**FRANKLIN COUNTY**
**BOARD OF COMMISSIONERS**
**373 S. High Street, 26th Floor**
**Columbus, Ohio 43215**

# J O B A N N O U N C E M E N T

**POSITION TITLE:** Senior Performance Analyst 1 **PCN:** 013012

**DEPARTMENT:** Office of Management & Budget **P.R.:** N19

**REPORTS TO:** Director, Office of Management & Budget

**RESPONSIBILITIES:** Analyze the annual budget requests for assigned entities in order to maintain the County's expenditure control and ensure the fiscal accountability of County programs. Advise and train County entities on budget preparation, budget policies, and appropriate methods for monitoring actual revenues and expenditures. Assist County entities in the revision of strategic business plans, performance measures, and budget structure. Prepare budget briefs and provide recommendations to management staff and County Administration on matters concerning budgets.

Analyze current year revenue, expenditure, and performance data in order to prepare various financial reports and forecasts of revenues and expenditures. Investigate budgetary problems and imbalances. Research, recommend, and prepare resolutions and other fiscal analyses.

Analyze County, State and Federal legislation and regulations to determine budgetary impact. Respond to requests and inquiries from the public, County Administration, the Board of Commissioners, and other County entities. Prepare and draft other correspondence and research memoranda as required.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in business, finance, accounting, economics, public policy or related field with five (5) years of business, finance, accounting, or related experience. **PREFERRED QUALIFICATIONS:** Master's degree in public administration, business administration, or related field. The ideal candidate will be detail-oriented with a strong quantitative background and well-developed communication and critical thinking skills.

**SALARY:** $63,710 minimum, based on qualifications and experience, plus a comprehensive benefits package.
180 Day Probationary Period

**DATE POSTED:** Wednesday, October 12, 2016

**DEADLINE TO APPLY:** Tuesday, October 18, 2016

If interested, please go to http://commissioners.franklincountyohio.gov/hr/ and apply on-line.

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