

FRANKLIN COUNTY COMMISSIONERS

Briefing Minutes  
March 30, 2017

Commissioner Brown  
Commissioner Boyce

The purpose of the meeting was to review resolutions submitted for the April 4, 2017 General Session, and to discuss other matters pertaining to the programs of the agencies. These notes are a synopsis of the meeting.

Commissioner Brown convened the meeting at 9:00 A.M.

ENGINEER

Cornell Robertson, Chief Deputy Engineer, Engineer's Office and Carla Marable, Project Assistant, Engineer's Office, offered a resolution awarding contract and approving contract bond to Complete General Construction Company, for the Big Run Road 0.27 over Big Run Project (\$667,134.11).

Mr. Robertson reviewed information found in documents submitted with this proposed resolution.

Mr. Robertson offered a resolution authorizing a contract with E.P. Ferris and Associates, Inc., consulting engineers appointed to assist the Franklin County Engineer in performing a preliminary engineering study for the Agler Road over Alum Creek structure, Franklin County, Ohio (\$87,791).

Mr. Robertson reviewed information found in documents submitted with this proposed resolution.

Mr. Robertson offered a resolution authorizing a contract with Carpenter Marty Transportation, Inc., consulting engineers appointed to assist the Franklin County Engineer in preparing right-of-way and construction plans for the Morse Road at Kitzmiller Road improvement project, Franklin County, Ohio (\$249,286).

Mr. Robertson reviewed information found in documents submitted with this proposed resolution.

Ms. Marable offered a resolution authorizing contracts with Ibel Agency and Draft-Co., Inc., to provide consulting services (\$79,040).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Have you used them before?

Ms. Marable: Yes. Draft-Co. is an MBE and veteran-owned company.

Ms. Marable offered a resolution authorizing the final encumbrance of County Motor Vehicle License Tax (\$5) Funds to the City of Hilliard (\$2,100,000).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Ms. Marable offered a resolution accepting the preliminary allocation and final encumbrance of County Motor Vehicle License Tax (\$5) Funds for the City of Bexley (\$48,655.17).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: Can you tell me how the permissive use of the tax works? What is our role? Do we collect the money and put in a particular fund?

Ms. Marable: We act as a pass through agency, in which the funds come from the \$5 license tax funds. Then the communities submit plans and request to our office to ensure that the roadways are eligible for those funds to be used.

Commissioner Boyce: We are the collector of that tax fee. Then we are deciding with the particular municipality that are submitting projects and want to access funds. It is not funds that they can claim. It is an area where the County supports the municipality and their roadway improvements.

Ms. Marable: I think that is a fair assessment.

Mr. Robertson: It provides a level of checks and balances. The Engineer's Office provides some accounting. We keep an account of the amount of funds the municipalities have not used yet and how much they may get over the course of the year. We make sure they won't over spend for a particular project. There are a list of roadways that are eligible for use of these funds.

Commissioner Boyce: I would note that we as Commissioners were advocating for continued authority over these funds and to put an increased amount on the ballot. I believe it is permissive language as of now in the state budget.

Kris Long, Deputy Administrator: Correct. We are able to make that determination, subject to referendum. (Through the advocacy of the Commissioners and the statewide organization), to maintain that authority.

Commissioner Brown: This is helpful to our municipalities to use that fund to do some really important work in their communities to improve the roads.

Commissioner Boyce: That is my point. It is beneficial for the County to work with the municipalities. We were going back and forth with some legislators and making it a County authority issue, when really it is a benefit to the municipalities.

Mr. Robertson: I do not know the details of the current proposal, but what is being proposed now is an additional \$5. Currently, there is \$5 that goes to the County, \$5 that goes to the associated township, and \$5 that goes to the municipality if it falls within a city.

Commissioner Brown: The County's portion would be used for the unincorporated areas, correct?

Mr. Robertson: Yes. It is a combination. We already have \$5 funds arrangements in place and those could be used in a wider spectrum. The additional \$5 fund, I heard, could raise an additional \$5,000,000.

Commissioner Boyce: What would happen if we voted no on these resolutions? Does that mean that the municipality could not access the fund? Is there another process for the municipality to go through?

