

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Briefing Session Minutes
Thursday, November 30, 2023

Commissioner Boyce
Commissioner Crawley (*attended virtually**)

**Commissioner Crawley's virtual attendance is not counted for Ohio's open meetings law.*

The purpose of the meeting was to review resolutions submitted for the December 5, 2023, General Session, and to discuss other matters pertaining to the programs of the agencies.

The meeting was convened in the Commissioners Briefing Room, while also hosting guests via Zoom conference call, by dialing (929) 436-2866; Meeting ID: 978 8790 2896; Passcode: 628826, or by visiting: <https://franklincountyohio.zoom.us/j/97887902896>

Commissioner Boyce convened the meeting at 9:30 A.M.

CORONER

Patrick McLean, Chief of Staff, Coroner's Office, offered a resolution authoring an agreement with FlowPartner LLC, a communications and personnel consulting firm, for internal communications and team building services for the Franklin County Forensic Science Center, Office of the Coroner (\$20,000.00) (Coroner).

Mr. McLean reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce noted that a staffing study had been conducted to evaluate a more strategic, need-based approach to staffing the Coroner's Office. He asked if that study had been completed. Kenneth N. Wilson, County Administrator, stated that the study was completed and the results were received. He explained that it resulted in adding positions that are part of the 2024 recommended budget. Kris J. Long, Deputy County Administrator, added that the Board of Commissioners adopted a resolution a couple of weeks back to approve an agreement with Moody Nolan to come into the Coroner's space and do some tweaks based on the results of the operations study to ensure that the space is working for the Coroner's Office staff going forward. Commissioner Boyce stated that this is critical, and he is glad to hear how it is moving forward.

ENGINEER

Nick Soulas, Government Affairs Liaison, Engineer's Office, offered a resolution for plans approved for the improvement of Chambers Road, from Kenny Road to Hess Boulevard, Clinton Township, and for the improvement of all streets within the Westbrook Subdivision, Franklin Township, Franklin County, Ohio (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution approving a contract modification with J & J Schlaegel, Inc. for the Elliott Road and Hayden Run Road Drainage Improvement Project, an increase of \$234,150.30, for a revised contract amount of \$3,180,675.18 (\$234,150.30) (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution approving a contract modification with Decker Construction Company for the Improvements of Fisher Road, an increase of \$125,202.52, for a revised contract amount of \$1,521,135.27 (\$125,202.52) (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution approving a contract modification with Double Z Construction Company for the 2023 General Bridge Maintenance project, an increase of \$215,000.00, for a revised contract amount of \$789,481.80 (\$215,000.00) (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution granting approval to declare equipment obsolete and no longer needed for Franklin County use, and authorizing sale of said equipment (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution requesting the Ohio Department of Transportation to reduce the speed limit on Rohr Road, County Road No. 235, Hamilton Township, City of Obetz, Franklin County, Ohio (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

Nick Soulas offered a resolution for report (2nd) of the Franklin County Engineer, establishing sums of compensation for a portion of the owners of property abutting the Cleveland Avenue from

Huy Road to Cooke Road Improvement project, Clinton Township, Franklin County, Ohio (\$2,834.00) (Engineer).

Mr. Soulas reviewed information found in documents submitted with the proposed resolution.

SHERIFF

Albert J. Smith III, Assistant Finance Director, Sheriff's Office, offered a resolution authorizing a consultant contract with The Ohio State University for crime research services (\$50,000.00) (Sheriff).

Mr. Smith reviewed information found in documents submitted with the proposed resolution.

PUBLIC DEFENDER

Christine Clarizio, Controller, Public Defender's Office, offered a resolution authorizing an agreement with Ralph Andersen & Associates for recruitment services for the position of Public Defender (\$49,750.00) (Public Defender).

Ms. Clarizio reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce asked about the timeline of this agreement and, specifically, if the recruitment would conclude before the retirement of the current Public Defender. Ms. Clarizio stated that Ralph Andersen & Associates should not have any issues completing this work by March 2024. Jeanine Hummer, First Assistant Prosecuting Attorney and Chief Counsel, Prosecuting Attorney's Office, added that this agreement is already negotiated, so as soon as it is signed, it is ready for launch.

