

APPENDIX B



PROGRAM FOR NEW COURTHOUSE
AS OF 2/15/07

PROGRAM OVERVIEW

KEY FEATURES

Courtrooms - CCP

Courtrooms - Magistrate

Jury Deliberation Rooms

Special Proceedings courtroom

Restricted Access Parking

16 person jury, 30 - 40 spectators, prisoner holding
10 person jury, 20 - 30 specators, no holding (civil courtroom)
1 per CCP courtrooms, 1 per 2 Magistrate courtrooms
One has 3 judge bench, one also serves Arraignment, both 16 jury, 60-80 specators
35 spaces or Judges / Execs

COURTROOMS

Spec Proc. Courtroom 2200 sf
CCP Courtroom 1600 sf
Magist. Courtroom 1200 sf

TOTAL:

QUANTITY

2

20

10

32

SPACE REQUIREMENTS

Judicial:

Judiciary

Court Sets

NOSF

34,171

99,281

Court Support:

Clerk - Criminal/Civil Division

Court Administration

Jury Commission

Grand Jury

Adult Probation - Beachead

Law Library

Prosecutor - Beachead

Public Defender - Beachead

Sheriff - Court Central Holding

Court / Bldg Support

10,947

4,541

7,458

2,041 *1 suite*

1,472

In Tower or HOJ

1,250

1,250

7,545

12,005

Resticted Access Parking

17,500 *35 spaces*

TOTAL NOSF

Gross Area (@50%)

199,460

99,730

TOTAL Gross Square Feet

299,191 GSF

Program Summary

Proposed Program

22 CCP, 10 Civil courts

Component	NOSF	Staff	
1. Court Sets	77,500	0	
2. Judiciary	31,825	109	
3. Magistrate Court Sets	21,781	0	
4. Magistrate Judiciary	2,346	11	
5. Court Administration	4,541	#REF!	Staffing requires further clarification.
6. Clerk's Office	10,947	55	Staffing requires review. File requirements need clarification.
7. Jury Commission	7,458	2	
8. Grand Jury	2,041	1	
9. Adult Probation - Intake	1,472	8	Beach head only in New Courthouse
10. Law Library	In Tower or HOJ		Remains in existing complex
11. Prosecutor and Public Defender	2,500	0	Provides a workroom for on every court floor for each Prosec. & PD.
12. Sheriff / Central Holding	7,545	0	Excludes Sheriff Real Estate
13. Court Support	6,248	0	Includes public lobby/security screening
14. Building Systems / Support / PFM	5,757	0	
Restricted Access Parking (@500 sf / space)	17,500		35 spaces.
Total Net Occup. Square Feet / Staff	199,460	#REF!	
+ Building Gross	1.50		
Total Gross Square Feet	299,191		

NOTES:

Excludes tunnel and related work.

Currently there are 17 Common Pleas judges and appx. 2 visiting judges, plus 8 Magistrates.

Courtroom Summary

	Number of Courtrooms			
	Current Need	2002 Program	NCSC Program Projected	RGA/DG Proposed program
Special Proceedings Courtrooms	1	1	2	1
CCP Courtrooms	17	22	22	20
Civil Courtrooms	3	4	12	10
Arraignment Courtroom	1	1	0	1
Magistrate Conference/Hearing	5	0	0	0
<i>Total Courtrooms</i>	<i>27</i>	<i>28</i>	<i>36</i>	<i>32</i>

Judicial Summary

	Number of Courtrooms			
	Current Need	2002 Program	NCSC Program Projected	RGA/DG Proposed program
CCP Judges	17	23	22	20
Visiting Judges (FTE)	2	1	2	2
Magistrates	8	7	12	10
<i>Total Judges</i>	<i>27</i>	<i>31</i>	<i>36</i>	<i>32</i>

NOTES:

Arraignment courtroom could also be used by CCP Visiting Judges part time.

