



Franklin County
Department of Job & Family Services
1721 Northland Park Ave.
Columbus, Ohio 43229

J O B A N N O U N C E M E N T

POSITION TITLE: Case Manager (Bargaining) **PCN:** 100651

DEPARTMENT/LOCATION: Northland – Quality Support Services Rapid Response Unit **P. R.:** O10

REPORTS TO: Case Manager Supervisor

RESPONSIBILITIES: Interview customers to assess potential employability and self-sufficiency. Develop a cooperative plan of action with customers. Provide linkage with prospective employers, community resources, legal entities, and community organizations. Act as an employment advocate and counsel customers in the development of an employability plan. Conduct interactive interviews to determine and re-determine eligibility for services. Based upon written plan developed with customers, establish time frames for meeting goals; identify barriers, develop viable strategies to address needs. Refer customers for vocational testing and assessment, conduct employability counseling. Prepare social summaries and medical packets to secure enhanced financial and medical benefits. Investigate case discrepancies. Act as agency representative at state hearings and taking necessary action as ordered by hearing decisions.

MINIMUM QUALIFICATIONS: An Associate’s degree in social work or human services supplemented by two (2) years experience in social work, case management or public assistance programs; or a Bachelor’s degree in any field; or any four (4) year combination of related training and experience.

STARTING SALARY: \$18.81 per hour, plus a Comprehensive Benefits Package
180 day probationary period

DATE POSTED: Wednesday, August 10, 2016

DEADLINE TO APPLY FOR INTERNAL APPLICANTS ONLY: Tuesday, August 16, 2016

DEADLINE TO APPLY FOR EXTERNAL APPLICANTS: Tuesday, August 23, 2016.

If interested, please go to <http://commissioners.franklincountyohio.gov/hr/> and apply on-line.

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