EMERGENCY MANAGEMENT AGENCY

Jeffrey J. Young, Director, Emergency Management Agency, offered a resolution authorizing the Franklin County Administrator and the Director of Franklin County Emergency Management and Homeland Security to execute an FY2023 State Homeland Security Program grant and authorizing the Director of Franklin County Emergency Management and Homeland Security to be the designated Agent for administration purposes (\$333,300.00) (Emergency Management Agency).

Mr. Young reviewed information found in documents submitted with the proposed resolution.

JOB AND FAMILY SERVICES

Bart Logan, Deputy Director, Communications, Job and Family Services, offered a resolution approving a sub-award agreement with the Columbus Urban League for the Journey to Wealth program (\$150,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving subaward agreements with multiple community agencies for the Franklin County In-School Youth Comprehensive Case Management and Employment Program (\$5,599,999.99) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving a COVID-19 Recovery Grant for the Franklin County RISE Initiative supporting Franklin County families & child care providers (\$11,500,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving agreements with the Community Mediation Services of Central Ohio and The Legal Aid Society of Columbus for housing stabilization services and legal assistance (\$440,000.00) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving subaward agreements with Asian American Community Services and The Salvation Army for the Franklin County Out-of-School Time youth programs (\$293,990.31) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

Bart Logan offered a resolution approving subaward agreements with multiple community agencies for the Franklin County Out-of-School Youth Comprehensive Case Management and Employment Program services (\$4,337,999.72) (Job and Family Services).

Mr. Logan reviewed information found in documents submitted with the proposed resolution.

PUBLIC FACILITIES MANAGEMENT

Darla Reardon, Director, Public Facilities Management, offered a resolution authorizing Contract Extensions #2 with PSP Operations, Inc., dba Servpro of NE Columbus and Ohio Technical Services, Inc. to provide specialized cleaning services at designated Franklin County Facilities (\$300,000.00) (Public Facilities Management).

Ms. Reardon reviewed information found in documents submitted with the proposed resolution.

PURCHASING

Megan Perry-Balonier, Director, Purchasing, offered a resolution approving one purchase order for the Franklin County Treasurer's Office for Huntington National Bank (\$5,000.00) (Purchasing).

Ms. Perry-Balonier reviewed information found in documents submitted with the proposed resolution.

Megan Perry-Balonier and Tameca Bumper, Economic Equity Administrator, Office of Diversity Equity and Inclusion, offered a resolution approving purchases for various Franklin County agencies (\$4,090,025.98) (Purchasing).

Ms. Perry-Balonier and Ms. Bumper reviewed information found in documents submitted with the proposed resolution.

BOARD OF COMMISSIONERS

Zachary Talarek, Director, Office of Management and Budget, offered a resolution authorizing appropriation adjustments for the county's wellness incentive and public transportation benefit programs, termination payouts, workers' compensation expenses, and to offset budgeted vacancy reductions (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Commissioner Boyce asked for confirmation that this is all routine and not out of the norm. Mr. Talarek confirmed, noting that some of the numbers related to the collective bargaining agreements are a little higher but not out of the norm.

Zachary Talarek offered a resolution authorizing supplemental appropriations within the Federal Emergency Management Agency Fund for the distribution of the grant awards from the Public Assistance Program with respect to COVID-19 (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Zachary Talarek offered a resolution authorizing the issuance, and repayment, and extension of various interfund loans (Board of Commissioners).

Mr. Talarek reviewed information found in documents submitted with the proposed resolution.

Kris J. Long, Deputy County Administrator, Board of Commissioners, offered a resolution of the Franklin County Board of Commissioners to convene into Executive Session for the purpose of considering personnel matters and to confer with the Franklin County Prosecutor's Office concerning pending or imminent litigation (Board of Commissioners).

Ms. Long noted that this proposed resolution is to be considered by the Board of Commissioners during General Session on Tuesday, December 5, 2023.

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The Clerk noted that there will be four (4) journalizations expected at General Session on Tuesday, December 5, 2023.

There being no further business before the Board, the meeting was adjourned at 10:03 A.M.

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(Signature Page Follows)

These minutes are a general summary of the Commissioners' Briefing Session for Thursday, November 30, 2023.



JOHN O'GRADY, PRESIDENT



KEVIN L. BOYCE



**ERICA C. CRAWLEY
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by:



Lauren M. Graessle

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