1. Court Sets

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments
				Unit SF	Quan.	NSF	
<i>Court Set Space</i>							
1.01	Special Proceedings Courtroom	CR-25		2,200	2	4,400	16 person jury, 60-80 spectators
1.02	CCP Trial Courtroom			1,600	20	32,000	16 person jury, 30-40 spectators
1.03	Courtroom Entry Vestibule			50	22	1,100	1 per courtroom
1.04	A/V Storage	SS-3		30	22	660	Lockable, could be shared between 2 courtrooms
1.05	Evidence/Exhibit Storage (short-term)			30	22	660	
1.06	Robing/Conference Room w/toilet			200	2	400	Serves Spec. Proc. Courtrooms.
1.07	Attorney/Client Conference Room	CF-10		100	15	1,500	2 per 3 courtroom
1.08	Victim/Attorney Witness Waiting Room			100	15	1,500	2 per 3 courtroom
1.09	Public Waiting			200	22	4,400	1 per courtroom
1.10	Courtroom Holding Cell	HO-8		80	24	1,920	2 per 2 courtrooms (3 for Arraign). 1-4 prisoners each
1.11	Non-Contact Prisoner Interview Booth	CF-6		60	11	660	In courtroom holding area
1.12	Holding Area Soundlock			50	22	1,100	
1.13	Prisoner Elevator Staging/Security Station			50	11	550	1 per 2 courtrooms
1.14	Jury Deliberation	JD-35		350	21	7,350	14 jurors. Includes galley.
1.15	Large Jury Delib./ Judicial Conference Room			500	1	500	For 1 Spec. Proceedings CR. Includes galley.
1.16	Jury Toilet	JD-35		50	44	2,200	2 per jury deliberation room
1.17	Jury Soundlock Vestibule	JD-35		50	22	1,100	1 per jury deliberation room
	Sub-total					62,000	0
Total Net Square Feet / Staff						62,000	0
x Department Circulation Factor						1.25	
Total Net Occupiable Square Feet						77,500	

Notes:

One Special Proceedings courtroom also serves as Arraignment Court. At least one has bench for 3 judges. Trial Courtrooms *may* have 3 judge bench.

2. Judiciary

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<i>Staff Space</i>								
2.01	Judge's Chamber	CH-30		330	20	6,600	20	Includes small conference area
2.02	Visiting Judge Office	CH-30		330	2	660	2	Serves as Robing rm to Spec Proc CR
2.03	Law Clerk	OF-10		100	20	2,000	20	1 per judge. Also, Float Clerks available
2.04	Float Law Clerk	OF-10		100	5	500	5	Estimated need by RGA. 1 per 4 judges.
2.05	Bailiff	WS-72		72	20	1,440	20	1 per judge
2.06	Float Bailiff	WS-72		72	2	144	2	
2.07	Judicial Secretary	WS-48		48	10	480	10	Shared between 2 judges
2.08	Float Secretary	WS-48		48	2	96	2	
2.09	Court Reporter	WS-72		72	24	1,728	24	1 per judge
2.10	Relief Court Reporter	WS-72		72	4	288	4	
Sub-total						13,936	109	
<i>Support Space</i>								
2.11	Judge Toilet	CH-30		50	21	1,050		1 per judge, Visiting Judge share
2.12	Judge Settlement/ Disposition/ Conference	CF-20		200	21	4,200		1 per judge, Visiting Judge share
2.13	Legal Reference			75	6	450		Shared. 1 per court floor.
2.14	Judicial Waiting Alcove			100	11	1,100		Shared between 2 judges
2.15	Work Area (copier/fax)	CY-6		60	11	660		Shared between 2 judges
2.16	File Storage	SS-9A		9	42	378		2 per judge
2.17	Court Reporter On-Site Storage			25	28	700		
2.18	Kitchenette	KT-4		40	11	440		Shared between 2 judges, or 1 per floor.
2.19	Coat Closet	SS-1		10	11	110		Shared between 2 judges
2.20	Staff Toilet (unisex)	TO-5		50	11	550		2 per floor.
Sub-total						9,638	0	
Total Net Square Feet / Staff						23,574	109	
x Department Circulation Factor						1.35		
Total Net Occupiable Square Feet						31,825		

