

FRANKLIN COUNTY COMMISSIONERS

Briefing Minutes
March 23, 2017

Commissioner Boyce

The purpose of the meeting was to review resolutions submitted for the March 28, 2017 General Session, and to discuss other matters pertaining to the programs of the agencies. These notes are a synopsis of the meeting.

Commissioner Boyce convened the meeting at 9:03 A.M.

EMERGENCY MANAGEMENT AGENCY

Jeff Young, Director, Emergency Management Agency, offered a resolution authorizing the acceptance of FY16 Pre-Disaster Mitigation Grant from the Ohio Emergency Management Agency for Franklin County (\$56,250).

Mr. Young reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: I was in the City of Dublin last night and had the opportunity to meet some of the EMS responders from Washington Township. They talked about the recent accident on the highway, which required multiple jurisdictions working together. It was clear that it was very successful and efficient. It was an illustration on how prepared we are in Central Ohio.

Mr. Young: We monitor from our agency. I know they brought in multiple jurisdictions for that accident and hazardous material experts. As a side note, through our local emergency planning commissions, that is the catalyst that we are going to go forward with by working with the state EMA and Cardinal Health. The collaboration in Central Ohio between fire and EMS is unique to what you would see around the rest of the country.

Commissioner Boyce: That has been my observation as well. We talked about some of the emergency management preparation work. This was a timely conversation.

Mr. Young: Last year we had a mitigation project in the near south side of Columbus. We are currently working with interested parties along the Olentangy River to see if they are interested in working with us for properties that are impacted by flooding. The trend now is to pre-disaster mitigate properties.

PUBLIC FACILITIES MANAGEMENT

Jim Goodenow, Director, Public Facilities Management, offered a resolution authorizing a Contract Agreement with Osborn Engineering to provide Enhanced Commissioning and Support Services associated with the planning, design and construction of a New Correctional Facility as part of the Franklin County Public Safety Center (\$415,885).

Mr. Goodenow reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: I can appreciate the energy efficiency part because knowing that we will save the cost of this contract over time. Is this company local?

Mr. Goodenow: They are Cleveland based, but have an office on West 3rd Avenue here in Columbus.

Commissioner Boyce: Ok. Secondly, was this the lowest bidder or the most responsive bidder?

Mr. Goodenow: I would characterize this as the most responsive bidder. I believe we had ten firms submit responses. We evaluated those firms and invited three firms in to conduct a presentation. We evaluated the presentations and made a determination based on the evaluations. We came back with this recommendation and the contract fee was negotiated.

Commissioner Boyce: Ok. I believe ultimately we will cover this cost. We should be capturing all savings we can.

Mr. Goodenow offered a resolution authorizing a settlement with Nghia Dnih Pham for a claim for damages to his vehicle as a result of an auto accident involving a vehicle operated by an employee of Franklin County Public Facilities Management (\$250).

Mr. Goodenow reviewed information found in documents submitted with this proposed resolution.

Mr. Goodenow offered a resolution authorizing execution of a Lease Agreement with the Franklin County Child Support Enforcement Agency for leased space in the Franklin County Fulton Street Building (\$79,118.04).

Mr. Goodenow reviewed information found in documents submitted with this proposed resolution.

Mr. Goodenow offered a resolution authorizing the County Administrator to execute a Deed of Gift to the Ohio History Connection for artifacts recovered during an archaeological excavation of the site now occupied by the Franklin County Common Pleas Courthouse.

Mr. Goodenow reviewed information found in documents submitted with this proposed resolution.

HOMELAND SECURITY AND JUSTICE PROGRAMS

Melissa Pierson, Grants Administrator, Homeland Security and Justice Programs, offered a resolution to enact a new WOSU Tower Use Agreement for the 800 MHz Radio Communications System (\$75,840).

Ms. Pierson reviewed information found in documents submitted with this proposed resolution.

HUMAN RESOURCES

Rob Young, Director, Human Resources, offered a resolution designating positions as Unclassified and Exempt from the Classified Service.

