

FRANKLIN COUNTY COMMISSIONERS

Briefing Minutes
March 8, 2018

Commissioner Brown

The purpose of the meeting was to review resolutions submitted for the March 8, 2018 General Session, and to discuss other matters pertaining to the programs of the agencies. These notes are a synopsis of the meeting.

Commissioner Brown convened the meeting at 9:00 A.M.

CORONER

Matthew Caudill, Director of Operations, Coroner's Office, offered a resolution authorizing an agreement with AMN Healthcare, a healthcare recruiting firm, for physician recruitment services for the Franklin County Coroner's Office (\$52,000.00).

Mr. Caudill reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: I am concerned about the inability to find applicants. Have you done any outreach to the colleges and universities?

Mr. Caudill: Part of the effort taken by this firm will be to do exactly that. Our conventional means are to post on the governmental websites and it is not yielding any results. Some of it might be the timing that new candidates typically come out in July and begin looking for employment in May. Our need has increased and we have lost one pathologist and will be losing another one in July.

ENGINEER

Fritz Crosier, Chief Deputy Engineer, Engineer's Office, offered a resolution approving the 2017 Annual County Highway System Mileage Report.

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Mr. Crosier offered a resolution authorizing non-general fund supplemental appropriations for the Motor Vehicle & Gas Tax Fund and Stormwater Management Fund.

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Mr. Crosier offered a resolution authorizing plans approved for the improvement of Morse Road at Kitzmiller Road, Jefferson Township and Plain Township, Franklin County, Ohio.

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Mr. Crosier offered a resolution awarding contract and approving contract bond to Shelly and Sands, Inc., for the Livingston Avenue 5.62 over Blacklick Creek Project (\$1,828,138.80).

Mr. Crosier reviewed information found in documents submitted with this proposed resolution.

Carla Marable, Director of Communications, Engineer's Office, offered a resolution for the 2018 Resurfacing Program for Franklin County, Ohio, declared necessary and hearing fixed for Tuesday, April 10, 2018 at 9:00 a.m.

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: It will be helpful to reference the particular roads you are looking to resurface.

Ms. Marable offered a resolution authorizing a contract with American Structurepoint, Inc., consulting engineers appointed to assist the Franklin County Engineer in performing preliminary engineering for the Havens Corners Road from Hamilton Road to Waggoner Road improvement project, Franklin County, Ohio (\$159,925.00).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

Ms. Marable offered a resolution authorizing a contract with Lanham Engineering, Inc., consulting engineers appointed to assist the Franklin County Engineer in providing traffic engineering services, Franklin County, Ohio (\$25,000.00).

Ms. Marable reviewed information found in documents submitted with this proposed resolution.

SHERIFF

Dave Masterson, Director of Administrative Services, Sheriff's Office, offered a resolution authorizing contracts for Canned, Dry, Frozen and Dairy Food Products for the Franklin County Correctional Facilities (\$1,300,000.00).

Mr. Masterson reviewed information found in documents submitted with this proposed resolution.

VETERANS SERVICES

Angela Cline, Administrative Officer, Veterans, Services Commission, offered a resolution authorizing a Novation Agreement with Central Ohio German Village Taxi, LLC.

Ms. Cline reviewed information found in documents submitted with this proposed resolution.

DATA CENTER

Michelle Halsell, Senior Accountant, Data Center, offered a resolution authorizing a Lease Agreement with IBM Credit LLC. for IBM Software, Power 8 Server and Storage (\$221,372.99).

Ms. Halsell reviewed information found in documents submitted with this proposed resolution.

BOARD OF COMMISSIONERS

Kenneth Wilson, County Administrator, offered a resolution authorizing a memorandum of understanding for the purchase of the parking garage improvement revenue bonds to be issued by the Franklin County Convention Facilities Authority.

Mr. Wilson reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Will the Investment Advisory Board or the Treasurer be purchasing the bonds?

Cheryl Brooks Sullivan, Treasurer: The Treasurer is buying the bonds as an investment. We have been through the MOU in great detail for the past few months.

Mr. Wilson offered a resolution to consent to the issuance of parking garage improvement revenue bonds by The Franklin County Convention Facilities Authority.

Mr. Wilson reviewed information found in documents submitted with this proposed resolution.

JOB AND FAMILY SERVICES

Arthur Hurst, Deputy Director, Jobs and Family Services, offered a resolution approving a contract for on-site case management services between the Franklin County Department of Job and Family Services and OhioHealth (\$27,432.07).

Mr. Hurst reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Is this one at Riverside?

Mr. Hurst: Yes it is, Commissioner.

Mr. Hurst offered a resolution approving a contract with United Way of Central Ohio for a comprehensive community needs assessment for the Near East Side of Columbus (\$20,000.00).