3. Magistrate Court Sets

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments
				Unit SF	Quan.	NSF	
<i>Court Set Space</i>							
3.01	Civil Courtroom	CR-12		1,200	10	12,000	20-24 seats. 10-juror box
3.02	Courtroom Entry Vestibule			50	10	500	
3.03	A/V Storage	SS-3		30	10	300	Lockable, could be shared between 2 courtrooms
3.04	Evidence/Exhibit Storage (short-term)			30	10	300	
3.05	Public Waiting			120	10	1,200	
3.06	Attorney/Client Conference Room	CF-10		100	10	1,000	1 per CR/hearing room. Also used for settlements/arbit.
3.07	Magistrate Conference/Hearing Room			300	0	0	Provide for Budget-Driven in lieu of courtrooms
3.08	Jury Deliberation / Judicial Conf. Room			275	5	1,375	1 per 2 CR.
3.09	Jury Toilet	JD-35		50	10	500	2 per jury deliberation room
3.10	Jury Soundlock Vestibule	JD-35		50	5	250	1 per jury deliberation room
Sub-total						17,425	0
Total Net Square Feet / Staff						17,425	0
x Department Circulation Factor						1.25	
Total Net Occupiable Square Feet						21,781	

Notes:

4. Magistrate Judiciary

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments	
				Unit SF	Quan.	NSF		Staff
<i>Staff Space</i>								
4.01	Magistrate Office	OF-15		150	10	1,500	10	
4.02	Magistrate Secretary	WS-48		48	1	48	1	
4.03	Magistrate Reporters	WS-48		48	0	0	0	Included in court administration
4.04	Future Staff			72	2	144	2	
	Sub-total					1,548	11	
<i>Support Space</i>								
4.05	Kitchenette			32	0	0		Shared with judges
4.06	Staff Toilet			50	0	0		Use staff toilets
4.07	Work Area (copier/fax)			60	0	0		Shared with judges
4.08	Coat Closet	SS-1		10	1	10		
4.09	File Storage	SS-9A		9	20	180		2 per magistrate
	Sub-total					190	0	
Total Net Square Feet / Staff						1,738	11	
x Department Circulation Factor						1.35		
Total Net Occupiable Square Feet						2,346		

5. Court Administration

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<u>Director's Office</u>								
<i>Staff Space</i>								
5.01	Executive Director of the Court	OF-22		225	1	225	1	Private office
5.02	Administrative Assistant	WS-72		72	1	72	1	Systems furniture
5.03	Relief Secretaries	WS-48		48	2	96	2	
5.04	Relief Bailiffs	WS-48		48	3	144	3	
Sub-total						537	7	
<i>Support Space</i>								
5.05	Court Administration File Storage	SS-9A		9	11	99		
5.06	Administrative Reception			15	8	120		Seating for 8
Sub-total						219	0	
<u>Civil Protection Orders</u>								
<i>Staff Space</i>								
5.07	Liaison Officer	OF-10		100	1	100	1	Future program
5.08	Secretary	WS-72		72	0	0	0	Future program
Sub-total						100	1	
<u>Specialized Docket Programs</u>								
<i>Staff Space</i>								
5.09	Drug Court Staff	OF-12		120	0	0	0	New/future program?
5.10	Mental Health Staff	OF-12		120	0	0	0	New/future program?
Sub-total						0	0	
<i>Support Space</i>								
5.11	Waiting Area			0	0	0		New/future program?
5.12	Conference Room	CF-22		0	0	0		New/future program?
Sub-total						0	0	
<u>Human Resources</u>								
<i>Staff Space</i>								
5.13	Director of Human Resources and Training	OF-12		120	1	120	1	Private office
5.14	Human Resources Coordinator	WS-72		72	2	144	2	Systems furniture
5.15	Director of Finance and Purchasing	OF-12		120	1	120	1	Private office
5.16	Senior Budget Analyst	OF-10		100	2	200	2	Private office. Overlap with Probation
5.17	Financial Analyst	OF-10		100	3	300	3	Private office. Overlap with Probation
Sub-total						884	9	
<i>Support Space</i>								
5.18	H/R Files	SS-9A		9	11	99		
5.19	Fiscal Record Storage			100	1	100		
Sub-total						199	0	