Mr. Young reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: What does this resolution do?

Mr. Young: This recaps all of the unclassified employees. It is also an opportunity to ensure that we have letters on file for these employees.

Commissioner Boyce: These are all of the employees who serve at the pleasure of the Commissioners?

Mr. Young: Yes, all of the classifications.

Erik Janas, Deputy Administrator: How many unclassified employees total?

Mr. Young: Around 40 employees.

PURCHASING

Karl Kuespert, Director, Purchasing, offered a resolution authorizing a contract modification with Dunbar Armored, Inc. for Armed Courier Services (\$2,500).

Mr. Kuespert reviewed information found in documents submitted with this proposed resolution.

Mr. Kuespert offered a resolution approving purchases for various Franklin County agencies (\$3,453,887.61).

Mr. Kuespert reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: What are settlement fees?

Zak Talarek, Director, Office on Management and Budget: That is the additional set aside of the five percent of the delinquent tax that goes to the land bank. That fee was approved a few years ago with a law change. Previous law had five percent delinquent taxes. Two and a half percent would go to the Treasurer and the other two and a half percent would go to the Treasurer to collect delinquent taxes. The law was changed to allow for an additional five percent to be collected and go to the land bank to help rehabilitate those properties.

Mr. Kuespert: Commissioner, one thing that Keena Smith, Deputy Administrator, has asked me to do is to let you know that we are trying to track all SEBs that are part of the purchase order process. Of the 113 purchase orders, there were 13 SEBs that were awarded under this contract. Of the 13, there were five within the region of Central Ohio. The other ones were within the state of Ohio for a total of around \$17,000.

BOARD OF COMMISSIONERS

Erik Janas, Deputy Administrator, offered a resolution appointing Seth Josolowitz as Member-At-Large to the Mid-Ohio Regional Planning Commission.

Mr. Janas requested that this resolution be pulled from the agenda.

Mr. Janas asked the Commissioners to add a resolution authorizing the approval of the Workforce Innovation and Opportunity Act Plan for the Southcentral Ohio Region.

Mr. Janas reviewed information found in documents submitted with this proposed resolution.

Ms. Patt-McDaniels: The workforce plan we have is in Franklin County, Local Area 11. The Workforce Innovation and Opportunity Act requires that there be regional planning among areas. The state put us together with Area 20, which consists of Fairfield, Pickaway, Hocking, Ross, and Vinton Counties. Some of these counties should be in our labor market, but in the early 2000s we were our own. The idea is that our area and their area would work together, that would make sense. We would work together with companies that will train people for the right jobs. We want to create a consistent communication plan between areas. We can share money between areas. We can use additional youth money. We would not have to go through the state for this. The goal is so people can see that we are one big area.

Commissioner Boyce: COWIC still exists and the Workforce Development Board exists.

Ms. Patt-McDaniels: When the new law was passed, it required that COWIC separate. The Board that I have is its own 501(c)(3). The Board owns the job center and is responsible for all of the services. COWIC is now a non-profit in the community. The law requires us to competitively RFP who will operate our job center and who provides our career services. We are going to bring our business service to the Board.

Commissioner Boyce: I want to make sure I got this correctly. COWIC is a grantee?

Ms. Patt-McDaniels: Right now they are a vendor of ours to operate the job center until July 1, 2017. Depending on how the reviews of the current RFP goes, there might be a new vendor for our job center.

Mr. Janas: I am on the review committee.

Commissioner Boyce: On the youth funds, is the strategy outlined in this contract or will be outlined in the next couple of months?

Ms. Patt-McDaniels: We have about 20,000 youths that are eligible who could benefit from our funds. Ms. Joy Bivens, Director, Job and Family Services, is working on this through our CCMEP.

Commissioner Boyce: You talked about Area 11 and 20. Is this plan all of us, or just Franklin County?

Ms. Patt-McDaniels: It is for both Areas.

Mr. Janas: Can you explain why some of our surrounding counties are not part of our region?