Mr. Hurst reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: It makes sense to do this assessment before bombarding the area with what we might think they need.

Mr. Hurst: Some of the feedback we have received has been based upon that Neighborhood House was irrelevant because of the services that were there. This is timely.

Mr. Hurst offered a resolution approving a subaward agreement with Community Mediation Services of Central Ohio (\$290,987.96).

Mr. Hurst reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Do we know if our eviction rates are tied to the court level between us and New York and how they address this issue?

Joy Bivens, Director, Job and Family Services: We can get information to fully answer that question, Commissioner.

Commissioner Brown: I cannot get a handle on the scope of the problem because I do not know the differences between the two court systems.

Erik Janas, Deputy Administrator: The collaborative is continuing to work on this issue. It is multiple factors like law, expectations of the landlords, and others. The task force Prevent Family Homelessness is working on different fronts to combat this issue. They also have a pilot program in place to work with landlords before they file.

Ms. Bivens: I want to thank you Commissioner Brown for your leadership on this issue. Having a case worker at the eviction court is helpful.

Mr. Hurst: We have talked to Ms. Whalen about doing some training with some outliers. It falls in line with our Wrap Around Franklin County Strategy.

Commissioner Brown: Does she have the capability to do it?

Mr. Hurst: We discussed this with her when we went through her budget.

Commissioner Brown: We never had an agency focusing on landlord-tenant issues in the community.

Ms. Bivens: With our wrap around Franklin County model, we are trying to partner with school districts because the students may say something about their living situation. If we

provide some resources to the districts, we might be able to capture some of this information before it gets to the court.

Mr. Wilson: We are evolving as a community. We are now focusing on the linkage and trying to address this more upstream.

Commissioner Brown: I want to thank Job and Family Services for being active on the collaborative.

ECONOMIC DEVELOPMENT AND PLANNING

Josh Roth, Senior Program Coordinator, Economic Development and Planning, offered a resolution authorizing an Economic Development Agreement with the Greater Columbus Convention and Visitors Bureau to promote Franklin County as a tourism destination (\$2,065,000.00).

Mr. Roth reviewed information found in documents submitted with this proposed resolution.

Mr. Roth offered a resolution authorizing an Economic Development Grant Agreement with the Columbus-Franklin County Finance Authority to continue the administration of the Energy Works Columbus Region Energy Loan Fund (\$1,500,000.00).

Mr. Roth reviewed information found in documents submitted with this proposed resolution.

Commissioner Brown: Are these programs in line with the Energy Audit we had done by MORPC?

Mr. Roth: That study will be helpful in determining whether these efforts are making a difference.

Mr. Roth offered a resolution authorizing agreements which would allow for the transfer to Clark County, Ohio of all monies, rights and responsibilities associated with the 2016 Market Development Grant from the Ohio Environmental Protection Agency to partially fund Econopia, LLC and its Food Scrap Composting Facility (\$125,000.00).

Mr. Roth reviewed information found in documents submitted with this proposed resolution.

Jenny Snapp, Assistant Director, Economic Development and Planning, offered a resolution to review of petition to annex 0.803 +/- acres from Jackson Township to the City of Columbus Case #ANX-03-18.

Ms. Snapp reviewed information found in documents submitted with this proposed resolution.

Ms. Snapp offered a resolution authorizing a settlement to Ms. Shalline Antwi for a disputed vehicle damage claim due to an auto accident involving Economic Development & Planning (\$986.15).

Ms. Snapp reviewed information found in documents submitted with this proposed resolution.

Mark Paxson, Interim Assistant Director, Economic Development and Planning, offered a resolution authorizing a Funding Agreement with Homes on the Hill for The Prairie – Franklin Homes 2018 Housing Project to construct four (4) single-family homes under the County's HOME Community Housing Development Organization Reserve (CHDO-R) Program (\$166,867.45).

Mr. Paxson reviewed information found in documents submitted with this proposed resolution.

Mr. Paxson offered a resolution to to accept cooperative agreements from County jurisdictions reaffirming their participation in the County's Housing & Urban Development Entitlement programs.

Mr. Paxson reviewed information found in documents submitted with this proposed resolution.

Mr. Paxson offered a resolution authorizing the Franklin County Board of Commissioners to enter into a Programmatic Agreement with the Ohio Historic Preservation Office to facilitate the County's compliance with the Historic Preservation requirements of the National Environmental Policy Act.

Mr. Paxson reviewed information found in documents submitted with this proposed resolution.

Ms. Snapp offered a resolution authorizing a non-general fund supplemental appropriation and the addition of one full-time position related to the Local Food Action Plan.

Ms. Snapp reviewed information found in documents submitted with this proposed resolution.

Mr. Janas: This is more than just a food planner. It is a planning position that includes that as part of their responsibility.