5. Court Administration

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<u>Arbitration / Assignment</u>								
<i>Staff Space</i>								
5.20	Arbitration Coordinator	WS-48		48	1	48	1	Systems furniture
5.21	Assignment Clerk	WS-48		48	4	192	4	Systems furniture
Sub-total						240	5	
<i>Support Space</i>								
5.22	Assignment Judge Files / Public Counter			300	1	300		
Sub-total						300	0	
<u>Information Technology</u>								
							Located with County	
<u>Court Reporter</u>								
							Located with judges under Judiciary	
<u>Office Support</u>								
<i>Shared Support Space</i>								
2.18	Conference Room	CF-22		225	1	225		10 people
2.19	Kitchenette	KT-4		40	2	80		
2.20	Supply and Equipment Storage	ST-12		120	1	120		
2.21	Work Area (copier/fax)	CY-6		60	2	120		Photocopier, fax, printers, etc.
2.22	Restroom (m/f)			150	2	300		
2.23	Coat Closet	SS-1		10	4	40		
Sub-total						885	0	
<u>Night Court (proposed function)</u>								
							Share day-use space	
Total Net Square Feet / Staff						3,364 #REF!		
x Department Circulation Factor						1.35		
Total Net Occupiable Square Feet						4,541		

6. Clerk's Office

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<i>Staff Space</i>								
6.01	Manager	OF-10		100	1	100	1	Private office
6.02	General Division Manager			0	0	0	0	Reassigned/eliminated position
6.03	General Division Assistant Manager	OF-12		120	1	120	1	Private office
6.04	Customer Service Manager			0	0	0	0	Reassigned/eliminated position
6.05	Customer Service Clerks Supervisor	OF-10		100	1	100	1	Private office
6.06	Records Clerks Supervisor	OF-10		100	1	100	1	Private office
6.07	Data Entry Supervisor	OF-10		100	1	100	1	Private office
6.08	Counter Supervisor			0	0	0	0	Reassigned/eliminated position
6.09	Records Clerk	WS-48		48	10	480	10	Systems furniture
6.10	Microfiche Clerk / Imaging			0	0	0	0	Reassigned/eliminated position
6.11	Scanner Operator	WS-48		48	2	96	2	Systems furniture
6.12	Data Entry Clerk	WS-48		48	21	1,008	21	Systems furniture
6.13	Service Clerk	WS-48		48	1	48	1	Systems furniture
6.14	Counter Clerk	WS-48		48	8	384	8	Systems furniture
6.15	Accounts			0	0	0	0	Reassigned/eliminated position
6.16	Garnishments	WS-48		48	1	48	1	Systems furniture
6.17	Mail Service Clerk	WS-48		48	1	48	1	Systems furniture
6.18	Telephone Clerk	WS-48		48	2	96	2	Systems furniture
6.19	Court Liaison	WS-48		48	4	192	4	Systems furniture
Sub-total						2,920	55	
<i>Support Space - Records</i>								
6.20	Active Case Records ⁽¹⁾			2,305	0.73	1,683		David to get linear feet
6.21	Public Records / Viewing Area			20	20	400		Viewing stations, counter, worktables
6.22	Lien Records			300	1	300		Books located in public area of public counter
6.23	Historic Records			9	4	36		4 cabinets of microfilm that cannot be scanned
6.24	Exhibit Storage	SS-15		150	1	150		Secure
6.25	Records Room Prep Area			200	1	200		Tables of sorting files, printers, copiers, fax
6.26	Document Imaging Area			150	1	150		2 scanner workstations and prep tables
6.27	Public Microfiche Reader / Printer			20	1	20		
6.28	Public Records Counter			60	1	60		
6.29	Storage	SS-10		100	1	100		Paper, supplies
6.30	Coat Closet	SS-1		10	1	10		
Sub-total						3,109	0	