Ms. Patt-McDaniels: When the WIA was passed, counties were part of the Ohio Option. Franklin County was part of this at the very beginning. There might have been a fear that in partnering with a large urban county, that they would not get enough money for their county. Our labor market is Columbus 2020's eleven county area.

Mr. Janas: We have talked as a board to be more responsive to the other counties.

Commissioner Boyce: I am a huge proponent of this. Are there any board vacancies that need to be filled?

Ms. Patt-McDaniels: There is a slate of appointments that are up in June that need to be reappointed.

Commissioner Boyce: We do not have to reappoint those members, correct?

Ms. Patt-McDaniels: That correct. The Board of Commissioners select a third of the board, the City of Columbus selects a third and the last third are joint appointments.

Commissioner Boyce: When do we need to have those appointed?

Ms. Patt-McDaniels: By June 28, 2017.

Mr. Janas: Commissioner, just so you know, the entire board was appointed a year ago for the first time.

Commissioner Boyce: It would be helpful if I had the WIOA Board appointments and other legislative changes that prompted that and the board members.

Zachary Talarek, Director, Office on Management and Budget, offered a resolution authorizing a contract with MAXIMUS Consulting Services, Inc. for the annual update to Franklin County's cost allocation plan and the Data Centers cost analysis and rate study (\$35,500).

Mr. Talarek reviewed information found in documents submitted with this proposed resolution.

Commissioner Boyce: What are we paying for here?

Mr. Talarek: This is to develop a cost allocation plan per the federal guidelines. There are certain requirements that when you are drawing down indirect costs of overhead from agencies that are supported by federal dollars, this comes up with a plan to divide costs for those types of centralized services. This year, the cost allocation plan that was developed last year brought in approximately \$4,000,000 of charge backs to the non-general fund agencies to reimburse the general fund. Similarly, the Data Center charges back for its services to those agencies that are non-general fund. Based on their rate study, they will collect approximately \$1,500,000.

Kenneth Wilson, County Administrator: Commissioner, we exclude those cases where people are direct billed.

Mr. Talarek: In some cases, like Public Facilities Management, they have a lease with the agencies so they get paid rent and it gets backed out so they are not double charged.

Commissioner Boyce: Thanks. That is what I was getting at.

Mr. Talarek offered a resolution authorizing appropriations adjustments in the Risk Management Fund for the settlements in State ex rel. Altman-Bates v. Public Employee Retirement Board.

Mr. Talarek reviewed information found in documents submitted with this proposed resolution.

Mr. Talarek offered a resolution approving policy guidelines for requesting budget adjustments and fund transfers.

Mr. Talarek reviewed information found in documents submitted with this proposed resolution.

Mr. Talarek asked the Commissioner to add a resolution authorizing an agreement with iSolved, Inc. for the acquisition of a time and attendance system.

Mr. Talarek reviewed information found in documents submitted with this proposed resolution.

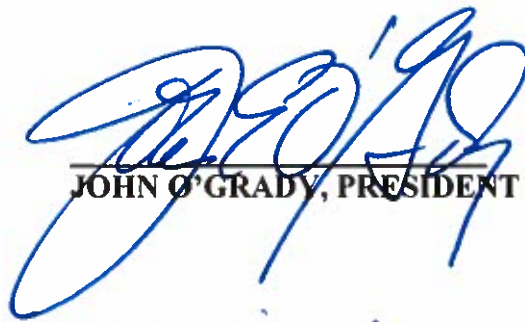
Kris Long, Deputy Administrator, offered a resolution to convene into Executive Session to discuss County property matters.

Ms. Long reviewed information found in documents submitted with this proposed resolution.

Having no further business, the meeting was adjourned at 9:45 A.M.

(Signature page follows.)

These minutes are a summary of the Commissioners' Briefing Session for March 23, 2017.



JOHN O'GRADY, PRESIDENT



MARILYN BROWN



**KEVIN L. BOYCE
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by: Antwan Booker, Clerk