Mr. Robertson: I will have to check in with the County Engineer.

Commissioner Boyce: I would like to know.

Commissioner Brown: I think it is good to know so we tell about the importance of these funds.

Commissioner Boyce: What if there was some conflict that we were dealing with about the roadway that wanted to be updated?

Mr. Robertson: I can get those details for you.

Ms. Marable offered a resolution for the petition filed for vacation of a portion of North High Street, Prairie Township, Franklin County, Ohio.

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: That name sounds familiar. His name has come up before.

Ms. Marable: Rick Queen is probably who you remember. He was requesting a vacation of right-of-way on another property he owned. We are still working with him on that project.

Commissioner Brown: Is everyone alright with this vacation?

Ms. Marable: Yes. We will notify the Township that he has submitted the petition, if we receive approval to move forward.

Mr. Robertson: This is a three resolution process. This gives all interested parties an opportunity to weigh in.

## DRAINAGE ENGINEER

Mr. Robertson offered a resolution authorizing the County Drainage Engineer enter into a cooperative agreement with Pulte Homes of Ohio, LLC for the improvement of the Joseph Carr Ditch.

Mr. Robertson reviewed information found in documents submitted with this proposed resolution.

## FRANKLIN COUNTY DATA CENTER

Eric Lauterbach, Portfolio Manager, Data Center, offered a resolution authorizing a contract with Proteam Solutions, Inc. for staff augmentation services (\$236,880).

Mr. Lauterbach reviewed information found in documents submitted with this proposed resolution.

Mr. Lauterbach offered a resolution authorizing a contract with Data Systems Integration Group, Inc. for staff augmentation services (\$320,352).

Mr. Lauterbach reviewed information found in documents submitted with this proposed resolution.

Mr. Lauterbach offered a resolution authorizing a contract with Unicon International, Inc. for staff augmentation services (\$604,608).

Mr. Lauterbach reviewed information found in documents submitted with this proposed resolution.

Mr. Lauterbach offered a resolution authorizing a contract with Intellinetics, Inc. to complete the migration of specialized workflows to the new document imaging GX environment, decommission the existing environment and assist with the development of the Experience Portal (\$22,726.03).

Mr. Lauterbach reviewed information found in documents submitted with this proposed resolution.

Kenneth Wilson, County Administrator: This was one of the contracts that we started the year with a purchase order and worked with the Purchasing Department to get a contract together. Is everyone all set with this contract?

Mr. Lauterbach: Yes.

Mr. Wilson: This is the first of a few contracts. A few more contracts should be coming.

## JOB AND FAMILY SERVICES

Joy Bivens, Director, Job and Family Services, offered a resolution approving a contract for on-site case management services between the Franklin County Department of Job and Family Services and OhioHealth (\$41,275.03).

Ms. Bivens reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Has this been working well? I know we have been doing this at the hospitals for several years.

Ms. Bivens: Yes, it has been working very well, especially for the clients who are indigent. They are happy that someone is there that can answer their questions without having to call into our offices.

Commissioner Brown: I know that sometimes the case workers at the hospitals are just stumped.

Ms. Bivens: The case managers at the hospital have so many other things to master, it would be difficult for them to master all of our programs. It is helpful to have a hands on expert to assist clients.

Commissioner Brown: Are we in all the hospitals?

Ms. Bivens: The only hospital we are not in is Riverside.

Mr. Wilson: They are part of OhioHealth, so we should be able to work that out.

Ms. Bivens: I think that when we went into Grant Hospital, they wanted to do a pilot first before deciding to put a case manager into Riverside.

## HUMAN RESOURCES

Jerry Bower, Risk Manager, Human Resources, offered a resolution authorizing the settlement of Worker's Compensation claim against the County by Sasaun Lane (\$1,000).

Mr. Bower reviewed information found in documents submitted with this proposed resolution.

Mr. Bower offered a resolution authorizing the settlement of Worker's Compensation claim against the County by Barbara Cunningham (\$45,000).

Mr. Bower reviewed information found in documents submitted with this proposed resolution.