6. Clerk's Office

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments
				Unit SF	Quan.	NSF	
<i>Support Space - Shared</i>							
6.31	Public Counter Station			40	8	320	5 Civil, 3 Criminal, including 2 H/C accessible
6.32	Public Counter / Waiting			400	1	400	Waiting area, forms. Waiting for 5 persons per station
6.32	Public Terminals			20	5	100	
6.33	Staff Break Room			250	1	250	Accom 10. Incl kitchenette.
6.34	Mail Room			120	1	120	
6.35	Photocopy / Work Area		CY-6	60	3	180	Distributed through office
6.36	Kitchenette			40	2	80	
6.37	Staff Toilet (m/f)			200	2	400	
6.38	Supply / Equipment Storage		SS-20	200	1	200	
6.39	Coat Closet		SS-1	10	3	30	
Sub-total						2,080	0
Total Net Square Feet / Staff						8,109	55
x Department Circulation Factor						1.35	
Total Net Occupiable Square Feet						10,947	

Notes:

⁽¹⁾ 6 years of civil and criminal records. Reduced for high-density shelving. Use high-density only for records older than 3 years.
Base on average .875" for criminal files and .365" for civil files.

Staffing based on proposed staffing plan for New Courthouse provided by David Migliore. Current staffing about 58 people.

Administrative Offices to remain in County Building.

7. Jury Commission

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<i>Staff Space</i>								
7.01	Jury Commission Managers		WS-48	48	2	96	2	
	Sub-total					96	2	
<i>Support Space</i>								
7.02	Jury Commission Check-in Lobby			12	20	240		Space for 20 jurors
7.03	Jury Commission Check-in Counter			100	1	100		
7.04	Vending			40	1	40		Shared with building staff
7.05	Work Area (copy/fax/table)			180	1	180		Printer, copier, fax, supplies, paper storage, etc.
7.06	Juror Restroom m/f		TO-24	240	2	480		
7.07	Jury Pool Lockers		ST-30	1.5	240	360		
7.08	Jury Pool Orientation Seating ⁽¹⁾		JA-27	15	180	2,700		Fixed row seating
7.09	Jury Pool Lounge		JA-7	750	2	1,500		Chairs and tables
7.10	Juror Computer Workstation			20	6	120		
7.11	Kitchenette		KT-6	60	1	60		Visible to jury staff
7.12	Staff Restroom (unisex)		TO-5	50	1	50		
7.13	Coat Racks (Jurors)			30	1	30		
7.14	Coat Closet (Staff)		SS-1	10	1	10		
	Sub-total					5,870	0	
Total Net Square Feet / Staff						5,966	2	
x Department Circulation Factor						1.25		
Total Net Occupiable Square Feet						7,458		

Notes:

⁽¹⁾ Partially divided with 100 seats in orientation area and the remainder in juror pool waiting area.

Total Jury Assembly capacity about 200 to 210.

8. Grand Jury

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments	
				Unit SF	Quan.	NSF		Staff
8.01	Grand Jury Bailiff	OF-15		150	1	150	1	
	Sub-total					150	1	
	<i>Support Space</i>							
8.02	Hearing Room	CR-6		600	1	600		Grand Jury panel of 23
8.03	Entry Vestibule			50	0	0		
8.04	Reception / Waiting			120	2	240		
8.05	Grand Jury Holding Cell	HO-8		80	1	80		
8.06	Prisoner Elevator Staging/Security Station			50	1	50		
8.07	Staff Toilet (unisex)	TO-5		50	1	50		
8.08	Juror Toilet (m/f)	TO-5		50	2	100		
8.09	Witness Waiting			100	1	100		
8.10	Attorney Conference	CF-10		100	1	100		
8.11	Juror Deliberation/ Lounge			0	0	0		Include sink
8.12	A/V and Evidence Storage	SS-5		50	1	50		
8.13	Coat Closet	SS-1		10	1	10		
8.14	Kitchenette	KT-4		40	1	40		Undercounter refrigerator, sink
	Sub-total					1,420	0	
Total Net Square Feet / Staff						1,570	1	
x Department Circulation Factor						1.30		
Total Net Occupiable Square Feet						2,041		

