CRIS”) to provide translation and case management services in Franklin County (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution for review of petition to annex 4.821 +/- acres from Hamilton Township to the City of Obetz Case #ANX-43-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-44-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-45-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-46-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-47-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-48-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-49-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution to adjust the boundaries of Montgomery Township, thereby making them conform to the boundaries of the City of Columbus Case #ANX-50-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

Carolyn Thurman offered a resolution for review of petition to annex 3.13 +/- acres from Jackson Township to the City of Grove City Case #ANX-53-23 (Economic Development and Planning).

Ms. Thurman reviewed information found in documents submitted with the proposed resolution.

JOB AND FAMILY SERVICES

Bart Logan, Deputy Director, Communications, Job and Family Services, offered a resolution authorizing a Data Transfer and Use Agreement between the Franklin County Department of Job and Family Services and Princeton University (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving contracts with the Deaf Services Center Inc. and HandsOn Central Ohio for Title XX Social Services (\$490,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a subaward agreement with Jewish Family Services to support workforce development services for child support obligors (\$290,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Joy Bivens, Deputy County Administrator, asked that Mr. Logan reach out to the Child Support Enforcement Agency regarding the folks who are charged with felonies due to nonpayment.

Bart Logan offered a resolution approving a subaward agreement with Partners Achieving Community Transformation for a workforce training program (\$254,234.23) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a subaward agreement with the Educational Service Center of Central Ohio on behalf of the Franklin County Family and Children First Council for the Partnership for Success youth practitioner training services (\$331,000.01) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a contract agreement with Advocacy & Communication Solutions, LLC for quality early learning training services and community engagement strategies (\$258,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

JUSTICE POLICY AND PROGRAMS

Melissa Pierson, Chief Operating Officer, Justice Policy and Programs, offered a resolution authorizing a professional service contract agreement with four individuals for peer support and case management services for residents served via SAFER Station (\$184,000.00) (Justice Policy and Programs).

Ms. Pierson reviewed information found in documents submitted with the proposed resolution.

Melissa Pierson offered a resolution authorizing eight professional service contract agreements for peer support and case management services for justice involved residents served through the Franklin County Rapid Resource Center (\$368,000.00) (Justice Policy and Programs).

Ms. Pierson reviewed information found in documents submitted with the proposed resolution.

Melissa Pierson offered a resolution authorizing two professional service contract agreements for peer support and case management services for justice involved residents served through the Franklin County Rapid Resource Center, Pathways, and Pre-Release MAT programs (\$92,000.00) (Justice Policy and Programs).

Ms. Pierson reviewed information found in documents submitted with the proposed resolution.

Melissa Pierson offered a resolution authorizing two professional service contract agreements for community health worker services for residents served via SAFER Station (\$92,000.00) (Justice Policy and Programs).

Ms. Pierson reviewed information found in documents submitted with the proposed resolution.

Melissa Pierson offered a resolution authorizing subgrant award agreements with Healing Broken Circles and Breakin' Barriers for the provision of smart justice initiatives under the FY 2021 Justice Assistance Grant (\$38,392.00) (Justice Policy and Programs) .

Ms. Pierson reviewed information found in documents submitted with the proposed resolution.

PUBLIC FACILITIES MANAGEMENT

Darla Reardon, Director, Public Facilities Management, offered a resolution authorizing a use agreement with Capital Crossroads Special Improvement District of Columbus, Inc. for establishing a Dumpster Cooperative Program and authorizing future agreements with Special Improvement Districts or like entities (\$275,000.00) (Public Facilities Management).

Ms. Reardon reviewed information found in documents submitted with the proposed resolution.

Darla Reardon offered a resolution authorizing a Supplemental Contract with Johnson Controls Fire Protection LP for the interior camera replacement services for the Franklin County Correctional Center II (\$614,865.00) (Public Facilities Management).

Ms. Reardon reviewed information found in documents submitted with the proposed resolution.