Ms. Long: Have both of these been approved by the Prosecutor's Office?

Mr. Bower: Yes.

Commissioner Boyce: Why has this taken so long? It is a really old case.

Mr. Bower: That is a very good question. When you go from the state fund to a self-insured employer, you take all of your past total and permanent disability with you for the DWRP liability. Those get billed to us every year in our assessment. If we were not to settle and let it go until she naturally passes, we will be looking at over \$100,000 in outgoing money. Right now we are settling for \$45,000. We are avoiding over \$60,000 in costs.

Mr. Wilson: Mr. Bower, what you are saying is that when we went from a retrospective employer to being self-insured, this was in our tail liability?

Mr. Bower: No, whenever you leave the state fund to self-insured, the bureau tags the employer with all of its total and permanent disability claims.

Mr. Wilson: We deal with retro separately, though.

Mr. Bower: Retro is still in the state fund.

Mr. Wilson: That is what I am saying.

Mr. Bower: Those claims that are in our retro tail are falling off year by year. This is a high expense claim and the bureau is going to tag the self-insured employer with the assessment of paying off the DWRP costs as long as the claimant is still alive.

Mr. Wilson: Are we paying this out of the self-insurance fund or how? Because this is a Children Services employee and they are a levy funded agency. Does that impact this at all? Has Children Services paid this already?

Mr. Bower: I believe it is past practice that it comes from the self-insurance fund. As does the assessment premium we pay to the bureau. It is not allocated back to Children Services. This is purely a financial decision. Pay now at \$45,000 or pay when she passes away at over \$100,000. Her life expectancy is 87 years old according to Nationwide Insurance. She is in her early sixties.

Mr. Wilson: I will talk with Zak Talarek, Director, Office of Management and Budget, about charging back Children Services if we have not already.

Mr. Bower: With past practice, we had a couple of these with Development Disability.

Mr. Wilson: We do not absorb the cost from the General Fund on behalf of the levy agencies. They are charged ongoing or through a cost plan.

Mr. Bower: It may have come out of the old in house fund that was used to pay retrospective rated costs.

Mr. Wilson: Yes, it all goes into one bucket, but everyone pays.

Commissioner Brown: Do we still have a lot of these older claims?

Mr. Bower: We have probably 20-30. We do check in with claimants and their attorneys from time to time to see if they want to settle.

## PURCHASING

Karl Kuespert, Director, Purchasing, offered a resolution approving purchases for various Franklin County agencies (\$993,255.94).

Mr. Kuespert reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: If you do not get any feedback on the Data Center's printed forms purchase order, let us know. We will hold it if you do not get any response.

Mr. Kuespert: If I do not get an answer, I will pull it from this week.

## BOARD OF COMMISSIONERS

LaGrieta Holloway, Senior Performance Analyst, Office of Management and Budget, offered a resolution authorizing a contract with Bricker & Eckler for services associated with arbitrage, rebate, and yield restriction compliance during 2017 (\$10,000).

Ms. Holloway reviewed information found in documents submitted with this proposed resolution.

Ms. Holloway offered a resolution authorizing a transfer of funds from the General Fund to the Wireless 9-1-1 Fund for the payment of interest earnings from calendar year 2016.

Ms. Holloway reviewed information found in documents submitted with this proposed resolution.

Adam Luckhaupt asked the Commissioner to add a resolution authorizing a contract with MAPSYS Inc. to upgrade the Commissioners' Resolution Management System (CRMS).

Mr. Luckhaupt reviewed information found in documents submitted with this proposed resolution.

Kenneth Wilson, County Administrator, requested that the Commissioners add a guest speaker to the agenda to speak about Autism Awareness.

Having no further business, the meeting was adjourned at 9:32 A.M.

**(Signature page follows.)**


These minutes are a summary of the Commissioners' Briefing Session for March 30, 2017.



**JOHN O'GRADY, PRESIDENT**



**MARILYN BROWN**



**KEVIN L. BOYCE**  
**BOARD OF COUNTY COMMISSIONERS**  
**FRANKLIN COUNTY, OHIO**

Submitted by: Antwan Booker, Clerk