9. Adult Probation - Intake

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
Staffing requires confirmation								
<i>Staff Space</i>								
9.14	Senior Investigator	OF-12		120	1	120	1	Private office
9.15	Investigator (Pretrial)	WS-72		72	5	360	5	Systems furniture
9.16	Investigator Secretary	WS-48		48	1	48	1	Systems furniture
9.17	Intake Officer	WS-72		72	1	72	1	Systems furniture
Sub-total						600	8	
<i>Support Space</i>								
9.18	Waiting Area			200	1	200		
9.19	Criminal Records			100	1	100		
9.20	Kitchenette	KT-2		20	1	20		
9.21	Copy / Work Area	CY-6		60	1	60		
9.22	Storage	ST-6		60	1	60		
9.23	Staff Toilet (unisex)	TO-5		50	1	50		
Sub-total						490	0	
Total Net Square Feet / Staff						1,090	8	
x Department Circulation Factor						1.35		
Total Net Occupiable Square Feet						1,472		

Notes:

Assumes that Probation remains in the Hall of Justice, with only an Intake beachhead office in the new courthouse.

10. Law Library

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<i>Staff Space</i>								
10.01	Law Library Staff Offices	WS-48		48	3	144	3	1 reference, 2 front desk
10.02	Law Library Director, Office Manager	OF-15		250	1	250	2	shared office for 2 staff
Sub-total						394	5	
<i>Support Space</i>								
10.03	Main Desk			100	1	100		Plus 2 workstations above
10.04	Public Reading			400	1	400		Include public copier. Accom approx. 20.
10.05	Public Terminal	TN-2		20	15	300		
10.06	Book Storage/Staging			200	1	200		
10.07	Conference Room	CF-25		225	1	225		
10.08	General Supply Storage	ST-10		100	1	100		
10.09	Staff Work Area (copier/fax/book repair)			200	1	200		
10.10	Law Library Reference Stacks			3,000	1	3,000		Assume 50% of stacks in high-density
10.11	Coat Closet (Staff)	SS-1		10	1	10		
10.12	Server Room			150	1	150		Includes IT workstation
10.13	Staff Toilet (unisex)	TO-5		50	1	50		
Sub-total						4,735	0	
Total Net Square Feet / Staff						5,129	5	
x Department Circulation Factor						1.25		
Total Net Occupiable Square Feet						6,411		

11. Prosecutor and Public Defender

Satellite Offices

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<u>Prosecutor</u>								
11.01	Prosecutor workroom			200	5	1,000		1 per courtroom floor
	Sub-total					1,000		
<u>Public Defender</u>								
11.02	Public Defender workroom			200	5	1,000		1 per courtroom floor
	Sub-total					1,000		
Total Net Square Feet / Staff						2,000	0	
x Department Circulation Factor						1.25		
Total Net Occupiable Square Feet						2,500		

Notes:

Primary operations for the Prosecutor and Public Defender are to remain off-site.