PUBLIC FACILITIES MANAGEMENT

Darla Reardon, Interim Director, Public Facilities Management, offered a resolution authorizing a Contract Agreement with S.A. Comunale Co., Inc. to perform Fire Protection activities associated with the construction of the Franklin County Corrections Center (\$1,738,460.00).

Ms. Reardon reviewed information found in documents submitted with this proposed resolution.

Ms. Reardon offered a resolution authorizing a Contract Agreement with Bruner Corporation to perform HVAC activities associated with the construction of the Franklin County Corrections Center (\$18,474,770.00).

Ms. Reardon reviewed information found in documents submitted with this proposed resolution.

Ms. Reardon offered a resolution authorizing a Contract Agreement with Kastle Technologies Co., LLC to perform Communications activities associated with the construction of the Franklin County Corrections Center (\$3,505,000.00).

Ms. Reardon reviewed information found in documents submitted with this proposed resolution.

HOMELAND SECURITY AND JUSTICE PROGRAMS

Kathy Crandall, Director, Homeland Security, offered a resolution authorizing a contract with VASU Communications, Inc. for the purchase of Ohio Multi Agency Radio Communications (MARCS) compatible mobile and portable radios under the 2015 State Homeland Security Grant – Law Enforcement set aside (\$47,037.15).

Ms. Crandall reviewed information found in documents submitted with this proposed resolution.

COMMUNITY PARTNERSHIPS

Dayna McCrary, Community Partnerships Coordinator, Office of Management and Budget, offered a resolution authorizing a collaboration agreement with the Affordable Housing Trust for Columbus and Franklin County to support the production of affordable housing units (\$3,102,350.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Cancer Support Community of Central Ohio to provide support and education for individuals battling cancer and their families (\$75,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Charitable Pharmacy of Central Ohio, for access to healthcare and affordable prescriptions (\$65,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Central Ohio Diabetes Association to provide education, support and summer camp opportunities to Franklin County children who have a diabetes diagnosis (\$75,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with Children's Hunger Alliance to provide school breakfast and afterschool meals and snacks to low income children in Franklin County (\$125,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Columbus Public Health Department to provide Tuberculosis (TB) education, prevention, and treatment for Franklin County residents (\$1,850,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Community Shelter Board to provide housing for families and individuals who are experiencing a housing crisis (\$5,039,490.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

Ms. McCrary offered a resolution authorizing a one-year contract with the Greater Columbus Arts Council in support of Art Matters, a capital and program expansion of the Columbus Museum of Art, and I, Too, Sing America, the commemoration of the 100th Anniversary of the Harlem Renaissance (\$2,025,000.00).

Ms. McCrary reviewed information found in documents submitted with this proposed resolution.

HUMAN RESOURCES

Jerry Bower, Risk Manager, Human Resources, offered a resolution authorizing a contract extension with Willis of Ohio, Inc. for Risk Management Insurance Consulting Services (\$78,500.00).

Mr. Bower reviewed information found in documents submitted with this proposed resolution.

Sue Hamilton, Assistant Director, Human Resources, offered a resolution authorizing the continuation of a memorandum of understanding with Franklin County Emergency Management & Homeland Security Agency for human resources services.

Ms. Hamilton reviewed information found in documents submitted with this proposed resolution.

Ms. Hamilton offered a resolution authorizing the continuation of a memorandum of understanding with Mid-Ohio Regional Planning Commission for human resources services.

Ms. Hamilton reviewed information found in documents submitted with this proposed resolution.

PURCHASING

Karl Kuespert, Director, Purchasing, offered a resolution approving purchases for various Franklin County agencies (\$5,059,755.49).

Mr. Kuespert reviewed information found in documents submitted with this proposed resolution.

BOARD OF COMMISSIONERS

Mr. Wilson offered a resolution authorizing the County Administrator enter into a Memorandum of Understanding with The Rebuilding Lives Funder Collaborative (“RLFC”) to implement the community’s plan to prevent and end youth homelessness related to the RLFC’s application to the Department of Housing and Urban Development for the Youth Homelessness Demonstration Program (YHDP).

Mr. Wilson reviewed information found in documents submitted with this proposed resolution.

Bond counsel appeared to discuss the resolution authorizing a memorandum of understanding for the purchase of the parking garage improvement revenue bonds to be issued by the Franklin County Convention Facilities Authority.

There being no further business before the Board, the meeting was adjourned at 9:52 A.M.

(Signature page follows.)

These minutes are a summary of the Commissioners' Briefing Session for March 8, 2018



KEVIN L. BOYCE, PRESIDENT



MARILYN BROWN



**JOHN O'GRADY
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, OHIO**

Submitted by: Antwan Booker, Clerk