

J O B A N N O U N C E M E N T

POSITION TITLE: Case Manager Supervisor **PCN:** 111760/111770
(Non-Bargaining)

REPORTS TO: Senior Options Program Manager **P. R.:** N15

RESPONSIBILITIES: Supervise a professional staff that is responsible for completing initial assessments for home care services over the telephone and providing ongoing telephone case management services in accordance with agency policies. Provide supervision to assigned team and assure compliance with program goals. Make work assignments and schedules; monitor and evaluate work performed.

Work with co-workers to develop best practices for the program, review cases, and provide mutual support. Provide professional and technical assistance to staff regarding social services. Maintain a small caseload of clients receiving Senior Options services. Maintain records and complete reports, as required. Most work is completed on-line within a secured database. Make presentations, participate in and facilitate committee meetings, and attend required meetings.

MINIMUM QUALIFICATIONS: Bachelor's degree in Social Work, Social Work Administration, or related field with three (3) years of social work or related experience; or any equivalent combination of training and experience. Prefer Master's Degree in Social Work or related field. LSW, and at least one (1) year working with older adults preferred. Previous experience with supervision within a social service environment preferred. A working knowledge of clinical practice issues that affect the elderly and knowledge of gerontology and social/health needs is desired.

STARTING SALARY: \$23.09/hour, plus a comprehensive Benefits Package
180 Day Probation Period

DATE POSTED: Thursday, February 11, 2016

DEADLINE TO APPLY: Thursday, February 25, 2016

If interested, please go to www.franklincountyohio.gov/Commissioners/hr and apply on-line.