12. Sheriff / Central Holding

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments	
				Unit SF	Quan.	NSF		Staff
<i>Staff Space</i>								
12.01	Sheriff			200	1	200	1	
				Sub-total		200	1	
<i>Support Space</i>								
12.02	Vehicular Sallyport			800	1	800		Assumes 1 bus
12.03	Pedestrian Sallyport			100	1	100		
12.04	Male Group Holding Cell		HO-40	400	5	2,000		20 prisoner capacity each
12.05	Male Single Holding Cell		HO-8	80	6	480		
12.06	Female Group Holding Cell		HO-20	200	2	400		10 prisoner capacity each
12.07	Female Single Holding Cell		HO-8	80	2	160		
12.08	Prisoner Elevator Vestibule			50	0	0		In circ factor
12.09	Central Lockup Control			180	1	180		Cell control panel, security equipment
12.10	Security Electronic Equipment Room			120	0	0		
12.11	Storage		ST-10	100	1	100		
12.12	Staff Toilet		TO-5	50	2	100		
12.13	Break Room w/ kitchenette			250	1	250		
12.14	Coat Closet		SS-1	10	1	10		
12.15	Staff/Office support (copier/work area etc.)			250	1	250		
				Sub-total		4,830	0	
Total Net Square Feet / Staff						5,030	0	
x Department Circulation Factor						1.50		
Total Net Occupiable Square Feet						7,545		

Notes:

Prisoner capacity is about 128 prisoners.

If tunnel provided from Jail, on-site holding may be reduced considerably.

Addition holding is provided adjacent to the courtrooms.

13. Court Support

Space No.	Component	Typ Room	Room Data	Proposed Program				Comments
				Unit SF	Quan.	NSF	Staff	
<i>Building Entrance</i>								
13.01	Public Lobby			3,800	1	3,800		
13.02	X-Ray / Magnetometers / Queuing			1,000	1	1,000		
13.03	Security Storage			60	1	60		Gunlockers / property lockers
13.04	Information / Security Desk			120	1	120		
	Sub-total					4,980	0	
<i>Other Support Space</i>								
13.05	Shared Conference / Training Room	CF-40		400	1	400		Seats 14-25. Need requires clarification
13.06	Press Room / Attorney Workroom			300	1	300		
	Sub-total					700	0	
Total Net Square Feet / Staff						5,680	0	
x Department Circulation Factor						1.10		
Total Net Occupiable Square Feet						6,248		

14. Building Systems / Support / PFM

Space No.	Component	Typ Room	Room Data	Proposed Program			Comments	
				Unit SF	Quan.	NSF		Staff
<i>Staff Space</i>								
14.01	Building Manager	OF-12		120	1	120	1	
14.02	Carpentry Shop Manager	OF-12		120	1	120	1	
14.03	Maintenance Supervisor	OF-12		120	1	120	1	
14.04	Maintenance Personnel	WS-48		48	2	96	2	
14.05	Locksmith	OF-10		120	1	120	1	
14.06	Construction Supervisor	OF-12		120	1	120	1	
14.07	Construction Office	OF-12		120	1	120	1	
14.08	Electrical Maintenance Office			120	1	120	1	
	Sub-total					936	9	
<i>Support Space</i>								
14.09	Restricted Access Parking			0	0	0		RGA parking included in Program Summary
14.10	Employee Lunch/ Break			1,000	1	1,000		Need requires confirmation
14.11	Central Housekeeping Storage	SS-40		400	1	400		
14.12	Housekeeping Office	OF-12		120	1	120		
14.13	Receiving Area/ Loading Dock			400	1	400		Could be exterior dock
14.14	Receiving Storage	SS-20		200	1	200		
14.15	Maintenance Shop			500	1	500		
14.16	Drawing Reference			100	1	100		
14.17	Grounds Storage			150	1	150		
14.18	Mail Delivery/ Sorting Room ⁽¹⁾	MA-20		200	1	200		
14.19	Trash / Recycling			400	1	400		
14.20	Security Office / Control Center			300	1	300		Adjacent to lobby
14.21	Staff Toilets (m/f)			150	2	300		
	Sub-total					4,070	0	
Total Net Square Feet / Staff						5,006	9	
x Department Circulation Factor						1.15		
Total Net Occupiable Square Feet						5,757		

Notes:

The following areas in the original 2002 Program are included in the Building Gross Factor:

- Electrical Switchgear/ Service Entrance Panel
- Emergency Generator (if interior)
- Gas Entrance Room
- Electrical Maintenance
- Electrical Supervisor
- Mechanical - Central Plant
- Elevator Equipment

⁽¹⁾ Not required in new courthouse if tunnel required, and proper mail facility for entire complex is provided.