PURCHASING

Megan Perry-Balonier, Director, Purchasing, offered a resolution authorizing an Order and Master Agreement with Dun & Bradstreet, Inc. to provide access to a comprehensive vendor database for the Franklin County Purchasing Department (\$4,184.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution authorizing an Agreement with Kronos SaaS, Inc. to provide Franklin County agencies, boards, courts, commissions, and Elected Official offices with workforce management systems and related products, services, and solutions (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution authorizing Contract Modification #1 with Monterey Consultants, Inc. to extend staff augmentation support and to expand scope to include an organizational assessment (\$795,204.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier offered a resolution authorizing the County Administrator to approve Purchase Orders not to exceed five million dollars per weekly Purchase Order batch (\$35,000,000.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Jeanine Hummer, First Assistant Prosecuting Attorney and Chief Counsel, Prosecuting Attorney's Office, explained that this resolution is being brought forward so that any emergency or crisis situations that may arise during these timeframes can be addressed quickly. She added that the scope and timeframes are limited. Kenneth N. Wilson, County Administrator, reiterated these statements and assured the Commissioners that they would be notified if this authority was used. Commissioner Crawley asked for clarification regarding any emergency that occurred outside of the timeframes in this resolution. Administrator Wilson stated that outside of the dates listed in this resolution, the Board of Commissioners would act on the matter. Commissioner Boyce reiterated that this resolution will be used when General Session is not scheduled, and action must be taken quickly to respond appropriately to a scenario. Ms. Hummer added that notification of any action the County Administrator takes is legislatively required.

BOARD OF COMMISSIONERS

Lauren M. Graessle, Assistant Director of Community Appointments, Board of Commissioners, offered a resolution appointing Kenneth N. Wilson to the Community Information Exchange Executive Council (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren M. Graessle offered a resolution appointing Maurice Clarett to the Franklin County Community Based Correctional Facility Governing Board (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren M. Graessle offered a resolution appointing Jill Snitcher to the Franklin County Law Library Resources Board (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren M. Graessle offered a resolution reappointing Ramon Jones to the Columbus Regional Airport Authority Board of Directors (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren M. Graessle offered a resolution reappointing Tina Rutherford to the Ohio Children's Trust Fund Central Ohio Regional Prevention Council (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Lauren M. Graessle offered a resolution reappointing Dr. Joseph Alutto to the Columbus-Franklin County Finance Authority Board (Board of Commissioners).

Ms. Graessle reviewed information found in documents submitted with the proposed resolution.

Jesse Armstrong, Deputy Director of Business, Claims, and Real Estate, Prosecuting Attorney's Office, offered a resolution approving a Tenant Improvement Agreement with REPSA, LLC and NMRD3 Limited, and Authorizing the County Administrator to take additional actions not inconsistent with this Resolution (\$727,000.00) (Board of Commissioners).

Mr. Armstrong reviewed information found in documents submitted with the proposed resolution.

Jesse Armstrong offered a resolution authorizing a Real Estate Purchase Contract with Forest Edge Partnership for the purchase of real property located at 5300 Strawberry Farms Boulevard, Columbus, Ohio; authorizing the County Administrator to execute the Real Estate Purchase Contract; and authorizing the County Administrator to take additional actions not inconsistent with this Resolution (\$2,630,304.00) (Board of Commissioners).

Mr. Armstrong reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek, Director, Office of Management and Budget, offered a resolution authorizing a Memorandum of Understanding for reimbursement related to the purchase of electronic pollbooks (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing the agreements between Franklin County and the Public Safety Answering Points for the disbursement of wireless 9-1-1 government assistance funds (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution amending the Travel Policy for Franklin County employees (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution reconciling 2023 appropriations to align with projected ending revenues in the amended certificate of estimated resources (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing a General Fund supplemental appropriation to record the administrative fee charged by the State Tax Commissioner for the collection of the County's sales tax (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing transfers to various operating, reserve, and capital funds (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing the annual appropriation measure for Fiscal Year 2024 (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Kenneth N. Wilson, County Administrator, Board of Commissioners, offered a resolution, postponed on November 28, 2023, authorizing non-general fund appropriation adjustments for the provision and maintenance of zoological park services and facilities (Board of Commissioners).

Mr. Wilson reviewed information found in documents submitted with the proposed resolution.

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Brittany A. Razek, Clerk to the Board of Commissioners, read one (1) journalization into the record:

Pursuant to the requirements of the Memorandum of Agreement with the State Historic Preservation Office, as set forth in Resolution No. 0897-23, two public hearings were held to address the following requirement:

Resolving Adverse Effects to the Historic Woodyard East Chapel Funeral Directors building located at 2300 E. Livingston Avenue, Bexley, Ohio 43209, by the Bexley Apartments-Livingston Project Undertaking.

The dates of the public hearings were as follows:
November 28, 2023, during General Session
December 5, 2023, during General Session

The public was notified through publication, as well as media outreach.

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The Clerk noted that there will be one (1) journalization expected at General Session on Tuesday, December 12, 2023.

There being no further business before the Board, the meeting was adjourned at 10:03 A.M.

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(Signature Page Follows)

These minutes are a general summary of the Commissioners' Briefing Session for Thursday, December 7, 2023.



JOHN O'GRADY, PRESIDENT



KEVIN L. BOYCE

**ERICA C. CRAWLEY
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by:



Lauren M. Graessle

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